



Partner Housing Australasia (Building) Incorporated  
ABN 88 722 057 429 CFN: 15429  
Web: [www.partnerhousing.org](http://www.partnerhousing.org)  
Pro-bono professional services and funding for South Pacific  
village infrastructure, housing, water, sanitation and training.

272 Blackwall Road, Woy Woy NSW 2256, Australia  
Phone: +61 4 0721 8926  
Email: [rod@electronicblueprint.com.au](mailto:rod@electronicblueprint.com.au)

Partner Housing is a signatory to the ACFID Code of Conduct, which is a voluntary, self-regulatory sector code of good practice. As a signatory we are committed and fully adhere to the ACFID Code of Conduct, conducting our work with transparency, accountability and integrity.

# Annual Report

## 2017 – 2018



Partner Housing provided probono engineering assessments of 58 damaged schools, clinics, houses and churches for the Papua New Guinea Catholic Diocese of Mendi after the devastating February 2018 magnitude 7.5 earthquake

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# Partner Housing Australasia (Building) Incorporated

## Vision

Partner Housing<sup>1</sup> is an entirely voluntary organisation, which aims to transform the lives of people living in Asia-Pacific villages by improving the cyclone, earthquake and tsunami resistance of their houses, clinics, schools and community buildings; and by providing clean water supplies and hygienic sanitation.

## Mission

Partner Housing is a Christian organisation that works with local communities and government to build safe and healthy villages. We offer four basic services:

1. Pro-bono “Design and Help-Desk” Engineering Services to other Non-governmental Organisations (NGOs) and governments of South Pacific countries.
2. Finance, design, materials supply, supervision, mentoring and training for village infrastructure, clinics schools, water, sanitation and housing projects.
3. Development of village building systems with enhanced cyclone, earthquake and tsunami resistance and sustainable rural water supply and sanitation systems.
4. Training programs for the design, construction and maintenance of improved village buildings, rural water supply and sanitation.

The particular objects of the Organisation are:

- (a) to reduce and eventually eliminate poverty housing and homelessness in the Asia-Pacific region, by enabling the building or renovation of adequate and basic housing and by providing the means for homelessness and disadvantaged persons and families to acquire such housing;
- (b) to dispense relief directly to persons and families in the community suffering from poverty, sickness, destitution and homelessness;
- (c) to enable needy and marginalised persons and families to build hope and dignity and to nurture self-respect in such persons and families through the provision of simple, decent and affordable places to live with reliable village infrastructure;
- (d) to help such persons and families to help themselves and to encourage them to work in association with Partner Housing in achieving the goal of providing a simple, decent and affordable place to live through home ownership and reliable village infrastructure.

Partner Housing’s principal mission is in designing and building simple, decent, affordable housing and reliable village infrastructure that relate directly to the improvement of the daily lives of poor people in villages in developing countries. This includes:

- Houses
- Village community centres
- Village schools
- Village clinics
- Access roads to the villages
- Water collection (e.g. wells & tanks) and reticulation to villages
- Septic systems and latrines to villages
- Hospitals

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<sup>1</sup> Partner Housing Australasia (Building) Incorporated (ABN:88 722 057 429; CFN:15429), also referred to herein as “Partner Housing”, traded until 2005 as Habitat for Humanity Western Sydney Incorporated.

## Values

Partner Housing Australasia programs and procedures reflect Christian values of love and compassion to care for people less fortunate than ourselves. Partner Housing is non-denominational, does not evangelise and does not discriminate in the dispensation of donations or services, which are available to all people in need, irrespective of religion or race. Partner Housing does not provide support for evangelical activities and partisan political activities. Partner Housing does not participate in advocacy.

## Services

The first overseas assignment, in 2005<sup>2</sup>, was the technical auditing of tsunami reconstruction in Thailand, Indonesia, India and Sri Lanka. Since then, Partner Housing has provided extensive pro-bono professional assistance for building, water and sanitation projects in Papua New Guinea, Solomon Islands, Fiji, Philippines, Cook Islands, and smaller projects in other countries including Kiribati and Tuvalu (for the government agencies), Timor Leste, Pakistan and India.

Partner Housing provides “finance, design, materials supply, supervision, mentoring and training” programs to partner organisations for village projects in several Asia-Pacific countries.

The most recent activity is village house construction in Papua New Guinea, water reticulation construction in Solomon Islands, latrine construction in Philippines and house reconstruction in Fiji. Previous projects include a school and women’s refuge in Bangladesh, basic shelters in Philippines, latrines in Solomon Islands and cyclone anchors in Cook Islands.

## Organisation

**Name:** Partner Housing Australasia (Building) Incorporated  
**ABN:** 88 722 057 429 **Charitable File No:** 15429  
**Address:** 272 Blackwall Road, Woy Woy NSW 2256, AUSTRALIA  
**Postal Address:** PO Box 702, Pennant Hills NSW 1715, AUSTRALIA  
**Phone:** +61 4 0721 8926  
**Email:** [rod@electronicblueprint.com.au](mailto:rod@electronicblueprint.com.au)  
**Web:** [www.PartnerHousing.org](http://www.PartnerHousing.org)  
**President / CEO / Public Officer:** Rod Johnston **Secretary:** Arthur Gray  
**Member of ACFID** Australian Council for International Development <sup>3</sup>

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<sup>2</sup> Since incorporation in September 1989, Partner Housing Australasia (Building) Incorporated constructed and provided interest-free finance for sixteen homes for low income families in western Sydney. Partner Housing Charity constructed seven homes in the Macarthur area. While continuing to provide practical local assistance, the organisation now concentrates on assisting communities in overseas developing countries.

<sup>3</sup> To lodge a complaint against our organisation, please email [rod@electronicblueprint.com.au](mailto:rod@electronicblueprint.com.au). Our complaints handling policy can be found on our website. If you are not satisfied with the response and believe our organisation has breached the ACFID Code of Conduct, you can lodge a complaint with the ACFID Code of Conduct Committee at [code@acfid.asn.au](mailto:code@acfid.asn.au). Information about how to make a complaint can be found at [www.acfid.asn.au](http://www.acfid.asn.au).

## Board of Directors

Partner Housing elects directors who have a proven record of volunteering their considerable professional and administrative skills in a range of disciplines needed to achieve the organisation's objectives.



**Rod Johnston** President / CEO / Public Officer

B Tech, MEngSc, MICD, CPEng, MIEAust

Rod Johnston is a civil/structural engineer and builder with over 50 years' experience in the design, construction, research and development of buildings in Australia and overseas. He has Masters Degrees in International and Community Development and in Structural Engineering.



**Bill Ryan** Vice President / Resource Development Manager

BE, MEngSc, CPEng, MIEAust

Bill Ryan has over 50 years engineering experience with 18 years' experience running his own practice. He retired in 2010. Bill has specialized in formwork design and inspection, lightweight structures, scaffolding, domestic structural design and building inspections. He has a Master's Degree in Engineering.



**Arthur Gray** Secretary / Director

ME, MAIP, MACS, MIEAust, MIEEE, JP

Arthur Gray spent his working career at the ABC (Australian Broadcasting Commission) as an electronics technician and development engineer. He is experienced in leading not-for-profit organisations and has, for many years, provided the requisite administrative strength to the organisation.



**Daniel Chan** Treasurer / Director

Daniel Chan is a retired Chartered Professional Accountant, with over 46 years' experience in public accountancy. His professional career included a period of employment for a charitable organisation. Daniel brings to the organisation the rigour and discipline necessary to guarantee the transparency required of a non-for-profit organisation.



**Robyn Johnston** Director / Office Manager

Robyn Johnston is an experienced building construction administrator and purchasing officer, with over 30 years' experience in the administration of firms involved in building design and construction. Robyn also has many years of experience in the provision of affordable housing and other services to the poor in developing countries.





**Bruce Hutchison** Director / Professional Services Manager

BE, CPEng, MIEAust, NER

Bruce Hutchison has over 48 years in the engineering and building industry and is principal of an engineering practice involved in structural design for the South Pacific and Australian domestic, industrial, multi-storey commercial buildings, including tender analysis, costing and construction management.



**David Kaunitz** Director / Regional Manager - Vanuatu

B.Arch, Reg Arch: 8564 NSW, 2862 WA, 070045B UK

David Kaunitz is an experienced award-winning architect with wide experience in Solomon Islands, Cook Islands, Papua New Guinea, Vanuatu and Fiji. He is the director of an architectural practice with focus on health, education, public buildings, residential, remote projects and post disaster reconstruction.



**Peter Cheers** Director / Regional Manager - Fiji

Peter Cheers is a licensed builder, carpenter and tertiary-qualified construction manager who has worked in Australia, South Pacific and Antarctica. He developed and delivered tertiary training in Australia and trade training Solomon Islands. He is experienced in development of the building code and technical standards and was responsible for developing the National Plumbing Code.



**Ian Warren** Director / Regional Manager – Solomon Islands

BE, CPEng, MIEAust, NER

Ian Warren is an independent consulting structural engineer with extensive design, construction and management experience. He is the principal of a consulting firm specialising in civil engineering including civil, storm water, drainage and sanitation design.



**Ian Volke** Director / Regional Manager – Papua New Guinea

(From 10 July 2018)

Ian Volke is a builder and tradesman with over 50 years' experience, including the inspection and auditing of building construction in the Papua New Guinea highlands. Earlier in his career, Ian Volke lived and worked for a period in Vanuatu.



**Grant Wood** Director / Regional Manager - Papua New Guinea

BE, CPEng, MIEAust, NER, RPEQ, RVBP (Resigned 2 April 2018)

Grant Wood is an independent consulting structural engineer and building product consultant with over 12 years' experience. He specialises in the design and construction of buildings as well as the development, testing, and certification of building products in Australia.

## President's Report

May I take this opportunity to thank our many supporters and volunteers, who work tirelessly towards the common goal of providing structurally sound housing, clinics and schools, reliable clean water supplies, healthy village sanitation and associated building works across the Asia-Pacific region. 2017-2018 has been a year of significant growth and expanded partnership. We are now poised to scale up our activities across the region, thus realising our vision to "transform the lives of people living in Asia-Pacific villages" through programs of enhanced design and construction practices.

The following pages provide a glimpse of some of the work carried out by Partner Housing and its volunteers. But the photos, testimonials and financial statements tell only part of the story. They cannot fully explain the gratitude of the villagers who benefit from the programs or the fulfilment experienced by the volunteers who provide the design, system development, supervision and administrative support. Some important initiatives during the year include:

- Partner Housing and Vision for Homes are working closely to expand the reach of the Papua New Guinea village housing, clinic and school building activity from Mount Hagen to Port Moresby.
- Construction of water reticulation and sanitation by Partner Housing in Ranongga (Solomon Islands) continues, with seven villages now serviced by new water reticulation schemes and 120 latrines completed. Subject to appropriate funding, we plan to expand this program to neighbouring Vella Lavella and establish a training and assembly facility in the provincial capital of Gizo.
- Reconstruction by our partner, Habitat for Humanity Fiji, of village houses damaged by Fiji's Cyclone Winston continues, using funds and technical assistance provided by Partner Housing.
- Partner Housing continues its financial assistance for Philippines latrine construction in Gibitngil.
- In preparation for our largest program to date, Partner Housing has signed a Memorandum of Understanding with the South Pacific Islands Foundation, as we await a very large donation intended for the construction of an entire village in Vanuatu.
- As part of our probono Professional Services program, a Partner Housing consultant spent a week in the Papua New Guinea Southern Highlands and Hela Provinces assessing and reporting earthquake damage to 58 buildings (houses, educational buildings, health buildings and churches) owned and/or operated by the Catholic Dioceses of Mendi. Further assistance is being provided.
- The Association of Consulting Structural Engineers (ACSE) has adopted Partner Housing as their "charity partner". This gives Partner Housing more concentrated access to probono professional services by major consulting firms.
- A more informative Partner Housing website is currently being developed. This will include links to ACSE and others; and is part of a more comprehensive Communications Plan.
- Partner Housing has commenced a more comprehensive fund-raising program, including events centred on specific projects, grant applications, and partnering with other organisations.
- The University of Sydney School of Civil Engineering System has agreed to work with Partner Housing to further develop the DANCER Building System. This involves further structural analysis and testing, costing, sourcing of materials and refining the current DANCER Handbook.

All of this achievement is only made possible by the selfless contribution of many volunteers who assist Partner Housing in the efficient operation of the organisation and delivery of its services.



Rod Johnston  
President / CEO / Public Officer



## Building and Infrastructure Projects



Latrine Construction  
Solomon Islands



Basic Shelter  
Philippines



Water Reticulation  
Solomon Islands



Water Storage  
Solomon Islands

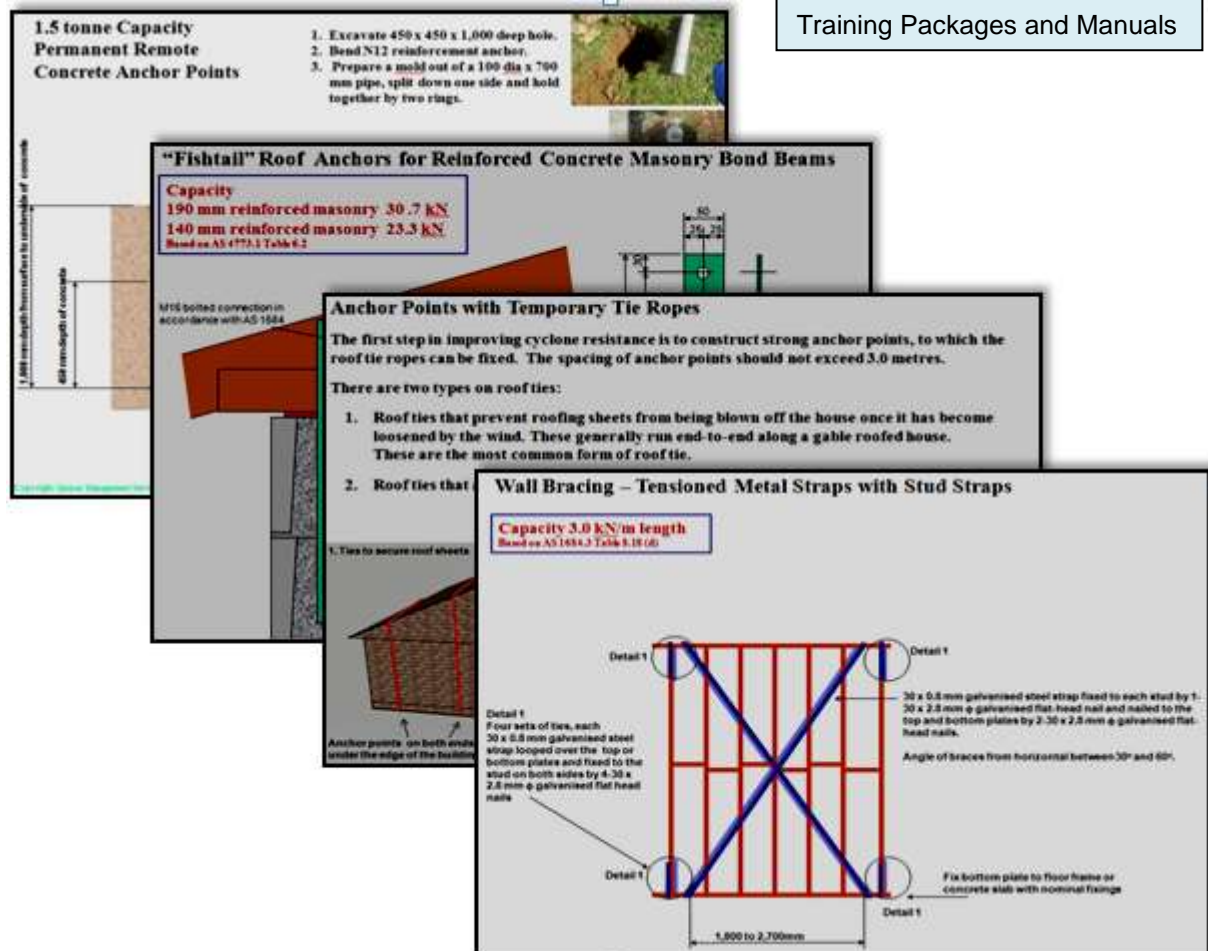


Government Housing  
Papua New Guinea

Cyclone Anchors  
Cook Islands







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Building system development and prefabrication Papua New Guinea

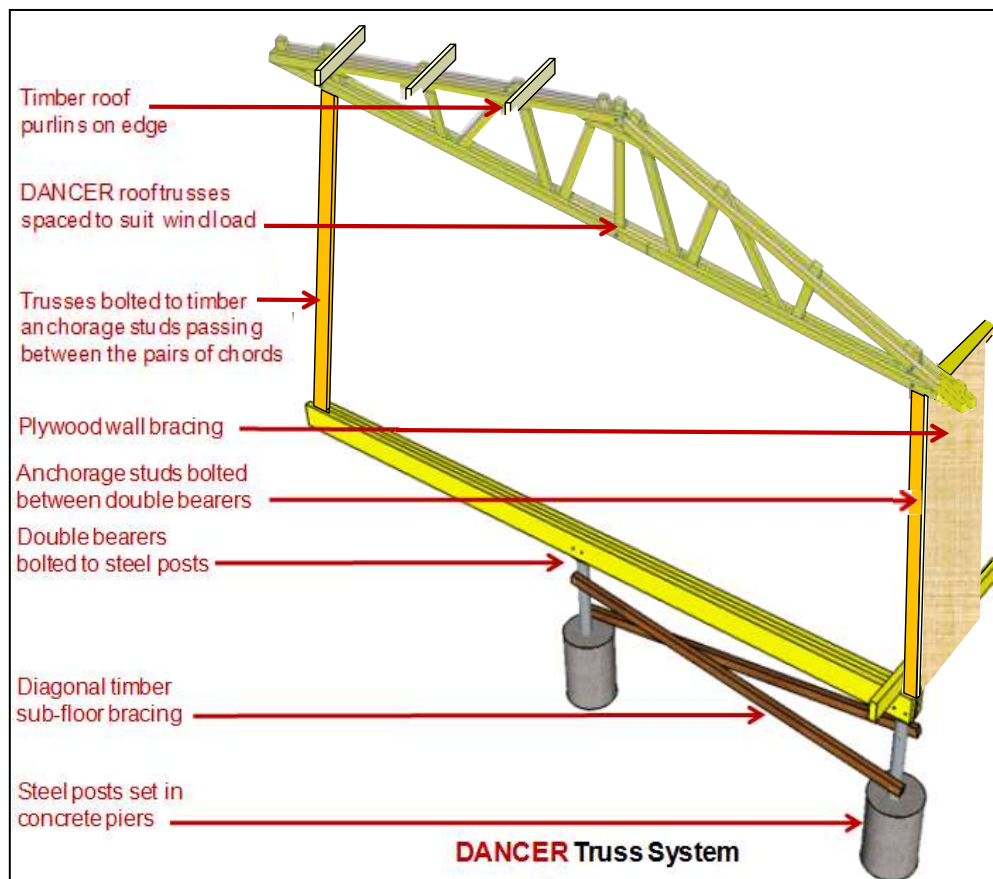


## DANCER Building System

The **DANCER** Building System (**D**irect **A**nchorage **N**on-strapped **C**yclone & **E**arthquake **R**esistant), developed, detailed and tested by Partner Housing, provides simplified construction with enhanced cyclone and earthquake resistance for village housing, clinics and school building across the South Pacific. We are collaborating with the University of Sydney School of Civil Engineering to further develop this system.



Five Police Houses constructed using the Partner Housing **DANCER** Building System at Baiyer River for the Government of Papua New Guinea.



## Testimonials

1. Partner Housing assists other South Pacific organisations to use the **DANCER** Building System to improve the cyclone, earthquake and tsunami resistance of houses, schools, clinics and community buildings. Kelly Kombra Peng (Vision for Homes – Papua New Guinea) testifies:

*“.... We are pleased to provide this testimonial acknowledging the financial and probono engineering assistance given by Partner Housing to Vision for Homes since 2010 for houses, educational buildings and a clinic based on the DANCER Building System....”*

*Our partnership ... has not only built [98] houses, health and education infrastructures for people in the Highlands region of PNG but it is more to it – we are building lives and improving the standard of living for the people and communities ....”*

2. Partner Housing provides funding, training and supervision for rural water supply systems and latrines in Solomon Islands. Christian Salim (Provincial Secretary Solomon Islands Western Province) wrote:

*“... we are grateful for the completion of water supplies in Keigold, Buri, Koriovuku, Obobulu and Lale as well as 120 latrines across Ranongga ...”*

*I would like to take this opportunity to encourage you and your donor organisations to continue this good work and offer whatever cooperation we are able to provide.”*

3. Partner Housing provides probono engineering assistance to other not-for-profit organisations involved in development and natural disaster response. In the wake of the 2018 Papua New Guinea Highlands earthquake, Bishop Donald Lippert (Catholic Diocese on Mendi) states:

*“... I am truly overwhelmed by the work that you have put into this project .... We are not accustomed to this level of professionalism...”*

*Your visit was providential and the professional services that you provided were utterly necessary if we have any hope of moving forward in any reasonable way in the aftermath of the devastating earthquakes that have rocked the region beginning in 26 February 2018.”*

4. Partner Housing provides funding and technical support for rebuilding programs following natural disasters. The Save Gibitngal Island Associations worked closely with Partner Housing to rebuild and improve living conditions in the Philippines. Jason Spurr (President of SGIA) has written:

*“... I would like to thank Partner Housing Australasia for the generous assistance .... to:*

1. *Rebuild after the destruction caused by Super Typhoon Haiyan by providing design, initial supervision and funding assistance for the building of typhoon resistant shelter houses of which 8 were built; and*
2. *For agreeing to SGIA utilising the remaining funds for a sanitation program on Gibitngil consisting of outhouses (toilets) for large needy families with a minimum of 5 children ....”*

These are just a few extracts from communications with some of the partners and beneficiaries of the Partner Housing programs.

Further references and details of particular past and present Partner Housing programs are available on request.



# Testimonial Letters



**Vision for Homes Papua New Guinea Inc.**

P.O. Box 635, Mt. Hagen 261,  
Western Highlands Province,  
Papua New Guinea

Phone/Fax: (675) 545 1782  
Mobile: (675)  
Digital: (675)

26<sup>th</sup> June, 2018

## To Whom It May Concern

Dear Sir/Madam,

**Ref: Partner Housing Australasia (Building) Inc (PHAB)**

We are pleased to provide this testimonial acknowledging the financial and pro bono engineering assistance given by Partner Housing to Vision for Homes since 2010 for houses, educational buildings and a clinic based on the DANCER Building System.

This has enabled us to progressively improve the quality of buildings constructed by us in PNG Highlands region with a total number of houses built to ninety-eight (98) and is on-going.

Our partnership in this regard has not only built houses, health and education infrastructures for people in the Highlands region of PNG but it is more to it – we are building lives and improving the standard of living for the people and communities concerned. Furthermore, Partner Housing's support through Vision for Homes is also contributing meaningfully towards the development of PNG as a nation.

As a local CBO we are proud to have partnered with Partner Housing to achieving our organizational goal of eradicating poverty housing and homelessness in PNG by building decent and affordable houses and related infrastructures to those in need.

Our partnership in the last seven and half years has grown from strength to strength and will continue in the years to come.

Having deliberated in view of the foregoing, we wish Partner Housing good luck in its endeavours to seeking assistance from donors to support Vision for Homes and other similar partners in the Asia Pacific region to achieving their development agendas.

Thank you.

Yours sincerely,

Kelly Kombrap Peng  
Program Manager – Vision for Homes PNG  
Email: kellykombrap@yahoo.com



**CATHOLIC DIOCESE OF MENDI**

P.O. Box 65, Mendi, SHP 251  
Phone: 675-545-1002 \* FAX: 675-545-1460  
Email: dliport.mendi@gmail.com

Office of the Bishop

Mr Rod Johnston  
Partner Housing Australasia  
272 Blackwall Road  
Woy Woy NSW 2256  
Australia

18 May 2018

Prot. 131/2018

Dear Rod,

Peace and goodness!

I returned recently to Mendi after several days of being in the bush.

I received the final report that you prepared after your visit to the Mendi and Tari areas. I am truly overwhelmed by the work that you have put into this project already. As you may have experienced, we are not accustomed to this level of professionalism in what we do here. That's not because we are averse to professionalism, it's just that we have not had access to people with your level of professional capacity... we just 'get by' the best we can. Your visit was providential and the professional services that you provided were utterly necessary if we have any hope of moving forward in any reasonable way in the aftermath of the devastating earthquakes that have rocked the region beginning on 26 February 2018.

On a more personal level I was inspired by your intrepid spirit, your courage, and above all, by your generous spirit of service to those in need.

Words cannot express my gratitude and that of all those who will benefit from the work that you have done and that we will work together to accomplish in future phases of this effort. Please know that our gratitude is also expressed in our commitment to remember you and all those involved with Partner Housing in our humble prayers.

Fraternal and Gratefully,

•Donald Francis Lippert, OFM Cap.  
Bishop of Mendi



Step "Handel" Wamtain, Sio

**WESTERN PROVINCIAL GOVERNMENT**



P.O. Box 36  
Gizo  
Western Province  
SOLOMON ISLANDS

Your Ref:  
Our Ref:

Tel: (677) 60250  
Mobile: (677) 7497495  
Email: krizsa15909@gmail.com

13 January 2017

Partner Housing Australasia  
(Building) Incorporated  
272 Blackwall Rd  
Woy Woy NSW 2256  
Australia

Dear Mr Rod Johnston:

I am writing to you to formally thank Partner Housing for the ongoing assistance you are providing in Western Province. In particular we are grateful for the completion of water supplies in Keigold, Buri, Koriovuku, Obobolu and Lale as well as the 120 latrines across Ranongga.

I would like to take this opportunity to encourage you and your donor organisations to continue this good work and offer whatever cooperation we are able to provide.

Furthermore we understand that in addition to funding and implementing community projects in collaboration with the community that you are also able to provide pro-bono technical support. The Provincial Government has several projects which would benefit from this kind of assistance. We look forward to discussing these projects with you.

Kind Regards

Christian Salim  
Provincial Secretary  
Western Province

Mr Rod Johnston  
President - Partner Housing  
Australasia (Building) Incorporated  
Email: [rod@electronicblueprint.com.au](mailto:rod@electronicblueprint.com.au)

Dear Rod,

On behalf of SGIA I would like to thank Partner Housing Australasia (PHA) for the generous assistance it has provided SGIA in helping the community on Gibitngil Island in the Philippines to:

1. Rebuild after the destruction caused by Super Typhoon Haiyan by providing design, initial supervision and funding assistance for the building of typhoon resistant shelter houses of which 8 were built; and
2. For agreeing to SGIA utilising the remaining funds for a sanitation program on Gibitngil consisting of outhouses (toilets) for large needy families with a minimum of 5 children. SGIA has also committed its funds to this program.

The sanitation program has proven extremely popular with the Gibitngil Island community with 13 outhouses now complete. We have been able to build each outhouse for less than \$400 (AUS) each. Existing funds will enable us to build 11 more, for a total of 24, covering 3 of the 4 villages on the island utilising the existing criteria (a minimum of 5 children).

We have identified another 15 families meeting this criterion in the fourth village of Liputa, unfortunately, existing funding means that we are currently unable to support this village. There are also many families across the island that are eager for similar such assistance with less than 5 children.

SGIA is eager to continue this program and would appreciate any further financial assistance PHA could provide in assist with this worthwhile program, which is having a significant impact on improving the lives and health of the local people while easing pressure on the local environment.

In order for us to secure the support of our builder, who has had an offer of significant work in Manila, we would appreciate an early indication of PHA's likelihood of support.

For your consideration.

Kind regards,

Jason Spurr  
President – Save Gibitngil Island Association (SGIA)  
Email: [jason.spurr@science.gov.au](mailto:jason.spurr@science.gov.au)  
Ph: 02 6259 3055

20/06/2016



## Probono Professional Services

| <b>Probono Projects (Partner, Location, Year, Project and Activity)</b>                              |
|--|
| CDM (PNG) – 2018 Assessment of earthquake damage Southern Highlands & Hela Provinces                 |
| DFAT MEHRD (Solomons) – 2017 Assessment of school cyclone and earthquake resistance                  |
| TTI (Tonga) – 2017 Advice on cyclone and earthquake resistance of nurses training building           |
| RCA (Solomons) – 2016-2017 Design improved Keigold, Beka Beka and Lale water supplies.               |
| VFH (PNG) – Building Skills Training Program.  |
| VFH (PNG) – 2016 – Design and documentation of two government houses.                                |
| HFHF (Fiji) – 2016 – Transition House assessment for cyclones resistance.                            |
| HFHA – 2016 – Vanuatu Vernacular Housing. Assistance in framing the technical assessment.            |
| ACFID Membership – 2016 – Complete.  |
| VFH (PNG) – Standard Design and Bill of Quantities for five police houses.                           |
| SRCA & NRCA (Solomons) – 2015 Design of Obobulu and Keigold water supplies.                          |
| ICRC & VFH (PNG) – Standard design of clinic building for Kalolo in PNG Southern Highlands.          |
| ARDA (Laos) - 2012 to current - Building Skills Training Program.                                    |
| DBTI (Solomons) 2012 to current – Building Skills Training Program.                                  |
| ABCB-SA-CTS-PHA 2015 Consortium (Vanuatu) – Project did not proceed.                                 |
| WVI (Nepal) – 2015 Initial designs for World Vision International. Project did not proceed.          |
| WVI (Vanuatu) – 2015 Design assistance for Cyclone Pam reconstruction. Project did not proceed.      |
| SRG (Asia-Pacific) – 2013-2014 Coordinate Shelter Reference Group Design Standardization             |
| Tuvalu PWD (Tuvalu) – Provision of electronic copy of Building Regulations                           |
| WVI (Philippines) – 2014 Design assistance for Cyclone Yolanda reconstruction                        |
| SGIA (Philippines) – 2014 Gibitngil Philippines Basic Shelter (Design phase)                         |
| NRCA (Solomon Islands) – 2014 Keigold Water Reticulation (Design phase)                              |
| Tonga MOI (Tonga) – 2014 Preliminary design advice for Cyclone Ian reconstruction                    |
| PHAB (South Pacific) – 2013 Standard Design Policy and Details                                       |
| SRG (Australia) – 2013 Presentation to Shelter Reference Group Forum & design standardization        |
| SRCA (Solomon Islands) – 2013 Obobulu Clinic Proposal – Proposal prepared for Ministry of Health     |
| VFH (PNG) – 2013 Advice on concrete block manufacturing business plan and plant design               |
| CF (Myanmar) – 2013 Design advice on preschool building  |
| NRCA (Solomon Islands) – 2012 Buri Water Reticulation (Design phase)                                 |
| DBTI (Solomon Islands) – Structural check of water tower (with TTW Consulting)                       |
| NRCA (Solomon Islands) – 2012 Buri Community Centre redesign   |
| SRG (Australia) – 2012 to current – Participate in various activities of the Shelter Reference Group |
| EAA (Solomon Islands) – 2012 - Ranongga Sanitation Requested design changes                          |
| PHC (Australia) - 2010-2012 - Frame check and certification of houses for Tahmoor                    |
| EAA (Solomon Islands) – 2009 - Standard Buildings in Solomon Islands - Design of classrooms          |
| EAA (PNG) – 2012 East Arwin Spring box design and supervision  |
|  |

|  |
|--|
| EAA (Cook Islands) – 2010 Design and document cyclone-damaged house reconstruction.              |
| EAA (Solomon Islands) – 2009 Hydro Electricity. Assessment of rural hydro electricity            |
| DST (India) – 2009 Structural design of Baby Clinic Lingarajapuram (Bangalore, India)            |
| EAA (Solomon Islands) – 2008 Design & help desk for Solomon Islands school reconstruction Gizo   |
| PHC (Australia) – 2008 Frame check and certification of transportable affordable house in Airds. |
| Kiribati PWD (Kiribati) – 2008 Design of replacement Butoa Bridge (North Tarawa) Design by Arup. |
| Kiribati PWD (Kiribati) – 2008 Design check of sewage disposal for Tab North Hospital.           |
| PHAB (South Pacific) – 2008 Development of water harvesting and septic disposal guidelines       |
| HFHI-AP (Timor Leste) – 2007 Architectural & engineering drawings for Resource Centre (Dili)     |
| HFHI-AP (Mongolia) – 2007 Standard affordable houses. Preparations of architectural drawings.    |
| HFHA (Solomon Islands) – 2007 Proposals for SI Government for post- tsunami repairs              |
| KPWD (Kiribati) – 2007 Drawings and specifications for two copra sheds for outlying islands      |
| HFHI-AP (Timor Leste) – 2006 Technical support for new concrete block system for housing.        |
| HFHI-AP (Timor Leste) – 2006 Support for Habitat Resource Centre in Dili with training material. |
| EAA (Pakistan) – 2006 Engineering advice for girl's school.                                      |
| HFHI-AP (India) – 2005 - Technical & Management Audit of post-tsunami house reconstruction       |
| HFHI-AP (Indonesia) – 2005 - Technical & Management Audit of post-tsunami house reconstruction   |
| HFHI-AP (Thailand) – 2005 - Technical & Management Audit of post-tsunami house reconstruction    |
| HFHI-AP (Sri Lanka) – 2005 - Technical & Management Audit of post-tsunami house reconstruction   |

#### **Australian and International Partner Organisations**

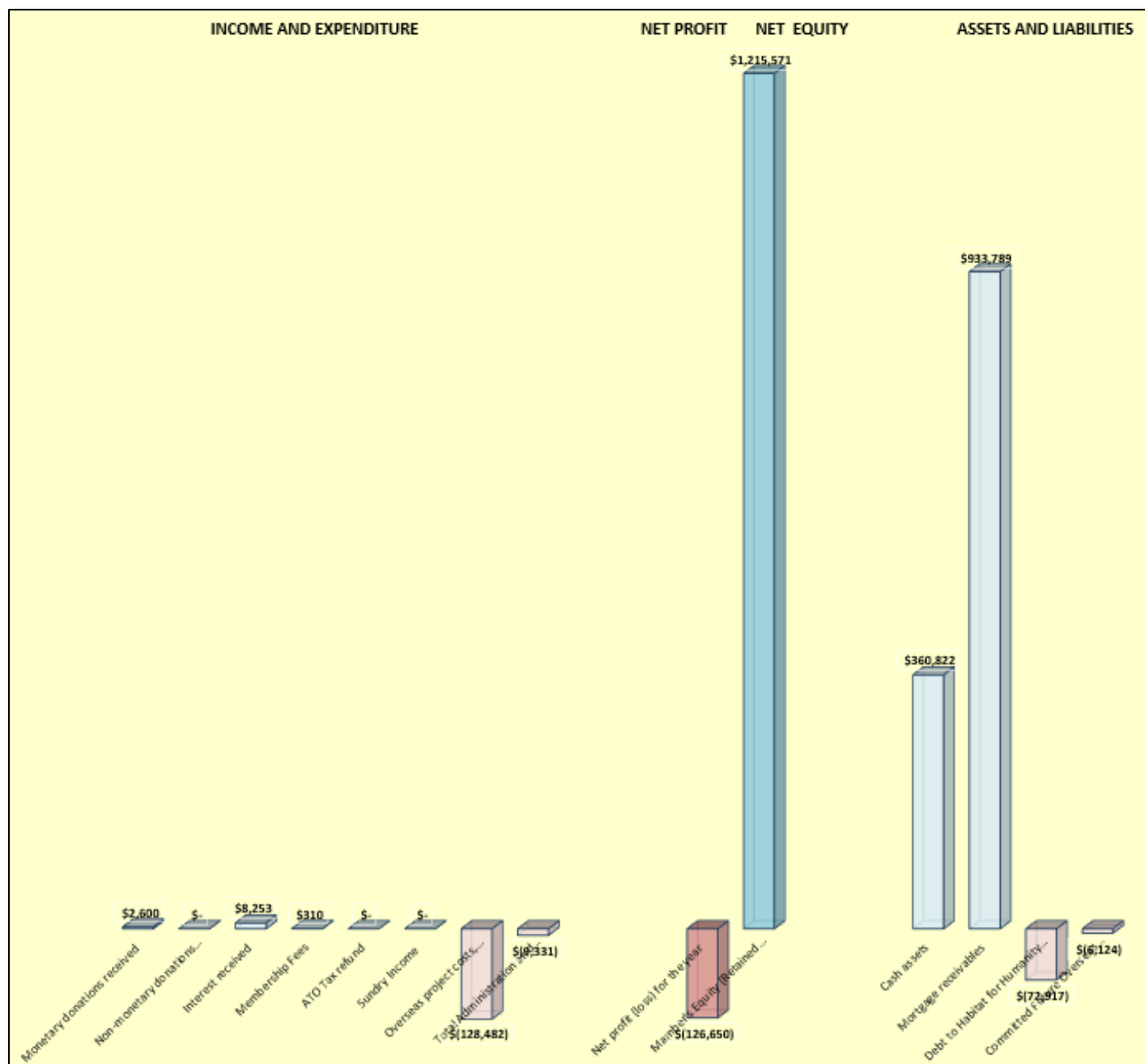
CDM = Catholic Diocese of Mendi (Papua New Guinea)  
 TTI = Tupou Tertiary Institute (Tonga)  
 ABCB = Australian Building Codes Board (Vanuatu & South Pacific)  
 SA = Standards Australia (Vanuatu & South Pacific)  
 CTS = Cyclone Testing Station - James Cook University (Vanuatu & South Pacific)  
 SRG = Shelter Reference Group (Asia-Pacific)  
 WVI = World Vision International (Philippines & Vanuatu)  
 SGIA = Save Gibitngil Island Association (Philippines)  
 VFH = Vision for Homes (Papua New Guinea)  
 NRCA = North Ranongga Community Association (Solomon Islands)  
 SRCA = South Ranongga Community Association (Solomon Islands)  
 LS = Livingstone School (Bangladesh)  
 ICRC = International Committee of the Red Cross (Papua New Guinea)  
 CIRC = Cook Islands Red Cross (Cook Islands)  
 ARC = Australian Red Cross (Cook Islands)  
 DST = Divya Shanthi Trust (India)  
 Kiribati MPWU = Republic of Kiribati Ministry of Public Works and Utilities (Kiribati)  
 Tuvalu PWD = Tuvalu Public Works Department (Tuvalu)  
 Tonga MOI = Kingdom of Tonga Ministry of Infrastructure (Tonga)  
 DBTI = Don Bosco Technical Institute (Solomon Islands)  
 CF = Child Fund (Myanmar)  
 ARDA = Anglican Relief & Development Agency (Laos)  
 EAA = Emergency Architects Australia (PNG & Solomon Islands)  
 HFH-AP = Habitat for Humanity International (Thailand, Indonesia, India, Sri Lanka)  
 HFHA = Habitat for Humanity Australia (Solomon Islands & Australia)  
 HFHF = Habitat for Humanity Fiji  
 PHC = Partner Housing Charity (Australia)  
 PHAB = Partner Housing Australasia (Building) Incorporated

## Reference to Full Financial Report for the Year Ended 30 June 2018

The "Income and Expenditure", "Net Profit", "Net Equity" and "Assets and Liabilities" charts below demonstrate the key data reported in the full version of the audited "Financial Report for the Year Ended 30 June 2018", to which reference should be made for the complete notes and explanations. The data below are plotted to scale on a common chart, thus enabling the following statements to be clearly demonstrated.

### The Big Picture

Partner Housing is fortunate in having significant Net Equity (Accumulated Profit) of \$ 1,216,571, well in excess of the \$ 226,000 per annum maximum budgeted net expenditure. The current year's expenditure of only \$124,649 per annum represents a typical year.

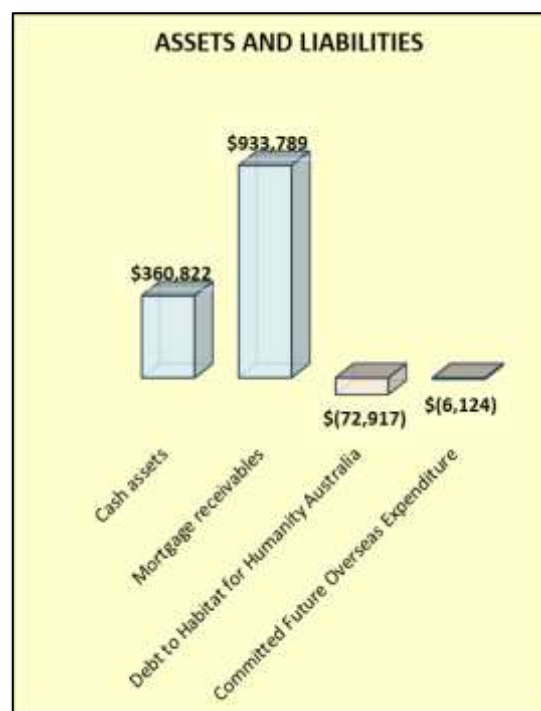
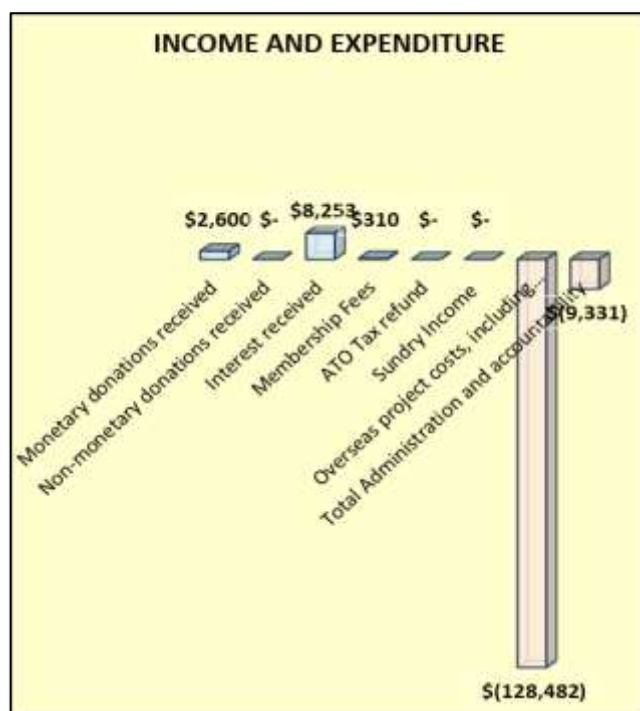


## Finer Detail of the Annual Accounts

During the current year, Partner Housing spent \$ 124,649 on projects in the Asia-Pacific region, either as donations to partner organisations or as purchases of materials and payments of in-country local supervisors. Project management is carried out by Australian volunteer professionals, who provide services on a pro bono basis and, in some cases, meet their own travel and accommodation expenses. In this way, the Program Administration Costs are kept to a minimum (well below the policy limit of 15% of In-country Program Costs).

|   |                   |
|---|-------------------|
| <u>In-country Program Costs</u>                               |                   |
| SRCA - Water projects & training in Ranongga, Solomon Islands | \$ 33,904         |
| VFH - Building projects & training in Mt Hagen, PNG           | \$ -              |
| HFHF - Houses and training in Fiji                            | \$ 80,745         |
| SGIA - Latrines in Philippines                                | \$ 10,000         |
| Other programs  | \$ -              |
|   | <u>\$ 124,649</u> |
| <u>Program Administration Costs</u>                           |                   |
| SRCA - Water projects & training in Ranongga, Solomon Islands | \$ -              |
| VFH - Building projects & training in Mt Hagen, PNG           | \$ 4,618          |
| HFHF - Houses and training in Fiji                            | \$ -              |
| SGIA - Latrines in Philippines                                | \$ -              |
| Other programs  | \$ -              |
|   | <u>\$ 4,618</u>   |
| Net Surplus from fundraising activities                       | \$ (126,667)      |

Partner Housing gratefully acknowledges the generosity of a small band of individual donors, providing total monetary donations of \$ 2,600.





## 10-Year Financial Plan

A summary of the 10-year Financial Plan is shown below.

| Year ending 30 June                   | 2019                | 2020              | 2021              | 2022              | 2023              | 2024              | 2025              | 2026              | 2027              | 2028              |
|---------------------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| PNG                                   | \$ 50,000           | \$ 50,000         | \$ 50,000         | \$ 50,000         | \$ 50,000         | \$ 50,000         | \$ 50,000         | \$ 50,000         | \$ 50,000         | \$ 50,000         |
| Solomons                              | \$ 60,000           | \$ 60,000         | \$ 60,000         | \$ 60,000         | \$ 60,000         | \$ 60,000         | \$ 60,000         | \$ 60,000         | \$ 60,000         | \$ 60,000         |
| Fiji                                  | \$ 50,000           | \$ 50,000         | \$ 50,000         | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          |
| Philippines                           | \$ 5,500            | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          |
| Vanuatu                               | \$ 61,000           | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| Tonga                                 | \$ -                | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| <b>Income from fund raising</b>       | <b>\$ 69,159</b>    | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  | <b>\$ 60,000</b>  |
| <b>Balance Sheet at end, 30 June</b>  |                     |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Cash                                  | \$ 240,069          | \$ 264,639        | \$ 197,711        | \$ 176,999        | \$ 155,724        | \$ 122,101        | \$ 111,886        | \$ 101,309        | \$ 77,022         | \$ 52,085         |
| Mortgage assets                       | \$ 859,507          | \$ 693,379        | \$ 619,097        | \$ 544,815        | \$ 470,533        | \$ 408,107        | \$ 345,681        | \$ 283,255        | \$ 234,167        | \$ 185,079        |
| HFHA MOU liability                    | \$ (60,757)         | \$ (48,597)       | \$ (36,437)       | \$ (24,277)       | \$ (12,117)       | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| Donations for Overseas Projects       | \$ (6,000)          | \$ (6,000)        | \$ (6,000)        | \$ (6,000)        | \$ (6,000)        | \$ (6,000)        | \$ (6,000)        | \$ (6,000)        | \$ (6,000)        | \$ (6,000)        |
| Other liabilities (GST liability etc) | \$ -                | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| <b>Closing balance</b>                | <b>\$ 1,032,819</b> | <b>\$ 903,421</b> | <b>\$ 774,371</b> | <b>\$ 691,537</b> | <b>\$ 608,140</b> | <b>\$ 524,208</b> | <b>\$ 451,567</b> | <b>\$ 378,564</b> | <b>\$ 305,189</b> | <b>\$ 231,164</b> |

This Financial Plan is based on:

- On-going donations of at least \$ 60,000 per annum, through DFAT Friendship Grants for Solomon Islands water reticulation programs or from other sources; and
- The continuation of our current programs in Papua New Guinea, Solomon Islands and Philippines and the current levels, and a reducing commitment in Fiji and Vanuatu.

Partner Housing is currently in negotiations for a substantial donation for village development in Vanuatu, although it is too early to confidently predict the outcome.

## Financial Report

The following financial statements have been prepared in accordance with the requirements set out in the ACFID Code of Conduct. For further information on the Code please refer to the ACFID website [www.acfid.asn.au](http://www.acfid.asn.au)

### **PARTNER HOUSING AUSTRALASIA (BUILDING) INCORPORATED**

**ABN 88 722 057 429**

### **SPECIAL PURPOSE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2018**

|                                       | Page  |
|---------------------------------------|-------|
| Committee's Report                    | 2     |
| Income statement                      | 3     |
| Balance sheet                         | 4     |
| Notes to the Financial Statements     | 5 - 8 |
| Statement by Members of the Committee | 9     |
| Certificate by Members of the Board   | 10    |

## COMMITTEE'S REPORT

### FOR THE YEAR ENDED 30TH JUNE 2018

The committee members submit the financial report of Partner Housing Australasia (Building) Incorporated, for the financial year ended 30th June 2018.

#### DIRECTORS / COMMITTEE MEMBERS

The names of the Directors throughout the year and at the date of this report are:

| Name                                | Position                              | Occupation           |
|-------------------------------------|---------------------------------------|----------------------|
| Rodney Kentwell Johnston            | President & Director & Public Officer | Engineer             |
| Arthur Spencer Gray                 | Secretary & Director                  | Engineer (retired)   |
| Daniel Chan                         | Treasurer & Director                  | Accountant (retired) |
| Robyn Denise Johnston               | Director                              | Administrator        |
| William Ryan                        | Director                              | Engineer             |
| Bruce Hutchison                     | Director                              | Engineer             |
| David Kaunitz                       | Director                              | Architect            |
| Peter Cheers                        | Director                              | Director             |
| Grant Wood (till 2 April 2018)      | Director                              | Engineer             |
| Ian Warren (from 2 April 2018)      | Director                              | Engineer             |
| Peter Shedon (till 4 December 2017) | Director                              | Educator             |

#### PRINCIPAL ACTIVITIES

The principal activities of Partner Housing Australasia (Building) Incorporated during the financial year were the provision of pro-bono engineering and building services, funding, mentoring and training associated with remediation and building of houses, clinics and schools; and rural water supply and sanitation in the Asia-Pacific region.

#### SIGNIFICANT CHANGES

The principal work involved the continuation of probono design work and training on post-disaster reconstruction projects in the Asia-Pacific region and the construction of houses Fiji, houses and clinics in Papua New-Guinea, latrines in Philippines and community water projects in Solomon Islands. This is consistent with the aims and objectives of the organisation, and does not represent a significant change in the nature of the organisation's activity.

#### OPERATING RESULT

|  | 2018         | 2017         |
|--|--------------|--------------|
| The net increase for the year amounted to                                      | \$ (126,650) | \$ (144,025) |
| Partner Housing Australasia (Building) Incorporated is exempt from income tax. |              |              |

Signed in accordance with a resolution of the Members of the Committee



**Rodney Kentwell Johnston**

President & Director & Public Officer

## INCOME STATEMENT

### FOR THE YEAR ENDED 30TH JUNE 2018

|  | 2018                | 2017                |
|--|---------------------|---------------------|
| Donations Received   | \$ 2,600            | \$ 3,188            |
| Interest received  | \$ 8,253            | \$ 2,502            |
| Membership Fees  | \$ 310              | \$ 105              |
| ATO Tax refund   | \$ -                | \$ 453              |
| Sundry Income  | \$ -                | \$ 1,940            |
| <b>Total Income</b>  | <b>\$ 11,163</b>    | <b>\$ 8,188</b>     |
| <u>Expenditure</u>   |                     |                     |
| Overseas project costs, including donations to partner organisations | \$ (128,482)        | \$ (135,469)        |
| Banking Costs  | \$ (100)            | \$ (324)            |
| ATO Tax payment  | \$ -                | \$ (23,572)         |
| Other Costs  | \$ (908)            | \$ (2,996)          |
| Fundraising Costs  | \$ -                | \$ -                |
| Operating Expenses   | \$ (5,723)          | \$ (46,670)         |
| <b>Total Expenditure</b>   | <b>\$ (135,213)</b> | <b>\$ (209,031)</b> |
| <u>Adjustments in Provisions</u>                                     |                     |                     |
| Net disbursement of funds from Tax Deductible Overseas Aid Account   | \$ (2,600)          | \$ (3,183)          |
| Provision for GST Liability written back                             |                     | \$ 40,000           |
| Increase in value of Roberts / Beaver Mortgage                       | \$ -                | \$ 15,000           |
| Increase in value of Marcheiff / Harris Mortgage                     | \$ -                | \$ 20,000           |
| Write-off of value of L Gainge Mortgage to cover potential repairs   | \$ -                | \$ (15,000)         |
| <b>Total Adjustments</b>   | <b>\$ (2,600)</b>   | <b>\$ 56,817</b>    |
| Net profit before income tax   | \$ (126,650)        | \$ (144,026)        |
| Income tax expense   | \$ -                | \$ -                |
| Net profit / (loss) for the year                                     | \$ (126,650)        | \$ (144,026)        |
| Retained earnings at the start of the year                           | \$ 1,342,221        | \$ 1,486,247        |
| <b>Retained earnings at the end of the year</b>                      | <b>\$ 1,215,571</b> | <b>\$ 1,342,221</b> |

The accompanying Notes form part of these Accounts.

This statement should be read in conjunction with the Audit Report.



## BALANCE SHEET

AS AT 30TH JUNE 2018

|  | 2018                | 2017                |
|--|---------------------|---------------------|
| <b>Current Assets</b>                                  |                     |                     |
| Cheque Account 032-173 440019                          | \$ 14,052           | \$ 12,952           |
| Cash Reserves Operating Account 032-087 240272         | \$ 87,602           | \$ 104,368          |
| Cash Reserves Overseas Aid Fund Account 032-087 264637 | \$ 6,124            | \$ 3,523            |
| Solomon Islands Project Account 032-087 371096         | \$ 2,969            | \$ 4,933            |
| Cash Reserves Australia Account 032-087 301020         | \$ 10               | \$ 10               |
| GST Credits  | \$ 65               |                     |
| Short Term Deposit 032-285 642336 (7 months)           | \$ 150,000          | \$ 100,000          |
| Medium Term Deposit 032-285 642344 (12 months)         | \$ -                | \$ 100,000          |
| Mortgage receivable - A & K Jensen                     | \$ 11,440           | \$ 11,440           |
| Mortgage receivable - D & F Galbraith                  | \$ 11,700           | \$ 11,700           |
| Mortgage receivable - N Sua                            | \$ 13,520           | \$ 13,520           |
| Mortgage receivable - L Gainge                         | \$ -                | \$ 3,200            |
| Mortgage receivable - Y Olsen                          | \$ 9,776            | \$ 9,776            |
| Mortgage receivable - C Roberts & K Beaver             | \$ 18,200           | \$ 18,200           |
| Mortgage receivable -W Marcheffer & S Harris           | \$ 20,800           | \$ 20,800           |
| Total Current Assets                                   | \$ 346,258          | \$ 414,423          |
| <b>Non-Current Assets</b>                              |                     |                     |
| Long Term Deposit 032-285 642352 (24 months)           | \$ 100,000          | \$ 100,000          |
| Mortgage receivable - A & K Jensen                     | \$ 58,140           | \$ 67,890           |
| Mortgage receivable - D & F Galbraith                  | \$ 79,786           | \$ 79,786           |
| Mortgage receivable - N Sua                            | \$ 119,248          | \$ 130,195          |
| Mortgage receivable - Y Olsen                          | \$ 127,479          | \$ 137,847          |
| Mortgage receivable - C Roberts & K Beaver             | \$ 224,000          | \$ 241,200          |
| Mortgage receivable -W Marcheffer & S Harris           | \$ 239,700          | \$ 259,480          |
| Total Non-Current Assets                               | \$ 948,353          | \$ 1,016,398        |
| <b>Total Assets</b>                                    | \$ 1,294,612        | \$ 1,430,821        |
| <b>Current Liabilities</b>                             |                     |                     |
| Habitat for Humanity Australia Inc                     | \$ 12,160           | \$ 12,160           |
| Committed Future Overseas Expenditure                  | \$ 6,124            | \$ 3,523            |
| Total Current Liabilities                              | \$ 18,284           | \$ 15,683           |
| <b>Non-Current Liabilities</b>                         |                     |                     |
| Habitat for Humanity Australia Inc                     | \$ 60,757           | \$ 72,917           |
| Total Non-Current Liabilities                          | \$ 60,757           | \$ 72,917           |
| <b>Total Liabilities</b>                               | \$ 79,040           | \$ 88,600           |
| <b>Net Assets</b>                                      | <b>\$ 1,215,571</b> | <b>\$ 1,342,221</b> |
| <b>Members' Equity</b>                                 |                     |                     |
| Retained Earnings                                      | <b>\$ 1,215,571</b> | <b>\$ 1,342,221</b> |

The accompanying Notes form part of these Accounts.

This statement should be read in conjunction with the Audit Report.

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 30TH JUNE 2018**

#### **NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of Associations Incorporation Act NSW 1984. The committee has determined that the association is not a reporting entity.

The financial report covers Partner Housing Australasia (Building) Incorporated which is a charitable organisation established and domiciled in Australia.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

##### **(a) Income Tax**

The Organisation is exempt from paying income tax.

It is also endorsed as a Deductible Gift Recipient (DGR) under Item 1, Section 30-15 of the Income Tax Assessment Act 1997 in respect of operations in Australia and Overseas. See Note 1 re overseas activities.

##### **(b) Plant and Equipment**

A small quantity of fully depreciated used office equipment has been donated to Partner Housing Australasia (Building) Incorporated. It does not possess any other plant or office equipment.

##### **(c) Employee Benefits**

No provision is made for the company's liability for employee benefits arising from services rendered by employees as there were no employees at any time during the year.

##### **(d) Revenue Recognition**

###### Donations and Fundraising

Donations and fundraising revenue are recognised when received by the Organisation.

###### Interest Revenue

Interest revenue is recognised as it is received.

###### Sale of Houses

Previously revenue from the sale of houses has been recognised on settlement of the contract for sale.

All revenue is stated net of the amount of goods and services tax (GST).

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the balance sheet are shown inclusive of GST.

##### **(e) Investments**

Investments have been recognised at cost at the time of acquisition, and subsequently assessed for impairment on an annual basis.

**(f) Tax Deductibility and Fund Raising**

The organisation has been granted DGR status providing for tax-deductibility for overseas projects. Finance for projects in Solomon Islands has been directed through local businesses and our two managers S Alepio and H Ragoso. Finance for projects in Papua New Guinea has been directed through Vision for Homes. Finance for projects in Fiji has been directed through Habitat for Humanity Fiji. Finance for projects in Philippines has been directed through Save Gibitngil Island Association. A very small amount of fund raising has been undertaken during the year.

**NOTE 2 - MOVEMENTS IN ASSETS & LIABILITIES**

| <u>Mortgage Receivables</u>                  | <b>2018</b> | <b>2017</b>  |
|--|-------------|--------------|
| Current mortgage receivables                 | \$ 85,436   | \$ 88,635    |
| Non-Current mortgage receivables             | \$ 848,353  | \$ 916,398   |
| Total mortgages receivable                   | \$ 933,789  | \$ 1,005,034 |
| Represented by :                             |             |              |
| Mortgage receivable - A & K Jensen           | \$ 69,580   | \$ 79,330    |
| Mortgage receivable - D & F Galbraith        | \$ 91,486   | \$ 91,486    |
| Mortgage receivable - N Sua                  | \$ 132,768  | \$ 143,715   |
| Mortgage receivable - L Gainge               | \$ -        | \$ 3,200     |
| Mortgage receivable - Y Olsen                | \$ 137,255  | \$ 147,623   |
| Mortgage receivable - C Roberts & K Beaver   | \$ 242,200  | \$ 259,400   |
| Mortgage receivable -W Marcheffer & S Harris | \$ 260,500  | \$ 280,280   |
|  | \$ 933,789  | \$ 1,005,034 |
| Net movement in mortgage receivables         | \$ (71,245) |              |

### (c) Committed Future Expenditure Liability

Partner Housing Australasia (Building) Incorporated disburses to partner NGOs (for use in building work overseas) both received donations (some of which have been donated specifically for use in overseas building projects) and funds accumulated from previous activities of the organisation.

Tax-deductible donations that are made specifically for use in overseas building projects are paid into the Cash Reserves Account (Overseas Aid Fund), and must used for the purpose for which they were donated. The closing balance of this account represents the liability for future expenditure on overseas building projects.

|  |    |       |       |    |       |
|--|----|-------|-------|----|-------|
| Opening balance of the Cash Reserves Account (Overseas Aid Fund)   |    | \$    | 3,523 | \$ | 340   |
| Tax deductible donations received into the Cash Reserves Account (Overseas Fund) during the period       | \$ | 2,600 |       | \$ | 3,188 |
| Interest received into the Cash Reserves Account (Overseas Aid Fund), less bank charges                  | \$ | 0     |       | \$ | (5)   |
| Amounts disbursed to partner NGOs during the period from the Cash Reserves Account (Overseas Aid Fund)   | \$ | -     |       | \$ | -     |
| Other adjustments  | \$ | -     |       | \$ | -     |
| Movement in the Cash Reserves Account (Overseas Aid Fund) during current year                            |    | \$    | 2,600 | \$ | 3,183 |
| Amount that the organisation has a commitment to disburse from Cash Reserves Account (Overseas Aid Fund) |    | \$    | 6,124 | \$ | 3,523 |

### **NOTE 3 – PAYABLES**

|   | <b>2018</b> | <b>2017</b> |
|---|-------------|-------------|
| <b>Current</b>                          |             |             |
| Habitat for Humanity Australia          | \$ 12,160   | \$ 12,160   |
|   | \$ 12,160   | \$ 12,160   |
| <b>Non-Current</b>                      |             |             |
| Habitat for Humanity Australia          | \$ 60,757   | \$ 72,917   |
|   | \$ 60,757   | \$ 72,917   |
| <b>Total of current and non-current</b> | \$ 72,917   | \$ 85,077   |

The total payable to Habitat for Humanity is non-interest bearing. Repayments were calculated as a percentage of amounts received from the mortgage receivables for those houses that were completed whilst Partner Housing Australasia (Building) Incorporated and Partner Housing Charity was affiliated with Habitat for Humanity Australia.

The method of calculating the amounts owed to Habitat for Humanity Australia is described in two Memoranda of Understanding (MOUs), one with Partner Housing Australasia (Building) Incorporated and the other with Partner Housing Charity (formerly Partner Housing Australasia (Regional) Incorporated, and then modified in 2016. The agreed repayment rate is \$ 3,040 per quarter.

## NOTE 4 – CHARITABLE FUNDRAISING ACT REQUIREMENTS

### (a) Statement showing how funds received were applied to charitable purposes

| <u>Donations Received</u>                                     |    | <b>2018</b>    | <b>2017</b>       |
|---|----|----------------|-------------------|
| Donations Received - Corporations                             | \$ | -              | \$ 638            |
| Donations Received - Other                                    | \$ | 2,600          | \$ 2,550          |
| Total Proceeds from Fundraising Activities                    | \$ | 2,600          | \$ 3,188          |
| less  |    |                |                   |
| <u>In-country Program Costs</u>                               |    |                |                   |
| SRCA - Water projects & training in Ranongga, Solomon Islands | \$ | 33,904         | \$ 41,422         |
| VFH - Building projects & training in Mt Hagen, PNG           | \$ | -              | \$ 27,500         |
| HFHF - Houses and training in Fiji                            | \$ | 80,745         | \$ 55,000         |
| SGIA - Latrines in Philippines                                | \$ | 10,000         | \$ 6,000          |
| Other programs  | \$ | -              | \$ -              |
|   | \$ | 124,649        | \$ 129,922        |
| <u>Program Administration Costs</u>                           |    |                |                   |
| SRCA - Water projects & training in Ranongga, Solomon Islands | \$ | -              | \$ 572            |
| VFH - Building projects & training in Mt Hagen, PNG           | \$ | 4,618          | \$ 4,385          |
| HFHF - Houses and training in Fiji                            | \$ | -              | \$ 590            |
| SGIA - Latrines in Philippines                                | \$ | -              | \$ -              |
| Other programs  | \$ | -              | \$ -              |
|   | \$ | 4,618          | \$ 5,547          |
| Total Program Costs   | \$ | <b>129,267</b> | \$ <b>135,469</b> |
| Net Surplus from fundraising activities                       | \$ | (126,667)      | \$ (132,281)      |

Program administration costs (such as travel, accommodation, insurance, visas and the like) associated with supervision, mentoring and training are drawn from the Operational Cash Reserves, and not from the Overseas tax-deductible account.

### (b) Comparisons by monetary figures and percentages

|                               | \$           | %              |
|-------------------------------|--------------|----------------|
| Total cost of fundraising     | \$ -         | 0.0%           |
| Gross income from fundraising | \$ 2,600     |                |
| Net surplus from fundraising  | \$ (126,667) | Not Applicable |
| Gross income from fundraising | \$ 2,600     |                |
| Total cost of services        | \$ 4,618     | 3.4%           |
| Total Expenditure             | \$ 135,213   |                |
| Total cost of services        | \$ 4,618     | 41.4%          |
| Total Income Received         | \$ 11,163    |                |

End of Notes



## STATEMENT BY MEMBERS OF THE COMMITTEE

FOR THE YEAR ENDED 30TH JUNE 2018

### DIRECTORS / COMMITTEE MEMBERS

The Committee has determined that the Organisation is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements. In the opinion of the Committee of Partner Housing Australasia (Building) Incorporated (the Organisation);

- (a) the financial statements and notes, set out on pages 3 to 8;
- (i) Presents a true and fair view of the financial position of the Organisation as at 30th June 2018 and of its performance for the year ended on that date;
- (ii) the financial statements are in accordance with relevant legislation, accounting standards, and provide a true and fair view of their financial position and performance, and
- (iii) the Organisation can pay its debts as and when they become due.
- (b) In relation to the requirements of the Charitable Fundraising Act, that:
  - (i) The provisions of that Act, the regulations under the Act and the conditions attached to the fundraising authority have been complied with; and
  - (ii) the internal controls exercised by the Association are appropriate and effective in accounting for all income

Dated at Northbridge                      this day                      10 July 2018

Signed in accordance with a resolution of the directors:



**Rodney Kentwell Johnston**  
President & Director & Public Officer

## CERTIFICATE BY MEMBER OF THE BOARD

### FOR THE YEAR ENDED 30TH JUNE 2018

I, Rodney Kentwell Johnston, of 272 Blackwall Road, Woy Woy NSW 2256, certify that:

- a. I am the Public Officer and a member of the Board of Partner Housing Australasia (Building) Incorporated.
- b. I attended the Annual General Meeting of the organisation.
- c. I am authorised by the resolution of the Board to sign this certificate.
- d. This annual statement was submitted to the members of the organisation at its annual general meeting.

Date of the Annual General Meeting:

Dated at Northbridge

3 December 2018

Signed in accordance with a resolution of the directors:



**Rodney Kentwell Johnston**  
President & Director & Public Officer

This Certificate is not subject to audit

### Further Analysis of Administration and Accountability Cost (Non-project Expenditure)

|   |    |         |
|---|----|---------|
| Administration and accountability       |    |         |
| Banking Costs                           | \$ | (100)   |
| ATO Tax payment                         | \$ | -       |
| Other Costs                             | \$ | (908)   |
| Fundraising Costs                       | \$ | -       |
| Operating Expenses                      | \$ | (5,723) |
| Total Administration and accountability | \$ | (6,731) |

# Monitoring, Continuous Improvement and Good Practice Indicators

## Reporting Period

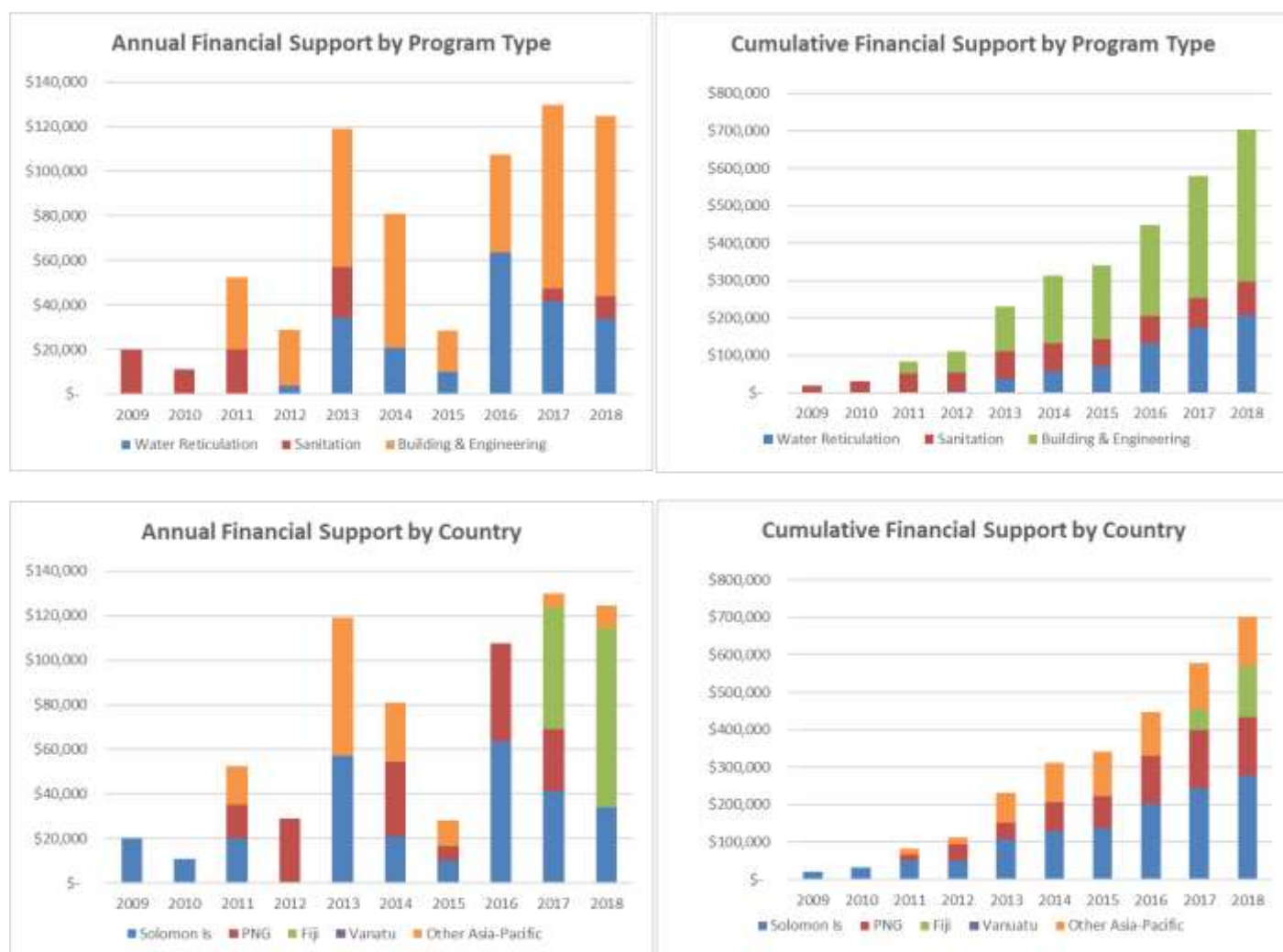
Partner Housing facilitates improved village sustainability through significant improvements in local design, construction and maintenance practices. These are long-term objectives achieved through long-term programs ..... research and development of building and water reticulation systems, testing, pilot projects, funding and construction of village projects and training programs. Benefits accrue only over an extended period, so it is appropriate to also assess Partner Housing programs over an extended period.

Early in 2005, Partner Housing underwent a shift in emphasis towards long-term projects in the Asia-Pacific region, and it is sensible that our monitoring and continuous improvement be measured from that date. Our initial activity was in the provision of pro bono professional service, and from 2009 Partner Housing commenced finance / design / supervise the construction of Asia-Pacific village construction programs.

Partner Housing seeks to continuously improve the quality and effectiveness of our service and programs. We assess our performance since 2005 against Key Performance Indicators (KPIs) based on our vision, mission and values described in the beginning of this Annual Report.

## Disbursement of Program Financial Support

“Support” is defined as monetary donations to partner organisations and/or the value of purchased of goods and services for overseas countries programs, measured in Australian dollars.



## Breadth of Stakeholder Relationships

| <b>Beneficiaries</b> .... the people of the Asia-Pacific villages who benefit from our building programs and professional services.  |   |   |
|--|---|---|
| <b>Objective</b> .... Improve the lives of Asia-Pacific village residents by providing sound pro bono engineering and architectural advice, funding, design, construction supervision and training to organisations constructing housing, community buildings, clinics, educational buildings, village water reticulation and/or sanitation. |   |   |
| Key Performance Objectives   | Key Performance Indicators  | Performance Comments  |
| Provide pro bono professional services in Asia-Pacific countries   | At least four pro bono service projects during a two year period. | Catholic Diocese of Mendi was a major project.                          |
| Provide financial support for programs in Solomon Islands  | At least \$ 15,000 per year (averaged)                            | \$37,663<br>Water reticulation in Ranongga villages is proceeding well. |
| Provide financial support for programs in Papua New Guinea   | At least \$ 15,000 per year (averaged)                            | \$13,750<br>Establishment in Port Moresby is delaying some projects.    |
| Provide financial support for programs in Fiji   | At least \$ 15,000 per year (averaged)                            | \$67,872<br>HFHF is proceeding with village reconstruction.             |
| Provide financial support for programs in Vanuatu  | At least \$ 15,000 per year (averaged)                            | \$0.00<br>Vanuatu project has not commenced yet                         |
| Provide financial support for programs in Tonga  | At least \$ 15,000 per year (averaged)                            | \$0.00<br>No projects in Tonga yet.                                     |
| Provide financial support for programs in other Asia-Pacific countries   | At least \$ 5,000 per year (averaged over two years)              | \$8,000<br>SGIA Philippines latrines construction is progressing well.  |

| <b>Partners</b> .... the organisations with whom we collaborate to deliver services to the Beneficiaries.   |  |   |
|---|--|---|
| <b>Objective</b> .... Foster and support sustainable not-for-profit Community Based Organisations (CBO) providing village buildings, water and sanitation projects in Asia-Pacific countries. |  |   |
| Key Performance Objectives  | Key Performance Indicators                         | Performance Comments  |
| Assist a CBO in Solomon Islands   | Operational partner CBO capable of executing work. | Ranongga Community Association<br>RCA is established, but not yet operational.                              |
| Assist a CBO in Papua New Guinea  | Operational partner CBO capable of executing work. | Vision for Homes<br>VFH is a Mt Hagen and Port Moresby CBO.   |
| Assist a CBO in Fiji  | Operational partner CBO capable of executing work. | Habitat for Humanity Fiji<br>HFHF is part of a large international NGO network.                             |
| Assist a CBO in Vanuatu   | Operational partner CBO capable of executing work. | Project in Vanuatu has not commenced yet.   |
| Assist a CBO in Tonga   | Operational partner CBO capable of executing work. | No projects in Tonga yet  |
| Assist a CBO in other Asia-Pacific countries.   | Operational partner CBO capable of executing work. | Save Gibitngil Island Association<br>SGIA is Australian-based, with a supervisor in Gibitngil, Philippines. |

| <b>Donors</b> .... the people and organisations who generously donate funds for our building programs.               |  |  |
|--|--|--|
| <b>Objective</b> .... Ensure that all donations collected are expended on the specified overseas aid programs.       |  |  |
| Key Performance Objectives   | Key Performance Indicators   | Performance Comments   |
| Expenditure on development programs shall exceed donations received.   | Project expenditure / donated funds (Both averaged over two years) | 44.0<br>Program expenditure exceed donations received.         |
| Manage project cash flow, providing sufficient working capital and minimising the level of unexpended donated funds. | Committed Future Overseas Expenditure                              | \$6,124<br>This is considered to be a reasonable balance.      |
| Project overheads should be less than 15% of productive project costs  | Project overheads / project expenditure                            | 3.7%<br>Many Volunteers donate their travel and accommodation. |

| <b>Volunteers</b> .... the people and organisations who generously provide probono professional services.  |  |  |
|--|--|--|
| <b>Objective</b> .... Ensure that Volunteers are able to deploy their skills and experience to contribute effectively and safely to improving of lives and building safety of Asia-Pacific village dwellers. |  |  |
| Key Performance Objectives   | Key Performance Indicators   | Performance Comments   |
| Ensure that volunteers have the qualification and experience necessary to carry out the design, project management and supervision for the range of projects in remote parts of the Asia-Pacific region.     | Engineers  | 10   |
|  | Architects   | 2  |
|  | Builders   | 4  |
|  | Other professions  | 3  |
|  | Administrators and others  | 1  |
|  | Total number of individual Volunteers.   | 20   |
|  |  | This diversity provides the necessary expertise.   |
| Maintain a register of consulting firms able to provide probono services on larger projects.   | Number of consulting firms registered to provide probono services.   | 4  |
|  |  | This is adequate, but a larger resource base is preferred.   |
| Ensure that volunteers for overseas work have undergone police checks and appropriate training in "Key Policies".  | All volunteers for overseas work shall provide police checks, undergo training, read and understand the "Key Policies" and return signed "Declarations". | Police checks are on file and training has been provided in Safety and Indemnity, Consultation with Local Authority Figures, Insurance by Volunteers, Risks to Health and Safety, Child Protection, Anti-terrorism, Complaints Handling, Non-development Activity, Sexual Harassment and Sexual Misconduct and other Key Policies. |

| <b>Members</b> .... the volunteers who comprise the organisation, its board and its management.  |   |  |
|--|---|--|
| <b>Objective</b> .... Ensure that there are sufficient number of committed members to support a balanced Board of qualified and experienced Directors.   |   |  |
| Key Performance Objectives   | Key Performance Indicators                                  | Performance Comments   |
| Ensure that there are sufficient number of committed members to support a balanced Board   | Number of Members   | 22   |
|  |   | This is considered to be a sufficient number of members.   |
| Partner Housing programs are generally delivered in very remote villages with traditional extended-family social structures, very poor communications, no reliable water supply, no toilets and unsafe housing. The objective is to have a Board with appropriate gender balance, consisting of Directors who have an appreciation of the physical rigours of village life, identification with beneficiary family values, a track record of volunteering and appropriate technical expertise. | Engineers   | 6  |
|  | Architects  | 1  |
|  | Builders  | 2  |
|  | Other professions   | 1  |
|  | Administrators and others                                   | 1  |
|  | Total number of Directors (Board Members) between 7 and 13. | 11   |
|  | Male Directors  | 10   |
|  | Female Directors  | 1  |
|  |   | The current Board has an appropriate diversity of commitment, gender, professions, experience and skills to lead the organisation in the fulfillment of its stated Vision, Mission and Values. In the coming year two more women with appropriate qualifications and experience will join the Board. |



## Vision, Mission and Values

Partner Housing's Vision, Mission and Values are set out in the beginning of this Annual Report.

These are reviewed, modified (if necessary) and ratified these during the July board meeting, and recommended for acceptance by the December Annual General Meeting.

| <b>Vision</b> .... what we wish to achieve.  |  |   |
|--|--|---|
| <b>Objective</b> .... Partner Housing is an entirely voluntary organisation, which aims to transform the lives of people living in Asia-Pacific villages by improving the cyclone, earthquake and tsunami resistance of their houses, clinics, schools and community buildings; and by providing clean water supplies and hygienic sanitation. |  |   |
| Key Performance Objectives   | Key Performance Indicators   | Performance Comments  |
| Partner Housing is a voluntary organisation....  | Payments to Australians performing work for Partner Housing.                               | There are no paid Australian employees or contractors (except the independent auditor). All work is performed on a voluntary (probono) basis.   |
| .... transform the lives of people living in Asia-Pacific villages ....  | Concentration of projects in Asia-Pacific villages.  | All Partner Housing work is in Asia-Pacific villages.   |
| .... by improving the cyclone, earthquake and tsunami resistance of their houses, clinics, schools and community buildings   | Programs that advance the cyclone, earthquake and tsunami resistance of village buildings. | Partner Housing is currently developing, designing and funding the construction of the <b>DANCER</b> building system for cyclone, earthquake and tsunami resistance.                      |
| ... by providing clean water supplies and hygienic sanitation.   | Programs that advance clean safe water supplies and hygienic sanitation.                   | Partner Housing currently designs and funds water schemes in Solomon Island and funds latrines in Philippines. Previous water and latrine programs have been provided in Solomon Islands. |

| <b>Mission</b> .... how we will achieve our Vision.   |   |  |
|---|---|--|
| <b>Objective</b> .... The details of the mission are at the start of this Annual Report and are summarised as follows.<br>During the last decade, Partner Housing has developed and consolidated four "services" - <ul style="list-style-type: none"> <li>• Pro-bono "Design and Help-Desk" Engineering Services.</li> <li>• Finance, design, materials supply, supervision, mentoring and training for houses, clinics, schools, water and sanitation.</li> <li>• Develop and document the DANCER cyclone, earthquake and tsunami resistant building system.</li> <li>• Training programs for improved rural water supply and sanitation.</li> </ul> |   |  |
| Key Performance Objectives  | Key Performance Indicators  | Performance Comments   |
| Conduct an effective pro-bono "Design and Help-Desk" Engineering Services.  | Promotion and provision of the probono services.  | During times of disaster response, Partner Housing receives and responds to an increased number of requests for probono assistance. There should be increased promotion of this service.   |
| Provide finance, design, materials supply, supervision, mentoring and training for houses, clinics, schools, water and sanitation.  | Successful cooperation and support for partner organisations in PNG, Solomon Islands, Fiji, Vanuatu, Tonga and selected countries of the wider Asia-Pacific region. | Partner Housing currently supports partner organisations in PNG and Fiji (building) and Solomon Islands (water and sanitation). Probono design has commenced on a major building project in Vanuatu. A suitable program or partner for Tonga has not yet been identified. Partner Housing currently supports a sanitation program in Philippines and has previously supported a cyclone anchorage program in Cook Islands. |
| Develop and document the DANCER cyclone, earthquake and tsunami resistant building system.  | Staged completion of the DANCER development program, and promotion of enhanced building regulations through the South Pacific.                                      | Primary research and development are complete and documented. A program of secondary research and promotion into building regulations with the University of Sydney Engineering Faculty has commenced.   |
| Provide training programs for improved rural water supply and sanitation.   | Promotion and provision of the training services to partner organisations and to Australian consultants and students.   | Comprehensive training packages have been prepared and uploaded to the website. Partner Housing should promote increased use of this material by partner organisations. Cooperation with the University of Sydney Engineering Faculty to provide case studies and lectures on Humanitarian Engineering have commenced.   |

| <b>Values</b> .... the way that we treat other people, the beneficiaries, donors and volunteers.   |  |  |
|--|--|--|
| <b>Objective</b> .... Partner Housing Australasia programs and procedures reflect Christian values of love and compassion to care for people less fortunate than ourselves. Partner Housing is non-denominational, does not evangelise and does not discriminate in the dispensation of donations or services, which are available to all people in need, irrespective of religion or race. Partner Housing does not provide support for evangelical activities and partisan political activities. Partner Housing does not participate in advocacy. |  |  |
| Key Performance Objectives   | Key Performance Indicators   | Performance Comments   |
| Partner Housing aims to demonstrate love and compassion in its programs.   | Poor villages or communities in the Asia-Pacific region that are serviced by Partner Housing programs. | All programs are in poor villages on Ranongga & Vella Lavella islands (Solomon Islands), highlands villages (PNG), Gibitngil Island (Philippines), rural Viti Levu (Fiji) and Freshwin, Ohlen (Vanuatu). |
| Partner Housing shall avoid participating in discrimination, political activity, religious activity and advocacy.  | Concentration on providing safe buildings, water or sanitation infrastructure.                         | Programs in PNG, Solomon Islands, Fiji, Philippines, Vanuatu deal only with the provision of infrastructure - buildings, water and sanitation infrastructure - and training in building skills.          |

## Outcomes and Impacts

| <b>Outcomes and Impacts</b> .... how we apply rational analysis to measure the effects of our programs on the communities whom we serve.  |   |   |
|---|---|---|
| <b>Objective</b> .... Our qualitative objectives are stated in the Mission statement at the start of this Annual Report and are summarised as follows.<br>During the last decade, Partner Housing has developed and consolidated four "services" - <ul style="list-style-type: none"> <li>• Pro-bono "Design and Help-Desk" Engineering Services.</li> <li>• Finance, design, materials supply, supervision, mentoring and training for houses, clinics, schools, water and sanitation.</li> <li>• Develop and document the DANCER cyclone, earthquake and tsunami resistant building system.</li> <li>• Training programs for improved rural water supply and sanitation.</li> </ul> |   |   |
| Key Performance Objectives  | Key Performance Indicators  | Performance Comments  |
| Focus the design and construction culture on the South Pacific villages on improving cyclone, earthquake and tsunami resilience, and provide practical assistance to ensure this efficiently implemented.   | Development and documentation of cyclone, earthquake and tsunami resistant forms of construction.   | Development, prototype testing, pilot construction, full scale production and documentation of the <b>DANCER</b> system is well advanced in PNG.                                    |
|   | Cooperation with a major academic institution to promote improved village-level building regulation, detailing and monitoring.                                  | Partner Housing and University of Sydney Engineering Faculty are cooperating to promote improved forms of construction and regulation.  |
|   | Cooperation with South Pacific governments to introduce sensible regulation of village buildings, supported by simple-to-use design and construction documents. | Partner Housing cooperates on an ad-hoc basis with Standards Australia to promote the use of Australian Standards to various South Pacific governments.                             |
| Focus the culture of South Pacific villages on sustainability of water reticulation and sanitation by sensible design, efficient construction and regular maintenance.  | Delivery of regular training in design, construction and maintenance of rural water reticulation and sanitation systems.  | Training programs for improved rural water supply and sanitation have been developed for delivery in Solomon Islands. Two maintenance personnel are currently employed in Ranongga. |
| Provide financial and technical support for village programs - village buildings (houses, community centres, schools and clinics), and water collection and reticulation, septic systems and latrines.  | Financial support for overseas programs   | <b>Average annual program expenditure</b><br>(averaged over two years)  |
|   | <b>Total donation all programs</b>  | <b>\$702,920</b>  |
|   | Village water reticulation  | \$207,836   |
|   | Village sanitation  | \$89,600  |
|   | Village buildings & engineering   | \$405,485   |
|   | Estimate - lives improved during use per unit support   | <b>Lives improved pa . design life / donation</b><br>People . years / AUD \$  |
|   | <b>Average of all programs</b>  | <b>0.073</b>  |
|   | Village water reticulation  | 0.083   |
|   | Village sanitation  | 0.070   |
|   | Village buildings & engineering   | 0.065   |
|   | Estimate of lives improved per unit expenditure   | <b>People whose lives are improved by one year of expenditure x number of years of use</b>  |
|   | <b>Total effect of all programs</b>   | <b>49,948</b>   |
|   | Village water reticulation  | 17,320  |
|   | Village sanitation  | 6,272   |
|   | Village buildings & engineering   | 26,356  |

## Source and Sustainability of Funding

The current funding situation is described in the following extract from the Annual Accounts.

| <b><u>Committed Future Expenditure Liability</u></b>   |          |             |             |
|--|----------|-------------|-------------|
| Partner Housing Australasia (Building) Incorporated disburses to partner NGOs (for use in building work overseas) both received donations (some of which have been donated specifically for use in overseas building projects) and funds accumulated from previous activities of the organisation.   |          |             |             |
| <b>Cash Reserves Account (Overseas Aid Fund)</b>   |          |             |             |
| Tax-deductible donations that are made specifically for use in overseas building projects are paid into the Cash Reserves Account (Overseas Aid Fund), and must used for the purpose for which they were donated. The closing balance of this account represents a liability for future expenditure on overseas building projects.                 |          |             |             |
|  |          | <b>2018</b> | <b>2017</b> |
| Opening balance  |          | \$ 3,524    | \$ 335      |
| Tax deductible donations received  | \$ 2,600 |             | \$ 3,188    |
| Interest received less bank charges  | \$ -     |             | \$ 0        |
| Amounts disbursed to projects (either directly or via the cheque Account)  | \$ -     |             |             |
| Movement   |          | \$ 2,600    | \$ 3,188    |
| Commitment to fund projects from the Cash Reserves Account (Overseas Aid Fund)   |          | \$ 6,124    | \$ 3,524    |
| <b>Project Accounts (Solomon Islands and Vanuatu)</b>  |          |             |             |
| Non-tax-deductible donations and grants made specifically for use in Solomon Islands or Vanuatu are paid directly into the Solomon Islands and Vanatu account respectively. The amount by which donations into these account exceeds the expenditure on the projects represents liabilities for future expenditure in Solomon Islands and Vanuatu. |          |             |             |
| Commitment to fund projects from the Solomon Islands Account   |          | \$ -        | \$ 0        |
| Commitment to fund projects from the Vanuatu Account   |          | \$ -        | \$ 0        |
| Total commitment to fund projects from reserves  |          | \$ 6,124    | \$ 3,524    |
| <b>Non-monetary donations received</b>   |          |             |             |
| Non-monetary donations received  |          | \$ -        | \$ -        |

Set out below is the Partner Housing strategy for securing reliable sources of income.

- 1) Partner Housing is fortunate to have commenced its overseas focus in 2005 with a healthy balance sheet, net assets of approximately \$ 1,086,000. This increased as we financed, constructed and provided interest-free mortgages for two houses in Western Sydney during 2006 and 2007.
- 2) Since 2005, Partner Housing concentrated on building an organisation capable of efficiently delivering village building, water and sanitation infrastructure in the Asia-Pacific region.
- 3) Our largest incomes to date have been through gifts from other NGOs. Our assets increased by approximately \$ 800,000 when we took over Partner Housing Charity and by \$ 40,000 when Emergency Architects was wound up. Continuing to “do a good job” will be our highest priority.
- 4) In 2019, Partner Housing received a \$ 60,000 DFAT grant to extend our water programs in Solomon Islands. Securing government grants of this type is a high priority.
- 5) Our service includes probono (non-competing) services in engineering architecture and building. We are thus precluded from carrying out competing fee-for-service design, but this does not prevent us from providing fee-for-service work in training, South Pacific building regulation reform, handbooks, building notes etc. Developing these fee-for-service programs is a high priority.
- 6) Although Partner Housing has not undertaken significant public fund-raising programs, there have been donations resulting from ad-hoc personal representations. These representations will continue.

## Risk Management

| Programs  | Village Buildings  |                       |                        |                              |  |
|---|--|-----------------------|------------------------|------------------------------|--|
| Village Buildings                                   | Design and construct houses, clinics, schools and community buildings in rural villages - PNG, Solomon Islands, Fiji, Vanuatu, Tonga, Cook Is. |                       |                        |                              |  |
| Village Water Systems                               | Design and construction of small dams, pipelines, holding tanks and standpipes in rural villages - Solomon Islands                             |                       |                        |                              |  |
| Village Sanitation                                  | Design and construction of remote villages ventilated pit latrines (with or without pour flush) - Solomon Islands, Philippines                 |                       |                        |                              |  |
| Consideration                                       | Effect   | Likelihood<br>1 to 10 | Consequence<br>1 to 10 | Risk Rating<br>Lik. x Cons.. | Proposed Treatment<br>and Mitigations      |
| <b>Human Rights in Aid and Development</b>          |  |                       |                        |                              |  |
| Genocide  | Not affected   | 0                     | 10                     | 0                            |  |
| Women's Rights                                      | Not affected   | 0                     | 8                      | 0                            |  |
| Racial Discrimination                               | Buildings are for use by all people, irrespective of race and reflect culture of users.  | 0                     | 8                      | 0                            |  |
|   | Standpipes are for use by all people, irrespective of race and reflect culture of users.   | 0                     | 8                      | 0                            |  |
|   | Latrines are for use by all people, irrespective of race and reflect culture of users.   | 0                     | 8                      | 0                            |  |
| Discrimination against Women                        | Buildings include appropriate privacy for women.   | 2                     | 8                      | 16                           | Ensure buildings are appropriate for women |
|   | In remote villages communal standpipes are used, but are not sited too close to houses.  | 2                     | 8                      | 16                           | Site standpipes appropriate for women      |
|   | Latrines have self-closing doors, providing privacy for women.   | 2                     | 8                      | 16                           | Site latrines appropriate for women        |
| Torture, cruelty                                    | Not affected   | 0                     | 10                     | 0                            |  |
| Rights of the Child                                 | Not affected   | 0                     | 10                     | 0                            |  |
|   | Standpipes have taps at low height for children.   | 2                     | 10                     | 20                           | Provide low height taps.                   |
|   | Latrines have self-closing doors, providing privacy for children.  | 2                     | 10                     | 20                           | Provide self-closing doors.                |
| Statelessness                                       | Not affected   | 0                     | 8                      | 0                            |  |
| Refugees  | Not affected   | 0                     | 8                      | 0                            |  |
| Slavery   | Not affected   | 0                     | 10                     | 0                            |  |
| Disabilities  | In unpaved remote villages, people with disabilities must be assisted to access buildings.   | 3                     | 5                      | 15                           | If requested, provide ramps.               |
|   | In unpaved remote villages, people with disabilities must be assisted to standpipes.   | 3                     | 5                      | 15                           | Standpipes are at ground level.            |
|   | In unpaved remote villages, people with disabilities must be assisted to latrines.   | 3                     | 5                      | 15                           | Latrines are at ground level.              |
| <b>Health &amp; Safety</b>                          | Risk of injury or death occurring during the project.  | 2                     | 8                      | 16                           | Refer to the Procedures Manual             |
| <b>Privacy</b>                                      | Risk private information being exposed as a result of Partner Housing activities.  | 1                     | 3                      | 3                            | Refer to the Procedures Manual             |
| <b>Child Protection</b>                             | Risk of child abuse from Partner Housing activity, including inappropriate use of photographs.   | 2                     | 8                      | 16                           | Refer to the Procedures Manual             |
| <b>Anti-terrorism</b>                               | Risk of assisting terrorism through money laundering or sponsoring inappropriate activity.   | 1                     | 10                     | 10                           | Refer to the Procedures Manual             |
| <b>Complaints Handling</b>                          | Risk that complaints will not be properly considered.  | 2                     | 3                      | 6                            | Refer to the Procedures Manual             |
| <b>Non-development Activity</b>                     | Risk that non-development activity will occur during project.  | 2                     | 2                      | 4                            | Refer to the Procedures Manual             |
| <b>Bullying, Sexual Harassment &amp; Misconduct</b> | Risk of bullying, sexual harassment or misconduct.   | 2                     | 5                      | 10                           | Refer to the Procedures Manual             |
| <b>Whistle Blowing</b>                              | Risk of inhibiting the exposure of wrong-doing   | 1                     | 2                      | 2                            | Refer to the Procedures Manual             |

## Positive and Negative Impacts

### Positive impacts

The positive impacts are reported previously in detail in this Annual Report in the section on “Mission”.

The following is a summary:

Partner Housing has deployed over \$ 750,000 to improve the lives of village dwellers in the Asia-Pacific region. The impact (“people whose lives are improved by one year of expenditure x number of years of use”) is estimated to be in excess of 50,000 people.years.<sup>4</sup>

This is consistent with the Vision, Mission and Values of Partner Housing.

### Negative impacts

Partner Housing seeks feedback from both the Volunteers who travel to the projects on behalf of Partner Housing (for supervision and auditing) and from the Partner Organisations.

No negative impacts have been reported from either of these sources.

The most likely negative impact would be an over-reliance by village communities on external finance and expertise, rather than building self-reliance. There is no evidence of such negative impacts, but Partner Housing continues to be vigilant in watching for this.

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<sup>4</sup> The metric, “people.years”, is derived in the following way.

1. For each program (water reticulation, sanitation, and building and engineering), the “Financial support for overseas programs” is the cumulative donation to the partner organisations (monetary donation and/or supply of materials and services) since 2009 (when the overseas construction projects commenced).
2. A decade of historical data, tempered by judgement, is used to derive values for “Lives improved pa .design life / donation” reported as “people.years / AUD \$”.
  - The number of “people whose lives are improved” are estimates based on the number of facilities built and the populations of the regions in which the villages are located.
  - The number of people using each facility are estimates based loosely on the typical population of a village and number of facilities built therein.
  - The design lives of the facilities are conservative (i.e. low) estimates, based generally on experience and observation of the cycle of replacement or major repairs.

| Example               |                   |                 |                        |                                  |
|-----------------------|-------------------|-----------------|------------------------|----------------------------------|
| People.years / AUD \$ | Design Life years | People per year | Donation \$ / building | Assumptions                      |
| 0.086                 | 6                 | 3000            | \$210,184              | Ranongga water                   |
| 0.083                 | 5                 | 357             | \$21,500               | Gibitngil latrines               |
| 0.070                 | 25                | 500             | \$178,015              | PNG school, clinic, large houses |

3. The value of “People whose lives are improved by one year of expenditure x number of years of use” measured in “people.years” is determined by multiplying the “Financial support for overseas programs” by “Lives improved pa. design life / donation”.
4. The “Total effect of all programs” of “People whose lives are improved by one year of expenditure x number of years of use” is determined by adding the three values, (water reticulation, sanitation, and building and engineering).



## Environmental Sustainability

Set out below is a report on the environmental impact of the current and previous programs funded by Partner Housing.

### Village water reticulation

Water projects in Ranongga and Vella Lavella in the Western Province of Solomon Islands provide drinking water from clean sources in the hills. This is piped to villages in which communal stand-pipes are constructed. The material used in the projects are common plumbing pipes, tanks and fittings. The projects replace labour-intensive hand collection of water with efficient piped water and do not have any detrimental effect the natural environment.

A previous water spring-box project in Papua New Guinea similarly provided clean water to a remote village where no reliable source existed without any detrimental effects on the natural environment.

### Village sanitation

Water-flush pit latrines are being constructed in Gibitngil Island, Philippines, to replace defecation in the sea. The water used to flush the latrines is sea water carried by bucket to the latrines. The pits drain through the porous bedrock and do not pollute either the sea or the adjacent land. The materials used in the projects are common building materials and fittings. The project reduces health hazards without any detrimental effect the natural environment.

Previous latrine projects in remote villages in Solomon Islands similarly reduce health hazards without any detrimental effects on the natural environment.

### Village buildings & engineering

Village houses, clinics and educational buildings are being constructed in Papua New Guinea. The materials used in the projects are common building materials and fittings. The project provides safe shelter and community health and education facilities without any detrimental effect the natural environment.

Cyclone-resistant village houses are being constructed in Fiji to replace those destroyed by Cyclone Pam. The materials used in the projects are common building materials and fittings. The project provides safe shelter without any detrimental effect the natural environment.

Previous cyclone anchorage programs in Solomon Islands increase safety without any detrimental effects on the natural environment.

**Partner Housing Australasia (Building) Incorporated**  
**Independent Auditor's Report**  
**to the Members of**  
**Partner Housing Australasia (Building) Incorporated**

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We have audited the accompanying financial report, being a special purpose financial report, of Partner Housing Australasia (Building) Incorporated (the association), which comprises the committee's report, the assets and liabilities statement as at 30 June 2018, the income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of Partner Housing Australasia (Building) Incorporated is responsible for the preparation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act (2009) and the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Partner Housing Australasia (Building) Incorporated as at 30 June 2018 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Act (2009).

**Partner Housing Australasia (Building) Incorporated**  
**Independent Auditor's Report**  
**to the Members of**  
**Partner Housing Australasia (Building) Incorporated**

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Charitable Fundraising Act 1991 ('the act'), in my opinion:

- a) the financial report of Partner Housing Australasia (Building) Incorporated has been properly drawn up and associated records have been properly kept during the financial year ended 30 June 2018, in all material respects, in accordance with: the act and the regulations;
- b) the financial report of Partner Housing Australasia (Building) Incorporated show a true and fair view of the financial result of fundraising appeals during the financial year ended 30 June 2018, in all material respects, in accordance with: the act and the regulations;
- c) the money received as a result of fundraising appeals conducted by the company during the financial year ended 30 June 2018 has been properly accounted for and applied, in all material respects, in accordance with the above mentioned Acts and Regulations.
- a) the financial report of Partner Housing Australasia (Building) Incorporated provides the basis to believe that the association was able to pay its debts for the financial year ended 30 June 2018.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Partner Housing Australasia (Building) Incorporated to meet the requirements of the Associations Incorporation Act (2009). As a result, the financial report may not be suitable for another purpose.



Timothy Ricardo FCPA  
18 Barralong Rd ERINA NSW 2250

Dated this 6th day of November 2018

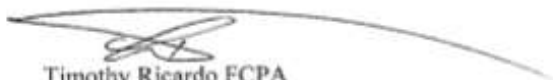
**Auditors Independence Declaration**  
**Under Section 307C of the Corporations Act 2001**

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To Members of Partner Housing Australasia (Building) Incorporated

I declare that, to the best of my knowledge and belief, in relation to the audit of Partner Housing Australasia (Building) Incorporated for the year ended 30 June 2017 there have been:

- a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.



Timothy Ricardo FCPA  
18 Barralong Rd ERINA NSW 2250

Dated this 6th day of November 2017