



Partner Housing Australasia (Building) Incorporated
ABN 88 722 057 429 CFN: 15429
Web: www.partnerhousing.org
Pro-bono professional services and funding for South Pacific
village infrastructure, housing, water, sanitation and training.

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Partner Housing is a signatory to the ACFID Code of Conduct, which is a voluntary, self-regulatory sector code of good practice. As a signatory we are committed and fully adhere to the ACFID Code of Conduct, conducting our work with transparency, accountability and integrity.

Annual Report

2023 – 2024



Kenembo School Two Classrooms and Office, PNG, 2023

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Partner Housing Australasia (Building) Incorporated

Vision

Partner Housing Australasia¹ is an entirely voluntary organisation, which aims to transform the lives of people living in Asia-Pacific villages by improving the cyclone, earthquake and tsunami resistance of their houses, clinics, schools, and community buildings; and by providing clean water supplies and hygienic sanitation.

Mission

Partner Housing Australasia is a Christian organisation that works with local communities and government to build safe and healthy villages. We offer four basic services:

1. Pro-bono “Design and Help-Desk” Engineering Services to other Non-governmental Organisations (NGOs) and governments of South Pacific countries.
2. Planning, financing, design, materials supply, supervision, monitoring, evaluation, mentoring, and training for village infrastructure.
3. Development of innovative village building systems with enhanced cyclone, earthquake and tsunami resistance and sustainable rural water supply and sanitation systems.
4. Training programs for the design, construction and maintenance of improved village buildings, rural water supply and sanitation.

The particular objects of the Organisation are:

- a) To reduce and eventually eliminate poor quality village housing, buildings, water supplies, and sanitation in the Asia-Pacific region, thus enabling the building or renovation of adequate and basic housing, buildings, and infrastructure;
- b) to help such persons and families to help themselves, and to encourage them to work in association with Partner Housing Australasia in achieving the goal of providing a simple, decent, and affordable place to live, through reliable village infrastructure.

Partner Housing Australasia’s principal mission is in designing and building simple, decent, affordable housing and reliable village infrastructure that relate directly to the improvement of the daily lives of poor people in villages in developing countries. This includes:

- Houses
- Village community centres
- Village schools
- Village clinics and community health buildings
- Access roads to the villages
- Water collection (e.g., wells & tanks) and reticulation to villages
- Septic systems and latrines to villages

Values

Partner Housing Australasia shall ensure that its programs and procedures reflect Christian values of love and compassion to care for people less fortunate than ourselves.

Partner Housing Australasia is non-denominational, does not evangelise, and does not discriminate in the dispensation of donations or services, which are available to all people in need, irrespective of gender, religion, or race. Partner Housing Australasia does not provide support for evangelical activities and partisan political activities. Partner Housing Australasia does not participate in advocacy.

¹ Partner Housing Australasia (Building) Incorporated (ABN:88 722 057 429; CFN:15429), also referred to herein as “Partner Housing Australasia” and “PHA”, traded until 2005 as Habitat for Humanity Western Sydney Incorporated.

Code of Conduct

- (a) The Code of Conduct, applicable to Members, Directors, Volunteers, Staff and Partner Organisations, is detailed throughout this “Constitution & Code of Conduct” document and associated “Policies and Procedures” documents listed herein.
- (b) Partner Housing Australasia is committed to increasing Members, Directors, Volunteers, Staff and Partner Organisation awareness and understanding of all the Principles and Obligations of this Code of Conduct, and how it applies to their role and responsibilities within their organisation.
- (c) Members, Directors, Volunteers, Staff and Partner Organisations shall comply with this Code of Conduct, and this requirement shall be clearly communicated at induction and in ongoing training.

Services

Partner Housing Australasia’s first overseas assignment, in 2005², was the technical and management auditing of tsunami reconstruction in Thailand, Indonesia, India and Sri Lanka. Since then, Partner Housing Australasia has provided extensive pro-bono professional assistance for building, water and sanitation projects in Papua New Guinea, Solomon Islands, Fiji, Philippines, Vanuatu, Cook Islands, and smaller projects in other countries including Kiribati and Tuvalu (for government agencies), Timor Leste, Pakistan and India.

Partner Housing Australasia is the only Australian engineering/building NGO working to strengthen built infrastructure and civil society in both the strategically-important Papua New Guinea Western Highlands Province and the politically-sensitive Solomon Islands Western Province.

Partner Housing Australasia has a credible track record of working continuously with our partners, Vision for Homes (PNG) and South Ranongga Community Association (Solomon Islands) since 2010 and 2013 respectively. We have been instrumental in the design, construction and/or funding of three village community health buildings, several school buildings, village housing, government housing, over a dozen village water reticulation schemes and well over 100 village latrines.

This is additional to other previous funding/building programs, including 182 latrines and 8 basic cyclone shelters in Philippines, cyclone anchors for approximately 200 houses in Cook Islands, funding a school and women’s refuge in Bangladesh, and funding transition houses in Fiji. In each of these projects, Partner Housing Australasia works closely with local community-based partner NGOs.

Organisation

| | |
|--|--|
| Name: | Partner Housing Australasia (Building) Incorporated |
| ABN: | 88 722 057 429 |
| Charitable File No: | 15429 |
| Address: | 272 Blackwall Road, Woy Woy NSW 2256, AUSTRALIA |
| Postal Address: | 272 Blackwall Road, Woy Woy NSW 2256, AUSTRALIA |
| Phone: | +61 432 611 550 |
| Email: | partner.housingaus@gmail.com |
| Web: | www.PartnerHousing.org |
| President / CEO / Public Officer: | Rod Johnston |
| Secretary: | Arthur Gray |
| Member of ACFID | Australian Council for International Development ³ |

² Since incorporation in September 1989, Partner Housing Australasia (Building) Incorporated (trading initially as Habitat for Humanity Western Sydney) constructed and provided interest-free finance for sixteen homes for low-income families in western Sydney. While continuing to provide practical local assistance, the organisation now concentrates on assisting communities in overseas developing countries.

³ To lodge a complaint against our organisation, please email rod@electronicblueprint.com.au. Our complaints handling policy can be found on our website. If you are not satisfied with the response and believe our organisation has breached the ACFID Code of Conduct, you can lodge a complaint with the ACFID Code of Conduct Committee at code@acfid.asn.au. Information about how to make a complaint can be found at www.acfid.asn.au.

Board of Directors

Partner Housing Australasia elects directors who have a proven record of volunteering their considerable professional and administrative skills in a range of disciplines needed to achieve the organisation's objectives.



Rod Johnston President / CEO / Public Officer

B Tech, MEngSc, MICD, MIEAust

Rod Johnston is a civil/structural engineer and builder with 55+ years' experience in design and construction in Australia and overseas. He has served and led not-for-profit international NGOs for over 35 years, with Masters Degrees in International & Community Development and Structural Engineering, and lectured in Humanitarian Engineering.



Bruce Hutchison Director / Professional Services Manager

BE, CPEng, MIEAust, NER

Bruce Hutchison has 50 years in the engineering and building industry, and is the principal of an engineering practice involved in structural design and project management for the Australian domestic market and South Pacific for industrial, multi-storey commercial buildings.



Arthur Gray Secretary / Administration Manager

ME, MAIP, MACS, MIEAust, MIEEEE, JP

Arthur Gray spent his working career at the ABC (Australian Broadcasting Commission) as an electronics technician and development engineer. He is experienced in leading not-for-profit organisations and has, for many years, provided the requisite administrative strength to the organisation.



Jenny Turner Treasurer / Finance Manager

BE (Chem) B Bus (Accounting) CPA

Jenny is a Certified Practising Accountant working in public practice. She has worked as a Chemical Engineer in sales for a multi-national organisation, in purchasing, and has been an Accountant for the last six years. She has also been Treasurer for a church, managing their account.



Robyn Johnston Director / HR Manager

Robyn Johnston is an experienced building construction administrator and purchasing officer, with over 30 years' experience in the administration of firms involved in consulting and building design and construction. Robyn also has many years of experience in the provision of affordable housing, micro-finance and other services to the poor in developing countries.



Alison Scotland Director / Cod-of-Conduct & Training Manager

B Sc, B Comm, MBA

Alison Scotland is the CEO of Australian Sustainable Built Environment Council (ASBEC), and previously the Senior Stakeholder Engagement Manager for building and construction at Standards Australia. Her work has taken her across a range of public and private sector organisations in the Australian building and construction.



Nicola Smart Director / Communications Manager

B IGS, MDV

Nicola is a corporate foundation Partnerships Manager, supporting the implementation of community investment initiatives and relationships with charitable organisations at a national health insurance provider. She has 9 years' experience in community development program coordination, administration and communications.



Peter Cheers Director / Regional Manager – PNG

BCM

Peter Cheers has a degree in construction management, is a licensed builder and carpenter, working in Australia, Solomon Islands and Antarctica. He managed the preparation of the Australian National Plumbing Code, technical standards and provided tertiary training in Australia and trade training Solomon Islands.



Ian Warren Director / Regional Manager – Solomon Islands

BE, CPEng, MIEAust, NER

Ian Warren is an independent consulting structural engineer with extensive design, construction and management experience. He is the principal of a consulting firm specialising in civil engineering including civil, storm water, drainage and sanitation design. Ian takes responsibility for managing the Solomon Islands program.



David Kaunitz Director / South Pacific Development Manager

B Arch, Reg Arch: 8564 NSW, 2862 WA, 070045B UK

David Kaunitz is an award-winning architect who lived four years in Solomon Islands, leading community development and post disaster responses across the Pacific and South East Asia. Kaunitz Yeung Architecture focuses on health, childcare, agedcare, public buildings, residential, remote and post disaster building.



Evy Anwar Director / Special Projects Manager

B Arch, MUDD (Urban Development and Design)

Evy Anwar has twenty years of experience in private and public sector architecture and urban design. Skilled in producing context-sensitive designs and masterplans for new and existing communities, she is an Urban Design Associate of an international award-winning multi-disciplinary design practice in Sydney.



Tatiana Skwarko Director / Humanitarian Engineering Manager

BE B Arch

Tatiana Skwarko has degrees in Civil Engineering and Architecture, majoring in Humanitarian Engineering. She has worked with NGO projects in India, indigenous housing in Australia, and managed liaison between PHA and UNICEF in Solomon Islands. Tatiana is currently employed by a major building and development firm.

President's Report

I am delighted to present this Presidents Report for Partner Housing Australasia, the only Australian engineering/building NGO that is working to strengthen built infrastructure and civil society in both the strategically-important Papua New Guinea Western Highlands and the politically-sensitive Solomon Islands Western Province.

Funding – Partner Housing Australasia relies entirely on donations received from generous Australians, and on reserves from previous building activities, to fund its construction activity. We receive no ongoing funding from the Australian government for community health buildings, education buildings or village water supplies⁴. This situation will (if unremedied) prevent the future continuation of our current programs in PNG and Solomon Islands. Although our policies, procedures and practices meet, and exceed, the DFAT policy requirements, we have not been granted accreditation under the ANCP (Australian NGO Cooperation Program). Therefore, Partner Housing Australasia and our in-country partners, (Vision for Homes [Papua New Guinea] and South Ranongga Community Association [Solomon Islands]), have commenced contingency planning, and are seeking alternative funding for these programs.

Probono Design and Program Funding – Although the global pandemic, tribal violence, and supply chain shortages disrupted many humanitarian programs in PNG and Solomon Islands, 2023-2024 has proven to be our most productive period for Partner Housing Australasia and its partners. We continue to deliver probono professional design and governance services, and to provide funding for significant village-based construction projects in the South Pacific, listed below. This achievement is due to the dedication of our volunteers, who work tirelessly to bring health and safety into the built environment of our region.

Papua New Guinea Community Health and Education Buildings – During 2023-2024, Vision for Homes, our not-for-profit community-based partner, completed and handed over a new school building (two classrooms and an office) at Kenembo Primary School. They also commenced and substantially completed the construction of a new staff accommodation duplex building at Kwip Dau Secondary School in the PNG Highlands. Both projects were fully funded by Partner Housing Australasia.

Solomon Islands Water and Sanitation – During 2023-2024, Partner Housing Australasia provided funding, design, auditing and governance assistance to the South Ranongga Community Association, for the completion of the Kudu village water supply, on the remote west coast of Ranongga.

Training – Volunteer consultants continue to provide a range of probono assistance for training and development –

- The **DANCER** Manual and training material are available for the **DANCER** cyclone, earthquake and tsunami resistant building system, including pricing (in local currencies) and in-depth structural analysis.
- The **VILLAGE AQUA** Manual and training material for water reticulation systems and sanitation, such as are being constructed in Solomon Islands, are also available on our website.
- During 2023-2024, Partner Housing Australasia funded two members of Vision for Homes (PNG) to travel to Australia, each for two-weeks of intensive Building Skills and Governance Training. This practice will be extended to one trainee from PNG and one from Solomon Islands each year.

⁴ In 2019, Partner Housing Australasia received a \$ 60,000 DFAT grant as contribution to our Solomon Islands water reticulation program, but since then no further funding has been received from the Australian Government.

Administration and Accounting – Partner Housing Australasia is a low overhead organisation, relying entirely on the services of unpaid professionals. This enables us to maximise the funds that are devoted to the construction programs. We are adopting a compassionate and flexible approach with our three Australian mortgagors. Despite their difficulties, each has been diligent in meeting their obligations, a point well appreciated by Partner Housing Australasia.

Quasar Management Services Pty Limited – Partner Housing Australasia previously acquired Quasar Management Services Pty Limited, an established consulting civil and structural engineering and management firm, with appropriate professional indemnity insurance, and a significant portfolio of technical and training material. The managing director of Quasar is a life-member of Consult Australia (the peak Australian industry association representing consulting engineers). Quasar continues to provide probono professional services, such as design and management auditing to our partner organisations.

ACFID – Our membership of the peak body, Australian Council for International Development (ACFID), imposes important disciplines on our governance practices, and sends a tangible signal to potential donors of our credentials and credibility.

Partner Housing Australasia is proud of its long track record, spanning two decades of high-quality professional design and efficient economic construction of village infrastructure. This president's report gives an insight into the ongoing commitment of our organisation, partners and volunteers. The delivery of probono professional services, and the execution of these infrastructure projects, are a testament to the selfless commitment of our volunteers and partners.



Rod Johnston
President / CEO / Public Officer



Messages from our Life Members



Ian Volke

I totally enjoy and appreciate the honour of working as a volunteer with PHA and Vision for Homes (VfH) in Papua New Guinea (PNG). I also totally enjoy the challenges of working in remote areas of PNG and seeing first-hand the joy in peoples' faces when we at PHA assist Kelly and his team undertake a new building project ... Living in a first world country such as we do, I feel it is incumbent on us to assist developing nations as much as we can ...



Julianne McKay

I have pleasure in commending Partner Housing Australasia for their professionalism in improving the quality of housing, schools, and community health buildings, constructed in the Papua New Guinea highlands. I appreciate the opportunity to serve as a volunteer, board member and donor, and I can testify to the benefits through these programs.

Sample of Current and Previous Funding, Design and Auditing Projects

Illustrated below are just a few of the notable construction projects undertaken since 2010, for which Partner Housing Australasia has contributed funding, probono design and auditing services.

New Buildings (PNG)



Kwip Dau School Duplex Staff Houses, PNG, 2024



Kenembo School Two Classrooms and Office, PNG, 2023



Kopeng Community Health Building, PNG, 2021



Umi Community Health Building, PNG, 2020



Baiyer River Five Police Houses, PNG, 2017



Kalolo Community Health Building, PNG, 2016

Cyclone Resistance (Cook Islands), Basic Shelters (Philippines) and Spring Box (PNG)



Cyclone Anchorages,
Cook Islands, 2011-2012



8 Basic Shelters,
Philippines, 2014



Spring Box, PNG, 2012
(with Emergency Architects)

Water Supply, Storage and Reticulation (Solomon Islands)



Building materials were loaded onto a boat in the provincial capital, Gizo, and transported by sea to Buri, where they are off-loaded by a smaller boat to be landed and carried overland to the building site.



One of the seven standpipes under construction. The seven standpipes are fed from an elevated tank, receiving water pumped from the new spring box.



Water collection, storage and reticulation in Buri, Obobulu, Lale, Keigold, Koriovuku, Kongu, Giloe, Sambora, Page and Kudu villages in Ranongga and Vella Lavella, Solomon Islands, 2013-2024

Sanitation (Philippines and Solomon Islands)



170 + Latrines, Gibitngil, Philippines,
2016 – present



110+ Latrines, Ranongga, Solomon Islands
2010-2012



Probono Professional Services

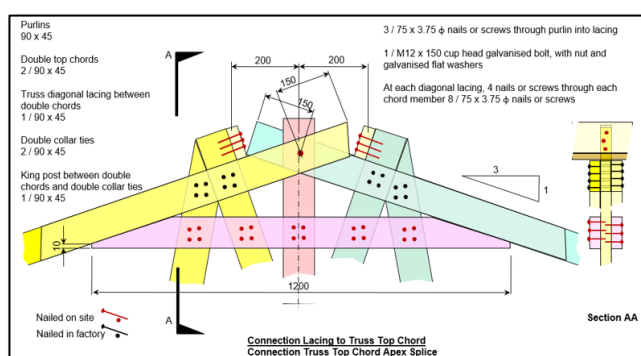
The provision of probono professional services is central to Partner Housing Australasia assistance to the Asia-Pacific region. Through this program, professional architects, engineers, builders and other professionals are encouraged to donate their time and skills, to promote the design and construction of sustainable, safe and affordable buildings and infrastructure for Asia-Pacific villages.

Whether commencing a career (fired by the enthusiasm of youth) or approaching the end of a career (endowed with decades of experience), building industry professionals have a unique opportunity to provide design, detailing, costing and management auditing for a range of cyclone, earthquake and tsunami resistant houses, clinics, schools and community buildings; and clean water supplies and hygienic sanitation.

Professionals may contribute their services through either of two pathways –

- Consulting firms may offer probono design services to Partner Housing Australasia, in response to specific requests for assistance; or
- Individual professionals may contribute their services on a probono basis through Quasar Management Service Pty Limited (a wholly owned subsidiary of Partner Housing Australasia) consulting engineering firm) with professional indemnity insurance appropriate to the activities of the organisation.

Following is a list of probono design projects undertaken by Partner Housing Australasia, together with a couple of illustrations from the most recent designs.



Structural design and detailing for Kopeng Community Health Building, PNG
Engineering design by Quasar Management Services

| Probono Projects (Partner, Location, Year, Project, and Activity) |
|---|
| VFH (PNG) – 2024 – Design & documentation Kwip Dau school staff duplex accommodation |
| SRCA (Solomons) – 2023 – Design of Kudu Village water reticulation |
| VFH (PNG) – 2023 – Design & documentation Kenembo school classrooms and office |
| FCCC (Vanuatu) – 2021 – Design & documentation of Freshwin Covered Market |
| VFH (PNG) – 2021 – Design Kopeng Aid Post |
| SRCA (Solomons) – 2020 – Design of Buri School water reticulation |
| SRCA (Solomons) – 2020 – Design of Giloe Village water reticulation |
| VFH (PNG) – 2020 – Design Umi Aid Post |
| VFH (PNG) – 2020 – Building Training |
| VG (Vanuatu) – 2020 – Houses and aid post for Cyclone Harold reconstruction |
| FCCC (Vanuatu) – 2021 – Design & documentation of three Freshwin houses |
| DFAT & SRCA (Solomons) – 2019 – Design water schemes, Buri, Obobulu, Kongu & Sambora |
| FCCC (Vanuatu) – 2019 – Planning & building design for Freshwin precinct, Ohlen, Port Vila. |

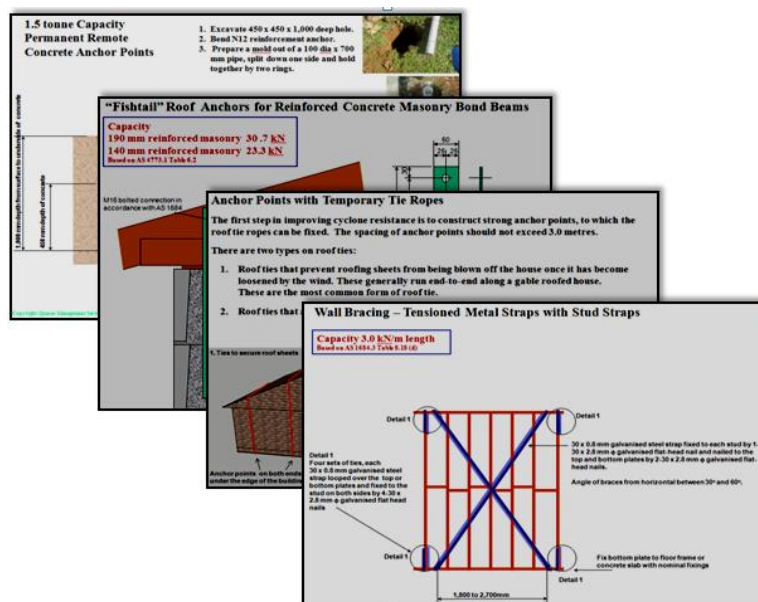
| |
|---|
| CDM (PNG) – 2018 – Earthquake damage assessment Southern Highlands & Hela |
| DFAT MEHRD (Solomons) – 2017 – Assessment of school cyclone & earthquake resistance |
| TTI (Tonga) – 2017 – Advice on cyclone & earthquake resistance of nurses training building |
| SRCA (Solomons) – 2016-2017 – Design improved Keigold, Beka & Lale water supplies. |
| VFH (PNG) – 2016 – Building Skills Training Program. |
| VFH (PNG) – 2016 – Design and documentation of two government houses. |
| HFHF (Fiji) – 2016 – Transition House assessment for cyclones resistance. |
| HFHA – 2016 – Vanuatu Vernacular Housing. Assistance in framing technical assessment. |
| VFH (PNG) – 2016 – Standard Design and Bill of Quantities for five police houses. |
| SRCA & NSRCA (Solomons) – 2015 Design of Obobulu and Keigold water supplies. |
| ICRC & VFH (PNG) – Design of clinic building for Kalolo in PNG Southern Highlands. |
| ARDA (Laos) – 2012 to current – Building Skills Training Program. |
| DBTI (Solomons) – 2012 – Building Skills Training Program. |
| ABCB-SA-CTS-PHA 2015 Consortium (Vanuatu) – Project did not proceed. |
| WVI (Nepal) – 2015 – Initial designs for World Vision International. Project did not proceed. |
| WVI (Vanuatu) – 2015 – Design assistance for Cyclone Pam reconstruction. |
| SRG (Asia-Pacific) – 2013-2014 – Coordinate Shelter Reference Group Standardization |
| Tuvalu PWD (Tuvalu) – Provision of electronic copy of Building Regulations |
| WVI (Philippines) – 2014 – Design assistance for Cyclone Yolanda reconstruction |
| SGIA (Philippines) – 2014 – Gibitngil Philippines Basic Shelter (Design phase) |
| NSRCA (Solomon Islands) – 2014 Keigold Water Reticulation (Design phase) |
| Tonga MOI (Tonga) – 2014 – Preliminary design advice for Cyclone Ian reconstruction |
| PHAB (South Pacific) – 2013 – Standard Design Policy and Details |
| SRG (Australia) – 2013 – Shelter Reference Group Forum & design standardization |
| SRCA (Solomon Islands) – 2013 Obobulu Clinic Proposal –for Ministry of Health |
| VFH (PNG) – 2013 – Advice on concrete block manufacturing business plan and plant design |
| CF (Myanmar) – 2013 – Design advice on preschool building |
| NSRCA (Solomon Islands) – 2012 – Buri Water Reticulation (Design phase) |
| DBTI (Solomon Islands) – 2012 – Structural check of water tower (with TTW Consulting) |
| NSRCA (Solomon Islands) – 2012 Buri Community Centre redesign |
| SRG (Australia) – 2012 to current – Participation in Shelter Reference Group activities |
| EAA (Solomon Islands) – 2012 – Ranongga Sanitation Requested design changes |
| PHC (Australia) – 2010 & 2012 – Frame check and certification of houses for Tahmoor |
| EAA (Solomon Islands) – 2009 – Standard Buildings in Solomon Islands - Classroom design |
| EAA (PNG) – 2012 – East Arwin Spring box design and supervision |
| EAA (Cook Islands) – 2010 Design and document cyclone-damaged house reconstruction |
| EAA (Solomon Islands) – 2009 – Hydro Electricity. Assessment of rural hydro electricity |
| DST (India) – 2009 – Structural design of Baby Clinic Lingarajapuram (Bangalore, India) |
| EAA (Solomon Islands) – 2008 – Design & help desk for school reconstruction Gizo |
| PHC (Australia) – 2008 – Frame check & certification of transportable affordable house, Airds |
| Kiribati PWD (Kiribati) – 2008 – Design Butoa Bridge (North Tarawa) Design by Arup |
| Kiribati PWD (Kiribati) – 2008 – Design check of sewage disposal for Tab North Hospital |
| PHAB (South Pacific) – 2008 – Develop water harvesting and septic disposal guidelines |
| HFHI-AP (Timor Leste) – 2007 – Resource Centre architectural & engineering drawings (Dili) |
| HFHI-AP (Mongolia) – 2007 – Standard affordable houses. Architectural drawings |
| HFHA (Solomon Islands) – 2007 Proposals for SI Government for post- tsunami repairs |
| KPWD (Kiribati) – 2007 – Drawings & specifications for two copra sheds for outlying islands |

| |
|---|
| HFHI-AP (Timor Leste) – 2006 Technical support for new concrete block system for housing |
| HFHI-AP (Timor Leste) – 2006 Support Habitat Resource Centre in Dili, with training material |
| EAA (Pakistan) – 2006 – Engineering advice for girl's school |
| HFHI-AP (India) – 2005 – Technical & management audit of post-tsunami houses |
| HFHI-AP (Indonesia) – 2005 – Technical & management audit of post-tsunami houses |
| HFHI-AP (Thailand) – 2005 – Technical & management audit of post-tsunami houses |
| HFHI-AP (Sri Lanka) – 2005 – Technical & management audit of post-tsunami houses |
| Partners and Clients for Australian and International Probono Services ABCB = Australian Building Codes Board (Vanuatu & South Pacific) ARC = Australian Red Cross (Cook Islands) ARDA = Anglican Relief & Development Agency (Laos) CDM = Catholic Diocese of Mendi (Papua New Guinea) CF = Child Fund (Myanmar) CIRC = Cook Islands Red Cross (Cook Islands) CTS = Cyclone Testing Station - James Cook University (Vanuatu & South Pacific) DBTI = Don Bosco Technical Institute (Solomon Islands) DFAT = Australian Department of Foreign Affairs and Trade DST = Divya Shanthi Trust (India) EAA = Emergency Architects Australia (PNG & Solomon Islands) FCCC = Freshwin Community Construction Committee (Vanuatu) – yet to be formed HFHA = Habitat for Humanity Australia (Solomon Islands & Australia) HFH-AP = Habitat for Humanity International (Thailand, Indonesia, India, Sri Lanka) HFHF = Habitat for Humanity Fiji ICRC = International Committee of the Red Cross (Papua New Guinea) Kiribati MPWU = Republic of Kiribati Ministry of Public Works and Utilities (Kiribati) LS = Livingstone School (Bangladesh) NSRCA = North Ranongga Community Association (Solomon Islands) PHA = Partner Housing Australasia (Building) Incorporated PHC = Partner Housing Charity (Australia) SRCA = Ranongga Community Association (Solomon Islands) SA = Standards Australia (Vanuatu & South Pacific) SGIA = Save Gibitngil Island Association (Philippines) SPIF = South Pacific Islands Foundation SRCA = South Ranongga Community Association (Solomon Islands) SRG = Shelter Reference Group (Asia-Pacific) Tonga MOI = Kingdom of Tonga Ministry of Infrastructure (Tonga) TTI = Tupou Tertiary Institute (Tonga) Tuvalu PWD = Tuvalu Public Works Department (Tuvalu) VFH = Vision for Homes (Papua New Guinea) VG = Vanuatu Government WVI = World Vision International (Philippines & Vanuatu) |

System Development and Training Packages

Partner Housing Australasia recognises the need to effectively communicate design details to builders in remote South Pacific villages, and to assist them in developing building skills.

See below for the complete list of specialised design manuals and training packages, access these via www.PartnerHousing.org, or contact us for more information.



We have several handbooks available on how to build and deliver various structures. See below the complete list, or [contact us](#) for more information.

DANCER System

- [DANCER Design Manual](#)
- [DANCER Building System Training](#)
- [Basic Structure](#)
- [Timber Quality and Specification](#)
- [Interpretation of Technical Designs](#)
- [Setting Out](#)
- [Dancer Principles](#)
- [Elevated Timber Buildings](#)
- [Structural Problems](#)

Other training manuals

- [Rural Water Supply Training Workbook](#)
- [Rural Sanitation Training Workbook](#)
- [Introduction to Building Skills Training Workbook](#)
- [Concrete Training Workbook](#)
- [Concrete Slab on Ground Training Workbook](#)
- [Concrete Block Manufacture Training Workbook](#)
- [Village Aqua Design Manual](#)

Our training packages are designed to be taught in local communities where we conduct our projects. See below the complete list, or [contact us](#) for more information.

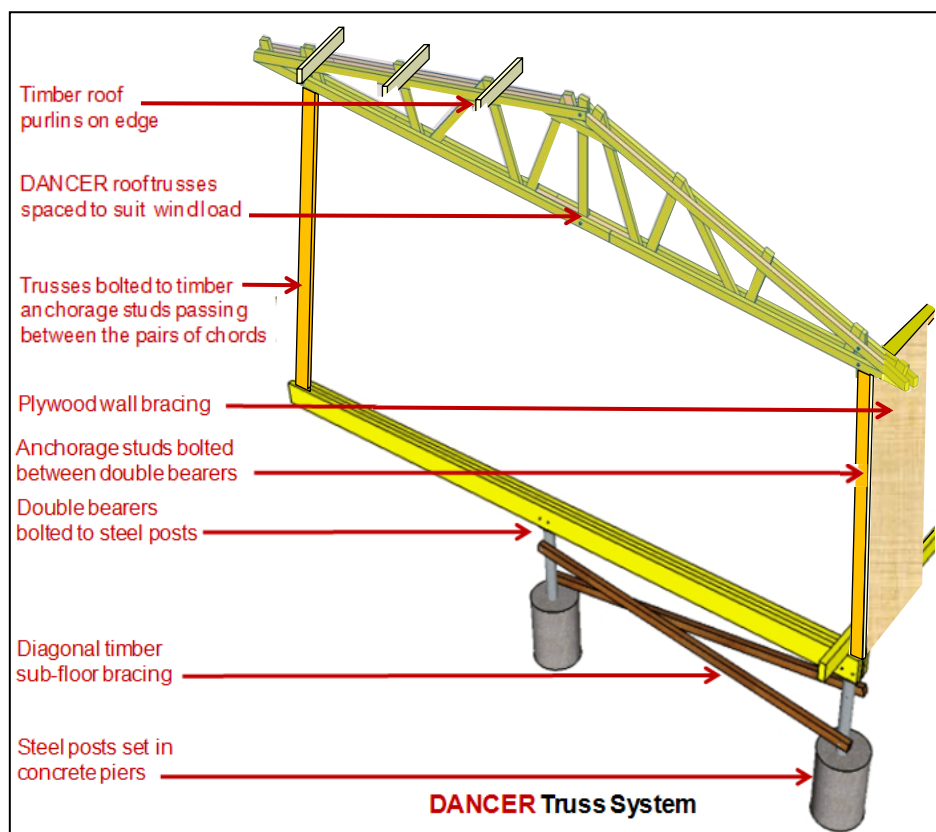
- [Design and Setting Out Training Handbook](#)
- [Timber Sub-floors, Floors, Stairs and Verandas Training Handbook](#)
- [Wall Bracing and Roof Anchorage Training Handbook](#)
- [Timber Wall Frames Training Handbook](#)
- [Timber Roof Frames and Trusses Training Handbook](#)
- [Timber Direct Anchoring System Training Handbook](#)
- [Steel Framing Training Handbook](#)
- [Reinforced Concrete Block Walls Training Handbook](#)
- [Design, Estimating, Costing and Quoting Training Handbook](#)
- [HELPER Community Support Manual](#)

DANCER Building System

The **DANCER** Building System (**D**irect **A**nchorage **N**oncyclonic **C**yclonic & **E**arthquake **R**esistant), was developed, detailed and tested by Partner Housing Australasia, to provide simplified construction with enhanced cyclone, earthquake and tsunami resistance for village housing, clinics and school building across the South Pacific.



Five Police Houses constructed using the Partner Housing Australasia **DANCER** Building System at Baiyer River for the Government of Papua New Guinea.



Testimonials

1. Partner Housing Australasia assists other South Pacific organisations to use the **DANCER** Building System to improve the cyclone, earthquake and tsunami resistance of houses, schools, clinics and community buildings. Kelly Kombra Peng (Vision for Homes – Papua New Guinea) testifies:

“... We are pleased to provide this testimonial acknowledging the financial and probono engineering assistance given by Partner Housing to Vision for Homes since 2010 for houses, educational buildings and a clinic based on the DANCER Building System ... Our partnership ... has not only built [98] houses, health and education infrastructures for people in the Highlands region of PNG but it is more to it – we are building lives and improving the standard of living for the people and communities ...”

2. Partner Housing Australasia provides significant funding, design, costing and auditing assistance for the current program of building community health buildings in the PNG Highlands, in partnership with Vision for Homes, the Western Highlands Provincial Health Authority, the Dei District local authority. Following are extracts of testimonials from two of these partners.

“... So many thanks to all who have contributed to this new health facility for Umi. I believe as do those who are supporting the rural facilities in WHPHA that through this project we have come up with the perfect design for a rural health facility to deliver primary care services.”

3. Partner Housing Australasia provides funding, training and supervision for rural water supply systems and latrines in Solomon Islands. Christian Salim (Provincial Secretary Solomon Islands Western Province) wrote:

“... we are grateful for the completion of water supplies in Keigold, Buri, Koriovuku, Obobulu and Lale as well as 120 latrines across Ranongga ... I would like to take this opportunity to encourage you and your donor organisations to continue this good work and offer whatever cooperation we are able to provide.”

4. Partner Housing Australasia provides probono engineering assistance to other not-for-profit organisations involved in development and natural disaster response. In the wake of the 2018 Papua New Guinea Highlands earthquake, Bishop Donald Lippert (Catholic Diocese on Mendi) states:

“... I am truly overwhelmed by the work that you have put into this project We are not accustomed to this level of professionalism... Your visit was providential and the professional services that you provided were utterly necessary if we have any hope of moving forward in any reasonable way in the aftermath of the devastating earthquakes that have rocked the region beginning in 26 February 2018.”

5. Partner Housing Australasia provides funding and technical support for rebuilding programs following natural disasters. The Save Gibitngal Island Associations worked closely with Partner Housing to rebuild and improve living conditions in the Philippines. Jason Spurr (President of SGIA) has written:

“... I would like to thank Partner Housing Australasia for the generous assistance ... to [r]ebuild after the destruction caused by Super Typhoon Haiyan by providing design, initial supervision and funding assistance for the building of typhoon resistant shelter houses of which 8 were built; and [f]or agreeing to SGIA utilising the remaining funds for a sanitation program on Gibitngil consisting of outhouses (toilets) for large needy families with a minimum of 5 children”


6. A recent Partner Housing Australasia Solomon Islands program was the provision of an extra water supply to Buri School. Principal of Buri Community High School, Mr Gregory Patovaki, wrote:

“... May I ... sincerely thank your Organisation Funding our Water Supply, which has finally reached our school. This project had successfully supplied clean water to more than 400 Primary and Secondary school students, plus 20 school Teachers’ ... Thank you so much for your Generous Assistance, whenever we use the water we will always remember you and Treasure to gift of Water ...”

7. Partner Housing Australia’s dedicated volunteer’s enjoy a high level of fulfilment from the effective professional services that they give to the beneficiaries through the probono work. Ian Volke wrote:

“... I totally enjoy and appreciate the honour of working as a volunteer with PHA and Vision for Homes (VfH) in Papua New Guinea (PNG) ... the challenges of working in remote areas of PNG and seeing first-hand the joy in peoples’ faces when we at PHA assist Kelly and his team undertake a new building project...”

Testimonial Letters



Vision for Homes Papua New Guinea Inc.
P.O. Box 635, Mt. Hagen 281,
Western Highlands Province,
Papua New Guinea.

Phone/Fax: (675) 545 1782
B Mobile: (675)
Digicel: (675)

26th June, 2018

To Whom It May Concern

Dear Sir/Madam,

Ref: Partner Housing Australasia (Building) Inc (PHAB)

We are pleased to provide this testimonial acknowledging the financial and pro bono engineering assistance given by Partner Housing to Vision for Homes since 2010 for houses, educational buildings and a clinic based on the DANCER Building System.

This has enabled us to progressively improve the quality of buildings constructed by us in PNG Highlands region with a total number of houses built to ninety-eight (98) and is on-going.

Our partnership in this regard has not only built houses, health and education infrastructures for people in the Highlands region of PNG but it is more to it – we are building lives and improving the standard of living for the people and communities concerned. Furthermore, Partner Housing's support through Vision for Homes is also contributing meaningfully towards the development of PNG as a nation.


As a local CBO we are proud to have partnered with Partner Housing to achieving our organizational goal of eradicating poverty housing and homelessness in PNG by building decent and affordable houses and related infrastructures to those in need.

Our partnership in the last seven and half years has grown from strength to strength and will continue in the years to come.

Having deliberated in view of the foregoing, we wish Partner Housing good luck in its endeavours to seeking assistance from donors to support Vision for Homes and other similar partners in the Asia Pacific region to achieving their development agendas.

Thank you.

Yours sincerely,



Kelly Kombra Peng
Program Manager – Vision for Homes PNG
Email: kellykombra@yahoo.com

WESTERN PROVINCIAL GOVERNMENT



P O Box 36
Gizo
Western Province
SOLOMON ISLANDS

Tel : (677) 60250
Mobile: (677) 7497495
Email: krissai5909@gmail.com

13 January 2017

Partner Housing Australasia (Building) Incorporated
272 Blackwall Rd
Woy Woy NSW 2256
Australia

Dear Mr Rod Johnston;

I am writing to you to formally thank Partner Housing for the ongoing assistance you are providing in Western Province. In particular we are grateful for the completion of water supplies in Keigold, Buri, Koriovuku, Obobolu and Lale as well as the 120 latrines across Ranongga.

I would like to take this opportunity to encourage you and your donor organisations to continue this good work and offer whatever cooperation we are able to provide.

Furthermore we understand that in addition to funding and implementing community projects in collaboration with the community that you are also able to provide pro-bono technical support. The Provincial Government has several projects which would benefit from this kind of assistance. We look forward to discussing these projects with you.

Kind Regards



Christian Salim
Provincial Secretary
Western Province



CATHOLIC DIOCESE OF MENDI

P.O. Box 69, Mendi, SHP 251
Phone: 675-549-1002 * FAX: 675-549-1460
Email: dlippert.mendi@gmail.com

Office of the Bishop

Mr Rod Johnston
Partner Housing Australasia
272 Blackwall Road
Woy Woy NSW 2256
Australia

18 May 2018 Prot. 131/2018

Dear Rod,

Peace and goodness!

I returned recently to Mendi after several days of being in the bush.

I received the final report that you prepared after your visit to the Mendi and Tari areas. I am truly overwhelmed by the work that you have put into this project already. As you may have experienced, we are not accustomed to this level of professionalism in what we do here. That's not because we are averse to professionalism, it's just that we have not had access to people with your level of professional capacity... we just 'get by' the best we can. Your visit was providential and the professional services that you provided were utterly necessary if we have any hope of moving forward in any reasonable way in the aftermath of the devastating earthquakes that have rocked the region beginning on 26 February 2018.

On a more personal level I was inspired by your intrepid spirit, your courage, and above all, by your generous spirit of service to those in need.

Words cannot express my gratitude and that of all those who will benefit from the work that you have done and that we will work together to accomplish in future phases of this effort. Please know that our gratitude is also expressed in our commitment to remember you and all those involved with Partner Housing in our humble prayers.

Fraternal and Gratefully,



+Donald Francis Lippert, OFM Cap.
Bishop of Mendi



Step Wanbel Wantaam Sios

Mr Rod Johnston
President - Partner Housing
Australasia (Building) Incorporated
Email: rod@electronicblueprint.com.au

Dear Rod,

On behalf of SGIA I would like to thank Partner Housing Australasia (PHA) for the generous assistance it has provided SGIA in helping the community on Gibitngil Island in the Philippines to:

1. Rebuild after the destruction caused by Super Typhoon Haiyan by providing design, initial supervision and funding assistance for the building of typhoon resistant shelter houses of which 8 were built; and
2. For agreeing to SGIA utilising the remaining funds for a sanitation program on Gibitngil consisting of outhouses (toilets) for large needy families with a minimum of 5 children. SGIA has also committed its funds to this program.

The sanitation program has proven extremely popular with the Gibitngil Island community with 13 outhouses now complete. We have been able to build each outhouse for less than \$400 (AUS) each. Existing funds will enable us to build 11 more, for a total of 24, covering 3 of the 4 villages on the Island utilising the existing criteria (a minimum of 5 children).


We have identified existing 15 families meeting this criterion in the fourth village of Lipata, unfortunately, another funding means that we are currently unable to support this village. There are also many families across the Island that are eager for similar such assistance with less than 5 children.

SGIA is eager to continue this program and would appreciate any further financial assistance PHA could provide to assist with this worthwhile program, which is having a significant impact on improving the lives and health of the local people while easing pressure on the local environment.

In order for us to secure the support of our builder, who has had an offer of significant work in Manila, we would appreciate an early indication of PHA's likelihood of support.

For your consideration.

Kind regards,



Jason Spurr
President – Save Gibitngil Island Association (SGIA)
Email: jason.spurr@defence.gov.au
Ph: 02 6259 3055

20/06/2016

BURI ADVENTIST SECONDARY HIGH SCHOOL
Ranoga Island
Western Province
Solomon Islands

9th March, 2021

To: The Management
Housing Partners
Australia

Dear Sir/Madam

RE: LETTER OF ACKNOWLEDGEMENT

May I, on behalf of the Board of Management of the School, the Administration of the school, the Teaching Staff and non-Teachings staff of the school, the students of both Primary and Secondary Division and our Education Authorities of the Seventh day Adventist Church and Western Province, would like to sincerely thank your Organization for Funding our Water Supply, which has finally reached our school. This project had successfully supplied clean water to more than 400 Primary and Secondary school students, plus about 20 school Teachers' of both Primary and Secondary School.

The project involved the following Activities:

- Construction of a Ferro Cement Tank on a hill
- Construction of a Dam
- Installation of a Generator Pump
- Connecting Polly Pipes from Dam to Storage Tank and from storage tank to various location in the School Campus.

The completion of this project will greatly assist our School in its development Plans to provide Safe and Clean Water and Sanitation Facilities necessary to fulfil Solomon Islands aim and that is to equip and Develop all Senior High Schools in the country to the Level where they would be able to adequately provide Quality Educational Needs to all our Students.

Here in Buri, the number of our Students and Teachers have greatly increased over the past years, this is due to the fact that Buri School is now offering Primary and Secondary Education from Preparatory Class up to Year Eleven. In the Past, we only had one standing pipe for all to use, this has forced students and Teachers to walk long distances to fetch water for washing and drinking, causing other problems again such as; Lateness for Class and affecting work Performance of Teachers, this causing a lot of inconveniences to our school programme.

However, the problem of water here in Buri now, something is of the past. As of this week, we have seen water coming out from five standing pipes at the lower part of our campus and five standing pipes at the upper part of our Campus.

This is a great achievement and Blessing for us. Once again, Thank you so much for your Generous Assistance, whenever we use the water we will always remember you and Treasure the gift of Water, you have made it available to us here in the School. We promise that we will look after what you have given us with much care, so that those who come after us will also benefit from it.

Thank you and God Bless you.

Yours Sincerely,
Buri Community High School
Ranoga Island
Western Province
Mr. Gregory Patovaki
SCHOOL PRINCIPAL
Date: _____ Sign: _____

CC: Mr. Herrick Ragoso
Housing Partner Water Supply
Project Area Manager
Western Solomons

From: Jane Holden <jane.holden@whhs.gov.pg>
Sent: Saturday, 11 July 2020 12:48 PM
To: Kelly Kombra Peng <kellykombra@yahoo.com>; Batamai Tipi <btiphysons@gmail.com>; Steve Iaruga <steve.iaruga@whhs.gov.pg>
Cc: Westly Nukundj <wnukundj@gmail.com>; Julianne McKay <julianne.mckay@gmail.com>; Rod Johnston <rod@electronicblueprint.com.au>; Ian Volke <ianvolke49@gmail.com>
Subject: RE: Umi Aid post Project Completion Report

So many thanks to all who have contributed to this new health facility for Umi. I believe as do those who are supporting the rural facilities in WHPHA that through this project we have come up with the perfect design for a rural health facility to deliver primary care services.

The country is moving away from the idea of an aidpost to requiring PHA's in partnership with the District DDA's to develop a facility that best meets the needs of the community it is designed to serve. I understand it is being promoted as a suitable design throughout all PHAs.

So thank you again and I look forward to the opening.
Best wishes
Jane

From: Ian Volke <ianvolke49@gmail.com>
Sent: Monday, 15 January 2024 1:05 PM
To: Rod Johnston <Rod@ELECTRONICBLUEPRINT.COM.AU>
Subject: Life membership

Dear Rod,

Thank you for the honour of being invited to be a life member of Partner Housing Australasia. It is indeed my very great pleasure to accept this honour, thank you. I totally enjoy and appreciate the honour of working as a volunteer with PHA and Vision for Homes (VfH) in Papua New Guinea (PNG). I also totally enjoy the challenges of working in remote areas of PNG and seeing first hand the joy in peoples faces when we at PHA assist Kelly and his team undertake a new building project. As you are aware, many years ago I lived for an extended period of time in a remote village in Vanuatu undertaking exactly the same work as PHA and VfH now undertake in PNG. I think that first experience shaped my life and gave me the desire to continue similar works as I, together with PHA & VfH, now undertake in PNG. Living in a first world country such as we do, I feel it is incumbent on us to assist developing nations as much as we can to improve their quality of housing, schools and community health buildings and the like and I am grateful for the opportunity to do this through PHA, Thank you.

Kind Regards
Ian

Summary of Financial Report

Reference to Full Financial Report for the Year Ended 30 June 2024

The “Income and Expenditure” and “Assets and Liabilities” charts below demonstrate the key data reported in the full version of the audited “Financial Report for the Year Ended 30 June 2024”, to which reference should be made for the complete notes and explanations. The data below are plotted to scale on a common chart, thus enabling the following statements to be clearly demonstrated.

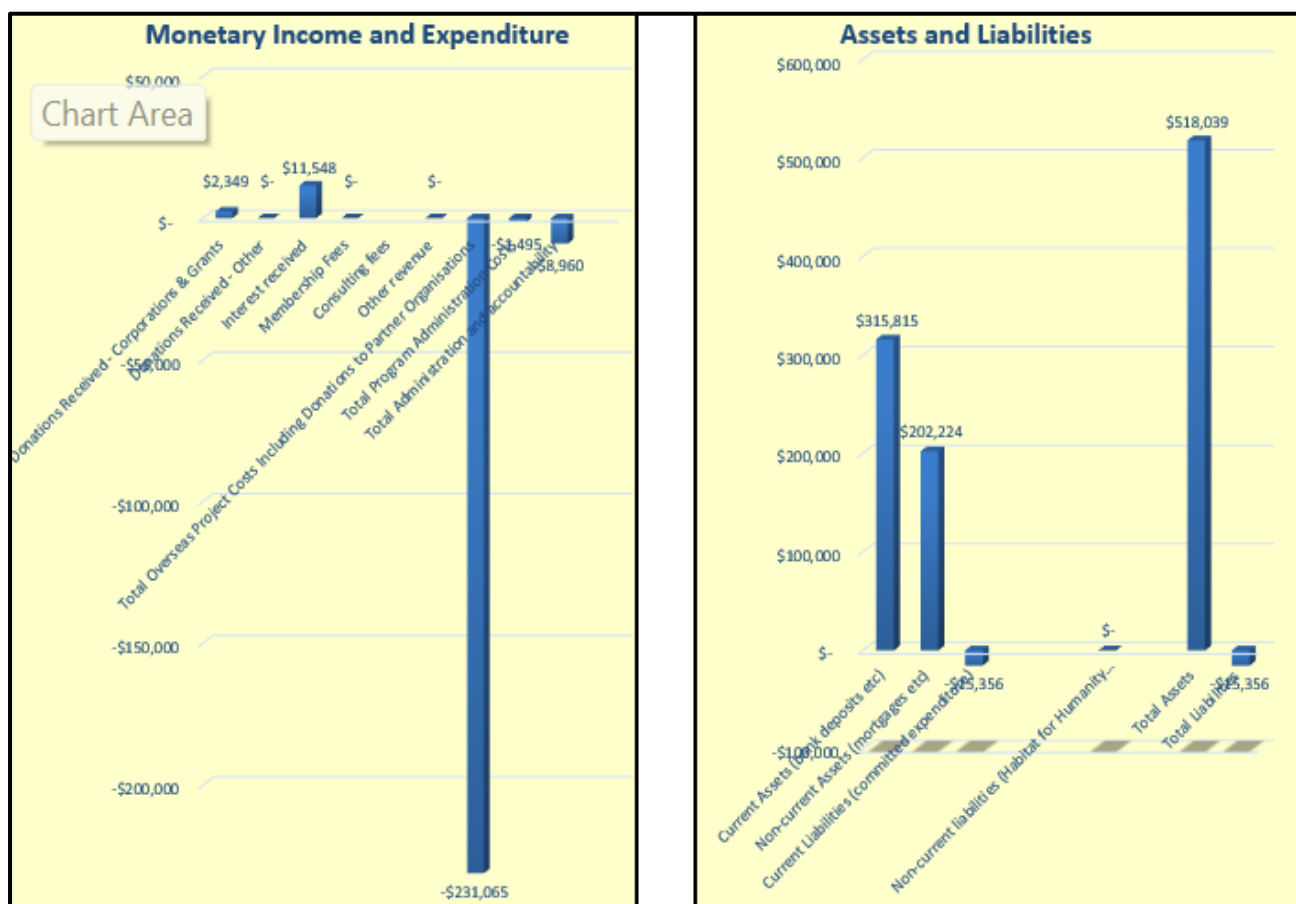
The Big Picture

Partner Housing Australasia is fortunate in having significant Net Assets (Accumulated Profit) of \$ 502,684, sufficient for two years of accelerated construction funding (approximately \$ 172,000 per annum plus overheads. However, after 30 June 2026, there will need to be a long period of limiting expenditure to very small projects, unless significant funding is made available from the Australian government or some other large donor.

The 2023-2024 operational expenditure of \$ 229,560 represents a significant increase over previous years, resulting from the scaling-up of activities in Papua New Guinea and Solomon Islands.

This program expenditure is represented by –

- A PHA grant of \$ 145,150 and probono design to Vision for Homes (PNG) for the completion of Kenembo School (two classrooms and an office), construction of the Kwip Dau School Staff Duplex Accommodation and the provision of intensive consultation and training in Australia for two PNG representatives, and
- A PHA grant of \$ 84,420 and probono design to the South Ranongga Community Association (Solomon Islands) for construction of the Kudu Water Supply, initial funding for the Obobulu Workshop/Store/Training Centre, and expensing a previous loan to SRCA, intended to cover SRCA overheads associated with the UNICEF CLTS Sanitation Training program.



Detail of the Annual Accounts

During the current year, Partner Housing Australasia spent \$ 229,570 on projects in the South Pacific region, either as donations to partner organisations or as purchased materials and payments to in-country local supervisors.

Project management is carried out by Australian volunteer professionals, who provide probono services and, in some cases, meet their own travel and accommodation expenses, keeping the Program Administration Costs **less than 1%** of total program expenditure. Partner Housing Australasia has a policy of limiting the program administration costs to 15 % of the total program expenditure. Partner Housing Australasia gratefully acknowledges the generosity of individual donors and organisations, who have assisted in enabling us to fully fund these programs.

During the current year, the⁵ general overheads were **4 %** of total program expenditure.

| (a) Statement showing how funds received were applied to charitable purposes | | | | |
|---|------------------------|------------------|---------|-------------|
| <u>Donations Received</u> | | | | 2024 |
| Donations Received - Corporations | | | \$ | 2,349 |
| Donations Received - Other | | | \$ | - |
| Total Proceeds from Fundraising Activities | | | \$ | 2,349 |
| less | | | | |
| Overseas Project Costs Including Donations to Partner Organisations | | | | |
| Project | Location | Country | Partner | 2024 |
| <u>Water</u> | | | | |
| Water reticulation, tra | Ranongga | Solomon Islands | SRCA | \$ 84,420 |
| <u>Building and Engineering</u> | | | | |
| DANCER buildings | | Papua New Guinea | VFH | \$ 139,182 |
| Training & support | programs | Papua New Guinea | VFH | \$ 5,968 |
| Total building and engineering overseas costs & donations | | | \$ | 145,150 |
| Total Overseas Project Costs Including Donations to Partner Organisations | | | \$ | 229,570 |
| Program Administration Costs | | | | |
| Project | Location | Country | Partner | 2024 |
| <u>Water</u> | | | | |
| Water reticulation, tra | Ranongga | Solomon Islands | SRCA | \$ - |
| <u>Building and Engineering</u> | | | | |
| Building | program administration | Papua New Guinea | VFH | \$ 1,495 |
| Total Program Administration Costs | | | \$ | 1,495 |
| Total Operating Expenses | | | \$ | 231,065 |
| Net Surplus from fundraising activities | | | -\$ | 228,716 |

⁵ Excluding the discount granted on mortgage redemption (Note 2 of the Annual Accounts) and the payment to a consultant, which was refunded by DFAT.

10-Year Operating Plan and Financial Plan

| Year | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|--|--------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Year ending 30 June | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 | 2034 |
| PNG program expenditure | \$ 130,000 | \$ 130,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| Solomon Is program expenditure | \$ 35,000 | \$ 35,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| Training program expenditure | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| Income from fund raising | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 |
| Program expenditure (construction & Project management & audit | \$ (172,000) | \$ (172,000) | \$ (21,000) | \$ (21,000) | \$ (21,000) | \$ (21,000) | \$ (21,000) | \$ (21,000) | \$ (21,000) | \$ (21,000) |
| Closing balance | \$ 343,963 | \$ 168,114 | \$ 148,158 | \$ 128,421 | \$ 108,298 | \$ 87,246 | \$ 66,487 | \$ 44,866 | \$ 23,922 | \$ 1,697 |
| Cash | \$ 148,339 | \$ 19,390 | \$ 33,707 | \$ 31,995 | \$ 29,984 | \$ 27,089 | \$ 24,508 | \$ 21,076 | \$ 18,332 | \$ 1,696 |

This Operating Plan and Financial Plan assumes:

1. PHA will donate AUD \$ 130,000 p.a. for two years, and then AUD \$ 7,000 p.a. for eight years, to the PNG program of community health buildings, classrooms, residential buildings and the like.
2. PHA will donate AUD \$ 35,000 p.a. for two years, and then AUD \$ 7,000 p.a. for eight years, to the Solomon Islands program of water reticulation and sanitation.
3. PHA will donate up to AUD \$3,500 per 6 months for airfares and insurance to enable two building industry trainees from the South Pacific to attend intensive training in Australia.
4. PHA will fund project management, supervision and site audit (up to 6% of project expenditure) from general reserves. This is reported separately from project expenditure. There is a PHA policy that this percentage shall not exceed 15%.
5. PHA will strive to obtain additional funding from external sources, from within Australia and from overseas. This 10-Year Operating Plan and Financial Plan is based on the raising of at least \$ 8,000 per annum for 10 years.
6. The additional external funding may be donated directly to the Partner Organisations or (preferably) to the PHA tax-deductible Overseas Aid Account.
7. If the additional external donations are made directly to PHA, the responsible Regional Manager may elect to expand the program during the year of the grant, or to maintain the annual expenditure at the budgeted level and lengthen the duration of the funded programs.
8. If a budgeted grant or additional external funding is not fully expended in any year, the unspent balance shall remain committed to that particular program, and shall roll-over, thus lengthening the duration of the funded program beyond the period indicated in the budget above.
9. The GST liability or credit shall approach zero (or near zero) at the end of each financial year.
10. The initial high value of overseas commitment will be reduced by drawing the committed funds from the Solomon Islands Account, then drawing from the Overseas Tax Deductible account until the target balance is achieved, and then drawing from the General Account.
11. Option A – “No DFAT funding”.

The financial predictions tabulated above are based on “Option A – No DFAT funding”. This reflects the current situation. However, PHA has vigorously pursued a program of governance reform, to facilitate accreditation under the DFAT ANCP (Australian NGO Cooperation Program). If successful, “Option B – DFAT ANCP funding” would provide additional funding up to \$ 250,000 per year for five years from the date of commencement, and thus significantly extend the program.

Financial Report

The following financial statements have been prepared in accordance with the legal requirements covering the organisations and as set out in the ACFID Code of Conduct.

For further information on the Code please refer to the ACFID website www.acfid.asn.au.

| | |
|--|--------|
| PARTNER HOUSING AUSTRALASIA (BUILDING) INCORPORATED | |
| ABN 88 722 057 429 | |
| SPECIAL PURPOSE FINANCIAL REPORT | |
| FOR THE YEAR ENDED 30TH JUNE 2024 | |
| | Page |
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| Income statement | 3 |
| Balance sheet | 4 |
| Notes to the Financial Statements | 5 - 10 |
| Statement by Members of the Committee | 11 |

COMMITTEE'S REPORT

FOR THE YEAR ENDED 30TH JUNE 2024

The committee members submit the financial report of Partner Housing Australasia (Building) Incorporated, for the financial year ended 30th June 2023.

DIRECTORS / COMMITTEE MEMBERS

The names of the Directors throughout the year and at the date of this report are:

| Name | Position | Occupation |
|-------------------------------|---------------------------|--------------------------|
| Rodney Kentwell Johnston | President, Public Officer | Engineer |
| Bruce Alexander Hutchison | Vice President | Engineer |
| Arthur Spencer Gray | Secretary | Engineer (retired) |
| Jennifer Ann Turner | Treasurer | Accountant |
| Robyn Denise Johnston | Director | Administrator |
| Nicola Jane Smart | Director | Communications Manager |
| Alison Scotland | Director | Industry Association CEO |
| David Paul Kaunitz | Director | Architect |
| Peter Gregory Cheers | Director | Builder |
| Evy Rachmita Anwar | Director | Architect |
| Ian Richard Ogden Warren | Director | Engineer |
| Tatiana Hannah Indigo Skwarko | Director | Engineer/Architect |

PRINCIPAL ACTIVITIES

The principal activities of Partner Housing Australasia (Building) Incorporated during the financial year were the provision of pro-bono engineering and building services, funding, mentoring and training associated with remediation and building of houses, clinics and schools; and rural water supply and sanitation in the Asia-Pacific region.

SIGNIFICANT CHANGES

The principal work involved the continuation of probono design work and training on village construction projects in the South-Pacific region and the construction houses, clinics/aid-posts and education buildings in Papua New-Guinea and community water projects in Solomon Islands. This is consistent with the aims and objectives of the organisation, and does not represent a significant change in the nature of the organisation's activity.

OPERATING RESULT

| | 2024 | 2023 |
|--|-------------|------------|
| The net increase for the year amounted to | -\$ 218,070 | -\$ 81,921 |
| Partner Housing Australasia (Building) Incorporated is exempt from income tax. | | |

Signed in accordance with a resolution of the Members of the Committee



Rodney Kentwell Johnston

President, Public Officer

INCOME STATEMENT

FOR THE YEAR ENDED 30TH JUNE 2024

| Income | | 2024 | | 2023 |
|--|----------------|-------------|-------------|-------------|
| Donations Received - Corporations & Grants | Note 4 | \$ 2,349 | \$ | 674 |
| Donations Received - Other | | \$ - | \$ | 100 |
| Interest received | Note 1 | \$ 11,548 | \$ | 1,263 |
| Membership Fees | | \$ - | \$ | 65 |
| Consulting fees | | \$ - | \$ | 5,750 |
| Total monetary income | | \$ 13,897 | \$ | 7,852 |
| Non-monetary donations received | Note 4 | \$ 402,200 | \$ | 377,050 |
| Total Income | | \$ 416,097 | \$ | 384,902 |
| Operating Expenses | | | | |
| <u>Overseas Project Costs Including Donations to Partner Organisations</u> | | | | |
| Total water supply overseas costs & donations | -\$ 84,419.78 | | -\$ | 10,204 |
| Total building and engineering overseas costs & donations | -\$ 145,150.01 | | -\$ | 50,000 |
| Total Overseas Project Costs Including Donations to Partner Organisations | | -\$ 229,570 | -\$ | 60,204 |
| <u>Program Administration Costs</u> | | | | |
| Total water supply administration | \$ - | | -\$ | 207 |
| Building program administration | -\$ 1,494.71 | | | |
| Total building and engineering administration | -\$ 1,494.71 | | \$ | 811 |
| Total Program Administration Costs | | -\$ 1,495 | \$ | 604 |
| Total Operating Expenses | Note 4 | -\$ 231,065 | -\$ | 59,600 |
| Administration and accountability | | | | |
| Accounting & Auditing | -\$ 1,500.00 | | -\$ | 1,400 |
| Banking Fees | \$ - | | -\$ | 25 |
| Fundraising Costs | \$ - | | \$ | - |
| Loss due to discount on early mortgage redemption | Note 2 | \$ - | -\$ | 31,300 |
| Insurance | -\$ 1,468.89 | | -\$ | 780 |
| Licence expenses | -\$ 3,398.00 | | -\$ | 3,300 |
| Subscriptions | -\$ 562.55 | | -\$ | 934 |
| Operating expenses | -\$ 80.00 | | -\$ | 214 |
| ACFID Membership Fees | -\$ 1,949.00 | | -\$ | 1,874 |
| Consulting fees | -\$ 2.00 | | -\$ | 5,750 |
| Total Administration and accountability | | -\$ 8,960 | -\$ | 45,577 |
| Total Monetary Expenditure | \$ 240,924.94 | \$ 900.00 | -\$ 240,025 | -\$ 105,177 |
| Value of non-monetary donations received | Note 4 | -\$ 402,200 | -\$ | 377,050 |
| Total Expenditure | | -\$ 642,225 | -\$ | 482,227 |
| Change in commitment to fund projects from reserves | Note 2 | \$ 8,058 | \$ | 15,405 |
| Net profit before tax | | -\$ 218,070 | -\$ | 81,921 |
| Income tax | | \$ - | \$ | - |
| Net profit (loss) for the year | | -\$ 218,070 | -\$ | 81,921 |
| Retained earnings at the start of the year | | \$ 720,754 | \$ | 802,674 |
| Retained earnings at the end of the year | | \$ 502,684 | \$ | 720,754 |

The accompanying notes form part of these Accounts. This statement should be read in conjunction with the Audit Report.

BALANCE SHEET**AS AT 30TH JUNE 2024**

| | | 2024 | 2023 |
|--|--------|-------------------|-------------------|
| Assets | | | |
| Bank | | | |
| Cash Reserves Australia Account 032-087 301020 | | \$ 10 | \$ 10 |
| Cash Reserves Operating Account 032-087 240272 | | \$ 77,360 | \$ 35,712 |
| Cash Reserves Overseas Aid Fund Account 032-087 264637 | | \$ 3,557 | \$ 3,557 |
| Cheque Account 032-173 440019 | | \$ 22,970 | \$ 196,764 |
| Term Deposit 032-285 835496 | | \$ 100,000 | \$ 100,000 |
| Term Deposit 032-285 642352 | | \$ 100,000 | \$ 150,000 |
| Solomon Islands Project Account 032-087 371096 | | \$ 7,538 | \$ 838 |
| Vanuatu Project Account 032-285 697492 | | \$ 4,380 | \$ 4,380 |
| Total Bank | | \$ 315,815 | \$ 491,260 |
| Sundry Debtor | | | |
| Loan to South Ranongga Community Association | | \$ - | \$ 21,771 |
| Non-Current Assets | | | |
| Mortgage receivable (J) | Note 2 | \$ 20,614 | \$ 30,014 |
| Mortgage receivable (S) | Note 2 | \$ 31,809 | \$ 47,209 |
| Mortgage receivable (R) | Note 2 | \$ 149,800 | \$ 166,600 |
| Mortgage receivable (MH) | Note 2 | \$ - | \$ - |
| Equity in Quasar Management Services Pty Limited | Note 5 | \$ 1 | \$ 1 |
| Total Non-current Assets | | \$ 202,224 | \$ 243,824 |
| Total Assets | | \$ 518,039 | \$ 756,855 |
| Liabilities | | | |
| Current Liabilities | | | |
| GST | | -\$ 119 | \$ 452 |
| Committed Future Overseas Expenditure | Note 2 | \$ 15,474 | \$ 23,532 |
| Total Current Liabilities | | \$ 15,356 | \$ 23,984 |
| Non-current Liabilities | | | |
| Loan Habitat for Humanity Australia Inc | Note 3 | \$ - | \$ 12,117 |
| Total Liabilities | | \$ 15,356 | \$ 36,101 |
| Net Assets | | \$ 502,684 | \$ 720,754 |
| Members' Equity | | | |
| Retained Earnings | | \$ 502,684 | \$ 720,754 |

The accompanying notes form part of these Accounts. This statement should be read in conjunction with the Audit Report.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2024

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report to satisfy the financial reporting requirements of Associations Incorporation Act NSW 1984. The committee has determined that the association is not a reporting entity.

This financial report covers Partner Housing Australasia (Building) Incorporated which is a charitable organisation, established and domiciled in Australia.

This financial report has been prepared on an accruals basis, is based on historic costs and does not take into account of changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Income Tax

The Organisation is exempt from paying income tax.

It is also endorsed as a Deductible Gift Recipient (DGR) under Item 1, Section 30-15 of the Income Tax Assessment Act 1997 in respect of operations in Australia and Overseas. See Note 1 re overseas activities.

(b) Plant and Equipment

A small quantity of fully depreciated used office equipment has been donated to Partner Housing Australasia (Building) Incorporated. It does not possess any other plant or office equipment.

(c) Employee Benefits

Partner Housing has no employees and there were no employees at any time during the year. Therefore, no provision is made (nor needs to be made) for any liability for employee benefits arising from services rendered by employees.

(d) Revenue Recognition

Donations and Fundraising

Donations and fundraising revenue are recognised when received by the Organisation.

Interest Revenue

Interest revenue is recognised as it is received.

GST

All revenue is stated net of the amount of goods and services tax (GST).

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the balance sheet are shown inclusive of GST.

(e) Investments

Investments have been recognised at cost at the time of acquisition, and subsequently assessed for impairment on an annual basis.

(f) Tax Deductibility and Fund Raising

Partner Housing Australasia (Building) Incorporated has been granted DGR status providing for tax-deductibility for overseas projects. Finance for projects in Solomon Islands has been managed by Partner Housing. Finance for projects in Papua New Guinea has been directed through Vision for Homes (PNG) Inc. A very small amount of fund raising has been undertaken during the year.

Committed Future Expenditure Liability

Partner Housing Australasia (Building) Incorporated disburses to partner NGOs (for use in building work overseas) grants, received donations (some of which have been donated specifically for use in overseas building projects) and funds accumulated from previous activities of the Organisation.

Cash Reserves Account (Overseas Aid Fund)

Tax-deductible donations that are made specifically for use in overseas building projects are paid into the Cash Reserves Account (Overseas Aid Fund), and must be used for the purpose for which they were donated. The closing balance of this account represents a liability for future expenditure on overseas building projects.

| | | 2024 | 2023 |
|--|---------|----------|----------|
| Opening balance | | \$ 3,557 | \$ 2,783 |
| Tax deductible donations received | \$ - | | \$ 774 |
| Interest received less bank charges and transaction fees | \$ 0.27 | | \$ 0 |
| Fundraising costs | \$ - | | \$ - |
| Amounts to be transferred to another account | \$ - | | \$ - |
| Amounts disbursed to projects | \$ - | | \$ - |
| Movement | | \$ 0.27 | \$ 774 |
| | | \$ 3,557 | \$ 3,557 |
| Less GST paid on held in account from prior year | | \$ - | \$ - |
| Add membership fee incorrectly deposited in this account | | | \$ - |
| Closing balance as per bank account | | \$ 3,557 | \$ 3,557 |

Project Account (Solomon Islands)

Amounts transferred into the Solomon Islands account (from other accounts or from grants) are considered to be for the purposes of the Solomon Islands projects. The amount by which transfers into this account exceed the expenditure on the projects represents a notional liability for future expenditure in Solomon Islands.

| | | | 2024 | 2023 |
|---|-----------|------------|----------|------------|
| Opening balance before adjustments | | | \$ 838 | \$ 25,820 |
| Transfers from other accounts and credits | \$ 21,771 | \$ 88,771 | | \$ - |
| Tax deductible donations received | \$ 2,349 | \$ 2,349 | | \$ - |
| Amounts disbursed to projects (including SRCA loan) | \$ 21,771 | -\$ 84,420 | | -\$ 10,204 |
| Movement | | | \$ 6,700 | -\$ 10,224 |
| Closing balance before adjustments | | | \$ 7,538 | \$ 15,595 |
| Less loan to South Ranongga Community Association | | | \$ - | -\$ 14,758 |
| Closing balance as per bank account | | | \$ 7,538 | \$ 838 |

Project Account (Vanuatu)

Amounts transferred into the Vanuatu account (from other accounts or through grants) are considered to be for the purposes of the Vanuatu projects. The amount by which transfers into this account exceed the expenditure on the projects represents a notional liability for future expenditure in Vanuatu.

| | | | 2024 | 2023 |
|--|--|--|------------------|------------------|
| Opening balance | | | \$ 4,380 | \$ 3,361 |
| Movement | | | \$ - | \$ 1,018 |
| Closing balance before adjustments | | | \$ 4,380 | \$ 4,380 |
| Less GST paid on purchases | | | \$ - | |
| Closing balance | | | \$ 4,380 | \$ 4,380 |
| Total commitment to fund projects from reserves | | | \$ 15,474 | \$ 23,532 |

NOTE 3 – PAYABLES**Habitat for Humanity Australia**

Repayments to Habitat for Humanity Australia were calculated as a percentage of amounts received from the mortgage receivables for those houses that were completed whilst Partner Housing Australasia (Building) Incorporated and Partner Housing Charity was affiliated with Habitat for Humanity Australia. No interest was payable to Habitat for Humanity Australia.

The method of calculating the amounts owed to Habitat for Humanity Australia is described in two Memoranda of Understanding (MOUs), one with Partner Housing Australasia (Building) Incorporated and the other with Partner Housing Charity (formerly Partner Housing Australasia (Regional) Incorporated, and then modified in 2016. The agreed repayment rate was \$ 3,040 per quarter, until the last repayment due. This loan was completely redeemed during the current financial year.

| | | | | |
|--|----|---|----|--------|
| Outstanding loan from Habitat for Humanity Australia | \$ | - | \$ | 12,117 |
|--|----|---|----|--------|

NOTE 4 – CHARITABLE FUNDRAISING ACT REQUIREMENTS**(a) Statement showing how funds received were applied to charitable purposes**

| <u>Donations Received</u> | | 2024 | | 2023 |
|--|----|-------------|----|-------------|
| Donations Received - Corporations | \$ | 2,349 | \$ | 674 |
| Donations Received - Other | \$ | - | \$ | 100 |
| Total Proceeds from Fundraising Activities | \$ | 2,349 | \$ | 774 |
| less | | | | |

Overseas Project Costs Including Donations to Partner Organisations

| Project | Location | Country | Partner | | 2024 | | 2023 |
|---|-------------------------|------------------|---------|----|-------------|----|-------------|
| <u>Water</u> | | | | | | | |
| Water reticulation, tra | Ranongga | Solomon Islands | SRCA | \$ | 84,420 | \$ | 10,204 |
| <u>Building and Engineering</u> | | | | | | | |
| DANCER buildings | Mt Hagen & Port Moresby | Papua New Guinea | VFH | \$ | 145,150 | \$ | 50,000 |
| Total Overseas Project Costs Including Donations to Partner Organisations | | | | \$ | 229,570 | \$ | 60,204 |

Program Administration Costs

| Project | Location | Country | Partner | | 2024 | | 2023 |
|---|-------------------------|------------------|---------|-----|-------------|-----|-------------|
| <u>Water</u> | | | | | | | |
| Water reticulation, tra | Ranongga | Solomon Islands | SRCA | \$ | - | \$ | 207 |
| <u>Building and Engineering</u> | | | | | | | |
| Building program adr | Mt Hagen & Port Moresby | Papua New Guinea | VFH | \$ | 1,495 | \$ | 207 |
| Total Program Administration Costs | | | | \$ | 1,495 | -\$ | 604 |
| Total Operating Expenses | | | | \$ | 231,065 | \$ | 59,600 |
| Net Surplus from fundraising activities | | | | -\$ | 228,716 | -\$ | 58,826 |

Program administration costs (such as travel, accommodation, insurance, visas and the like) associated with supervision, mentoring and training are drawn from the Operational Cash Reserves, and not from the Overseas tax-deductible account.

Non-monetary donations received

Volunteers and organisations provide probono services to Partner Housing Australasia for the design, procurement, project management and supervision of overseas construction projects. These probono services are classified as “non-monetary donations”, and are evaluated based on commercial rates for similar services provided on a commercial basis.

An alternative calculation is provided in accordance with the Australian Government *Australian NGO Cooperation Program (ANCP) Recognised Development Expenditure (RDE) Explanatory Notes*, which does not include allowance for -

- Administration;
- Preparation and participation in board meetings and other meetings;
- Training of volunteers;
- Applying for government grants ;
- General research;
- Fundraising.

| | | | | 2024 | 2023 |
|---|-----------------------|-----------------------------------|--|------|---------|
| Commercial value of donation | Probono hours donated | Average commercial rate \$ / hour | Commercial value of non-monetary donations | | |
| CEO, Senior Managers | \$ 1,276 | \$ 300 | \$ 382,800 | \$ | 361,600 |
| Project Managers & Other Professionals | \$ 97 | \$ 200 | \$ 19,400 | \$ | 15,450 |
| Non-monetary donations received | \$ 1,373 | \$ 293 | \$ 402,200 | \$ | 377,050 |
| Donation based on DFAT RDE calculation | Probono hours donated | DFAT Rate \$ / hour | DFAT value of non-monetary donations | | |
| CEO, Senior Managers | \$ 375 | \$ 74 | \$ 27,796 | | |
| Project Managers & Other Professionals | \$ 11 | \$ 61 | \$ 675 | | |
| Non-monetary donations received | \$ 386 | | \$ 28,470 | | |

(b) Comparisons by monetary figures and percentages

Partner Housing accepts unsolicited donations and donations made in response to probono representations. There is no expenditure on fund raising by the Organisation.

| | \$ | % |
|-------------------------------|-------------|----------------|
| Total cost of fundraising | \$ - | 0.0% |
| Gross income from fundraising | \$ 2,349 | |
| Net surplus from fundraising | -\$ 228,716 | Not Applicable |
| Gross income from fundraising | \$ 2,349 | |
| Total cost of services | \$ 1,495 | 0.2% |
| Total Expenditure | \$ 642,225 | |
| Total cost of services | \$ 1,495 | 0.4% |
| Total Income Received | \$ 416,097 | |

NOTE 5 - QUASAR MANAGEMENT SERVICES PTY LIMITED

Quasar Management Services Pty Limited (acquired by Partner Housing Australasia (Building) Incorporated in 2019) is a wholly owned subsidiary consulting engineering firm, with professional indemnity insurance appropriate to the activities performed by professionals on behalf of Partner Housing Australasia. Quasar's services include (but are not limited to) engineering and architectural services such as design, detailing, specification, preparation of cutting lists and bills of quantities and technical and management auditing. Quasar does not undertake construction. Services may be provided on a pro bono or fee-for service basis. Quasar aims to maintain a working capital in the range of \$ 1,000 to \$ 5,000 and profit derived by Quasar in excess of this limitation is donated to Partner Housing Australasia.

INCOME STATEMENT


FOR THE YEAR ENDED 30TH JUNE 2024

| | 2024 | | | 2023 |
|---|------------|----------|------------|------------|
| | Incl GST | GST | Excl GST | |
| Income | | | | |
| Received from ATO | \$ - | \$ 40 | \$ - | |
| PHA - IP Licence | \$ 3,630 | \$ 330 | \$ 3,300 | \$ 3,300 |
| Probono Professional Services 2024 | \$ 2 | \$ 0 | \$ 2 | \$ 2 |
| Fee-fo-service Professional Services 2024 | \$ 3,300 | \$ 300 | \$ 3,000 | \$ - |
| Service income | \$ 6,932 | \$ 670 | \$ 6,302 | \$ 3,302 |
| Total Income | | | \$ 6,302 | \$ 3,302 |
| Other Income | | | | |
| Other revenue | | | \$ - | \$ - |
| Total Other Income | | | | |
| Total Income | | | \$ 6,302 | \$ 3,302 |
| Expenses | Incl GST | GST | | |
| Sent to ATO | \$ - | \$ (483) | \$ - | |
| Accounting Vine Accounting | \$ (440) | \$ (40) | \$ (400) | \$ (400) |
| Bank fees Commonwealth Bank | \$ (60) | | \$ (60) | \$ (60) |
| Filing fees ASIC Payment | \$ (310) | | \$ (310) | \$ (290) |
| Insurance PIB | \$ (1,940) | \$ (176) | \$ (1,764) | \$ (1,764) |
| Donation Partner Housing Australasia | | | \$ - | \$ (674) |
| Total Expenses | \$ (2,750) | \$ (699) | \$ (2,534) | \$ (3,188) |
| Profit (loss) before Taxation | | | \$ 3,768 | \$ 114 |
| Income Tax Expense | | | | |
| Provision for Income Tax Liability | | | \$ 1,131 | \$ - |
| Total Income Tax Expense | | | \$ 1,131 | \$ - |
| Net Profit After Tax | | | \$ 2,638 | \$ 114 |
| Net profit (loss) after dividends paid | | | \$ 2,638 | \$ 114 |

BALANCE SHEET

AS AT 30TH JUNE 2024

| | 2024 | 2023 |
|--|----------|----------|
| Assets | | |
| Current Assets | | |
| Bank Accounts | | |
| Quasar Management Services Pty Limited | \$ 4,567 | \$ 827 |
| Total Bank Accounts | \$ 4,567 | \$ 827 |
| GST | \$ 20 | \$ (9) |
| Cash on Hand | \$ 1 | \$ 1 |
| Total Current Assets | \$ 4,588 | \$ 819 |
| Non-current Assets | | |
| Formation Expenses | \$ 900 | \$ 900 |
| Total Non-current Assets | \$ 900 | \$ 900 |
| Total Assets | \$ 5,488 | \$ 1,719 |
| Liabilities | | |
| Current Liabilities | | |
| Taxation | \$ 1,131 | \$ - |
| ATO Integrated Client Account | \$ - | \$ - |
| Total Current Liabilities | \$ 1,131 | \$ - |
| Non-current Liabilities | | |
| Shareholder Accounts | \$ 1,595 | \$ 1,595 |
| Total Non-current Liabilities | \$ 1,595 | \$ 1,595 |
| Total Liabilities | \$ 2,726 | \$ 1,595 |
| Net Assets | \$ 2,762 | \$ 124 |
| Equity | | |
| Retained Earnings | \$ 2,761 | \$ 123 |
| Share Capital | \$ 1 | \$ 1 |
| Total Equity | \$ 2,762 | \$ 124 |



Independent Auditor's Report

Partner Housing Australasia (Building) Incorporated
ABN: 88 722 057 429

For the year end 30th June 2024

Opinion

I have audited the accompanying financial report, being a special purpose financial report of Partner Housing Australasia (Building) Incorporated which comprises the balance sheet as at 30th June 2024 and the income statement for the year 30th June 2024 then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the committee members declaration.

In my opinion the financial report of Partner Housing Australasia (Building) Incorporated has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- (a) giving a true and fair view of the registered entity's financial position as at 30th June 2024 and of its financial performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1, Division 60 the *Australian Charities and Not-for-profits Commission Regulation 2013 (ACNC Regulation)*, including *Australian Charities and Not-for-profits Commission (Consequential and Transitional) Regulation 2016* and the ACFID Code of Conduct.

Basis of opinion

I conducted our audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. I am independent of the registered entity in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

I confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the responsible entities, would be in the same terms if given to the directors as at the time of this auditor's report.

I believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - basis of accounting

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the responsible entities' financial

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Phone: 02 43 656 633 | Fax: 02 43 656 622 | ABN: 72 812 213 452
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reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibility of the responsible entities for the financial report

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the needs of the members. The responsible entities' responsibility also includes such internal control as the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

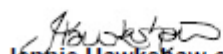
In preparing the financial report, the responsible entities are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the responsible entities either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

I communicate with responsible entities regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.


Jennie Hawkshaw CPA (SMSF Specialist), B-Com Acog, Adv Dip FS(FP), JP, SMSF Auditor, Law Society External Examiner, Registered Tax Agent, Registered Company Auditor | Director |
Registered Company Auditor
Registered Tax Agent
SMSF Auditor
Auditor Number: 403474
18th July 2024

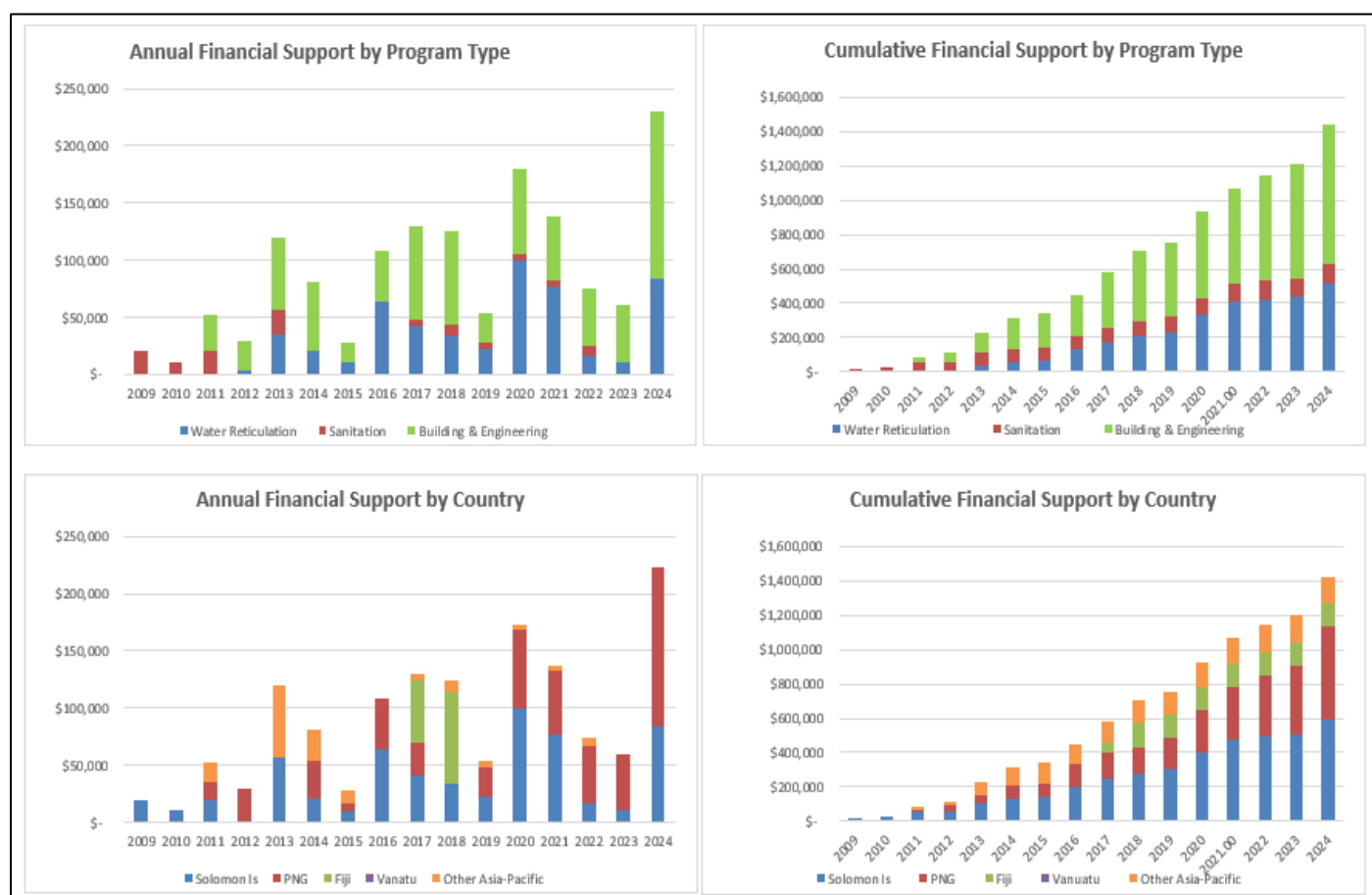
Monitoring, Continuous Improvement and Good Practice Indicators

Reporting Period

Partner Housing Australasia facilitates improved village sustainability through significant improvements in local design, construction and maintenance practices. These are long-term objectives achieved through long-term programs ... research and development of building and water reticulation systems, testing, pilot projects, funding and construction of village projects and training programs. Benefits accrue only over an extended period, so it is appropriate to also assess Partner Housing Australasia programs over an extended period. Early in 2005, Partner Housing Australasia underwent a shift in emphasis towards long-term projects in the Asia-Pacific region, and it is sensible that our monitoring and continuous improvement be measured from that date. Our initial activity was in the provision of probono professional services, and from 2009 Partner Housing Australasia commenced finance / design / supervise the construction of Asia-Pacific village construction programs. Partner Housing Australasia seeks to continuously improve the quality and effectiveness of our service and programs. We assess our performance since 2005 against Key Performance Indicators (KPIs) based on our vision, mission and values described in the beginning of this Annual Report. We also evaluate our programs, summaries of which are included in this Annual Report.

Disbursement of Program Financial Support

“Financial Support” is defined as monetary donations to partner organisations and/or the value of purchased goods and services for overseas countries programs, measured in Australian dollars.



Probono Professional Support

“Probono Financial Support” is the donation of professional services by approximately 15 volunteers. The aggregate contribution is conservatively estimated to be approximately 1,370 hours per year, the total contribution being approximately \$ 400,000, based on estimates of the commercial charge-out rates of each volunteer.

Evaluation of Partner Housing Australasia and its Programs

Scope

This evaluation provides an overview of the effectiveness of Partner Housing Australasia, and its village building construction programs in Papua New Guinea, and water supply infrastructure in Solomon Islands. It extends the appraisals carried out in previous years (reported in the previous Annual Reports and in other monitoring and evaluation documents), and should be read in this context.

Australian Strategic Context

Partner Housing Australasia is the only Australian engineering/building NGO that is working to strengthen built infrastructure and civil society in both the strategically-important Papua New Guinea Western Highlands and the politically-sensitive Solomon Islands Western Province. Our long-term working relationships with the people in these two regions, and the mutual trust built up during the last decade, are significant considerations in appraising the risks presented by our programs.

Extent of the Partner Housing Australasia Programs

Since 2005, PHA directors and volunteers (building industry professionals at the peak of their professional careers) have helped our South Pacific neighbours, by giving freely of their time, money and skills. Over this eighteen-year period, this wholly volunteer organisation (with no paid staff) has contributed to the funding, design and construction of the following infrastructure in PNG and Solomon Islands—

- three village community health buildings,
- three school building, including classrooms and staff housing,
- village housing,
- government housing,
- well over a dozen village water reticulation schemes, and
- approximately 100 village latrines.

All have been constructed at the request of village communities and/or government organisations (such as the health authorities and school administrations).

This work is additional to –

- previous funding and technical assistance to building programs in Bangladesh, Fiji, Cook Islands and Philippines, and
- technical assistance in multiple countries across the Asia-Pacific region.
- previous construction of affordable housing in Australia.

Compliance with DFAT Requirements⁶

Based on the feedback from the previous DFAT ANCP application and audit, PHA has rewritten all policies and procedures, and instituted some new practices required by DFAT. This process was achieved with the assistance of a DFAT-funded consultant.

Outcome – The Policies and Procedures of Partner Housing Australasia comply fully with the stated DFAT requirements.

PHA personnel have received training in the DFAT requirements⁷, together with the revised policies and procedures. This is additional to the CPD training and other training associated with their normal employment as professional engineers, architects, builders, accountants and university lecturers.

Outcome – The key personnel of Partner Housing Australasia are well trained in both policy requirements and the technical skills necessary to carry out the programs in accordance with stated DFAT requirements.

Personnel from Vision for Homes (PNG) and South Ranongga Community Association (Solomon Islands) have undertaken training in the DFAT-based PHA policy and procedures requirements, which are reflected in the current Memoranda of Understanding (MOUs). In addition, personnel of both partners undertook extensive training by UNICEF.

Outcome – The key personnel of the partner organisations are well trained in both policy requirements and the technical skills necessary to carry out the programs in accordance with stated DFAT requirements.

Risk Assessment

Partner Housing Australasia enthusiastically embraces the DFAT requirements, and has a proven and demonstrated track record of fulfilling them. The relatively small number of volunteers, and a decade of close partner organisation relationships, lead to demonstrably diminished risk of noncompliance with the DFAT requirements. The programs are “design and construction of building and infrastructure”, and our policies, procedures and practices (correctly) reflect this. In accordance with sound and proven management principles, Partner Housing Australasia assesses realistic risk⁸, and has tailored our program, monitoring and evaluating accordingly.⁹

Notwithstanding, Partner Housing Australasia complies fully with the child protection, anti-terrorism, anti-fraud, training, risk analysis and other ACFID and DFAT code of conduct requirements.

Benefit / Cost Considerations

Partner Housing Australasia and our partners are not high-overhead, large, city-based NGOs. Our policies, procedures and records reflect a low-overhead hands-on volunteer professional organisation, and this is what makes us both relevant and effective. This is reflected in the evaluation extracts below. Our very low overheads (less than AUD \$ 10,000 per year) are paid from existing reserves, so that 100% of any donations are spent directly on materials and/or in-country labour for the PNG or Solomon Islands projects.

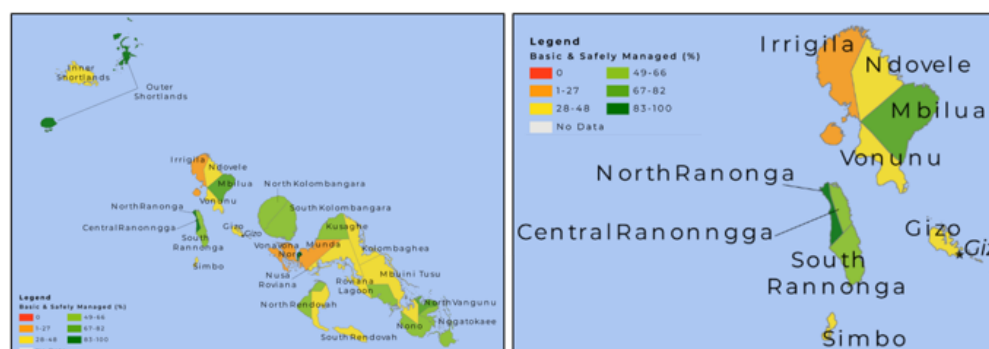
⁶ Partner Housing Australia is confident of our compliance with DFAT requirements. However, the DFAT consultant assessors disagree. Partner Housing Australia is currently in the process of challenging this assessor opinion.

⁷ Refer to the Training Records for details.

⁸ Refer to Organisational Risk Register, Activity Risk Register, Financial Risk and Audit and Risk Committee records.

⁹ Refer to quarterly Board Meeting Minutes

Solomon Islands Western Province suffers from lack of aid grants targeted towards the provision of built infrastructure, including water and sanitation. The “RWASH Sector Performance Review ... 2015 – 2020” states–
Safely managed water access is present in just two provinces and just for small portions of the population ... 4.4 percent of population in Western province. Safely managed water access means they have improved source located on premises, available when needed, and free from microbiological and priority chemical contamination



Inspection of the maps together with the text of the report yields the following conclusions –

1. The best access to rural water supplies in the Solomon Islands Western Province (83% to 100%, indicated by dark green shading) is located in the Shortland Islands and in North Ranongga.
2. Central Ranongga and South Ranongga have significantly better access (83% to 100%, indicated by pale green shading) than most other parts of the Western Province.
3. Significantly, the current PHA-funded and managed water reticulation program commenced in 2013 in North Ranongga (first in Buri village and then in Keigold village), before progressing to Central Ranongga and South Ranongga.
4. The areas where the PHA-SRCA partnership has been most active since 2013 consistently have significantly better access to safely managed water than the rest of the Western Province and most of the rest of rural Solomon Islands.

Extracts from the Evaluation of the Papua New Guinea Village Community Health Buildings, Schools and Housing Program –

The following information is extracted from, “PNG: Rural Primary Health Services Delivery Project”, February 2022, Asian Development Bank, Project Administration Manual (Including Additional Financing) for the completed costs to construct the 32 Community Health Posts (CHPs) completed since July 2016. The average cost for the ADB Community Health Posts is **USD \$ 1.28 million per CHP**.

The average cost for the PHA-VFH Umi and Kopeng Community Health Posts was PGK K 0.198 million per CHP. This is approximately **USD \$ 0.06 million per CHP** at the current exchange rate of USD \$ 1.0 = PGK K 3.43. The PHA-VFH Community Health Posts (73 m²) are approximately 50% of the habitable floor area of the ADB Community Health Posts (152 m²), so a comparison on a “per square metre” rate is appropriate.

The PHA-VFH Community Health Posts average cost is approximately one tenth per unit area of the ADB Community Health Posts.¹²



Umi Community Health Building



Kopeng Community Health Building

“...I believe as do those who are supporting the rural facilities in WHPHA that through this project we have come up with the perfect design for a rural health facility to deliver primary care services.” ... Jane Holden, Western Highlands Provincial Health Authority

Conclusions

1. The people living in villages in the regions, in which Partner Housing Australasia and its partners serve, benefit directly from the programs.
2. Given the very high probono professional service contributions by PHA volunteers, the benefit greatly exceeds that cost.
3. Partner Housing Australasia remains committed to continuing and extending these programs, as long as funding permits.
4. The current programs would be greatly enhanced by the provision of reliable ongoing grant funding for these programs.
5. Australia, PNG and Solomon Islands would all benefit significantly if Partner Housing Australasia and its partners were to receive such reliable ongoing grant funding.

Evaluation Summary

The Evaluation of the performance of Partner Housing Australasia and its PNG and Solomon Islands programs is summarised in Log Frame¹⁰ format below.

| Partner Housing Australasia – Program Evaluation | | | Date: 30 June 2024 |
|---|---|-------------------------------|---|
| Targets | Objectively Verifiable Indicators, OVIs | Means Of Verification, MOVs | Risks & Assumptions |
| Goal | | | |
| <i>Partner Housing Australasia is an entirely voluntary organisation, which aims to transform the lives of people living in Asia-Pacific villages by improving the cyclone, earthquake and tsunami resistance of their houses, clinics, schools and community buildings; and by providing clean water supplies and hygienic sanitation.</i> | The goal is being progressively achieved, through the fulfilment of the outcomes, outputs and activities below. | Monitor the indicators below. | The risk is that funding bodies fail to understand the need for improved infrastructure resilience. |
| Outcomes | | | |
| Increased building resilience, reliable water supply and hygienic latrines provided at minimum cost to the beneficiaries. | Buildings have increased resilience and water supply is reliable. Costs are well below the industry benchmarks. | Monitor the indicators below. | There exists risk of construction not complying with the design if not properly managed. |
| Facilitation of probono work by volunteer professionals using their skills and experience for improving of lives and building safety of Asia-Pacific village dwellers. | The design, project management, financial management and auditing work is being effectively performed. | Monitor the indicators below. | There could be risk of appropriate balance of volunteer experience. |

¹⁰ Log Frame is a standardised matrix format widely used by donor agencies and NGO to summarise proposals and evaluations on international development programs. This Evaluation summary is provided in Log Frame format to assist the rapid communication of the goal, outcomes, outputs and activities; together with the indicators, verification and risks.

| Outputs | | | |
|--|--|---|--|
| Average annual expenditure (averaged over the last two years) All programs > \$ 100,000 pa Village water supply > \$ 30,000 pa Village buildings > \$ 30,000 pa Other programs ... As per funding | Annual expenditure, \$ (two-year average) \$ 144,815 \$ 47,312 \$ 94,519 \$ 2,984 | Average the last two years of the annual program expenditure, from the annual accounts workbook. | Target is an increase of \$100,000 balanced between village buildings and village water supply (or sanitation), contingent on increased funding. |
| Lives improved during the design life, as a result of each year of construction All programs > 3,000 people Village water supply > 1,500 people Village buildings > 1,500 people | Lives improved by each year of construction 4,347 1,419 2,927 | Multiply the benchmark by the average of last two years of the annual program expenditure. | These estimates are based on an average benchmark of 0.030 people pa. years / \$. |
| Between 10 and 20 volunteer professionals able to deploy their skills and experience to contribute to improving of lives and building safety of Asia-Pacific village dwellers. | <u>Board Members</u> 5 Engineers 2 Architects 1 Builders 3 Other Professions 1 Administrator <u>Others Volunteers</u> 1 Engineer 1 Builder 1 Other Profession | Count the number of Board Members (Directors) and Other Active Volunteers by profession, with skills matching the need. | If too many people volunteer, there may be frustration at not being deployed. If too few people volunteer, there will be too much work for each person. |
| One new reliable village water supply scheme (or ten communal village latrines) built per year. | One new village water scheme is 100% complete. | Progress report from Partner Organisation | Supply chain issues delayed start. |
| One new building (community health building or educational building or equivalent housing built each year), with enhanced resistance to cyclones, earthquakes and/or tsunami. | 1 new educational building 100% complete, and 1 new educational building 80% complete. | Progress report from Partners, & PHA quarterly Board Meeting minutes. | Tribal violence in caused delayed start in Kenembo and rain cause a short delay at Kwip Dau . |
| Features that protect women and children as specified in the design file included in built infrastructure. | Privacy screens & lockable latrine doors designed for the current project | Check design file for screens & lockable doors. | Obtain community support, before committing funds. |
| Features that provide for people with disabilities as specified in the design file included in built infrastructure. | WHPHA and schools advised that access ramps and other features are not practical and are not required. These will be retrofitted if requested by clients. | Consult design file for ramps and other disability features. | Obtain community support, before committing funds. |
| Features that provide environmental protection as specified in the design file included in built infrastructure. | A PNG tree planting program has | Check accounts for expenditure. | Obtain community support, before committing funds. |

| | | | |
|---|---|--|--|
| | commenced, and will be continued. | | |
| Training program expenditure of \$ 5,000 per year for Building skills and Code of Conduct for overseas builders. | In county training in PNG and Solomon Islands. Additional training in Australia for two PNG personnel. | Check accounts Count trainees. | Training may be in-country or in Australia. |
| Design Manuals suitable for the reform of Building & WASH regulations. | Design Loads, DANCER and VILLAGE AQUA manuals revised. | Check website and count manuals. | Manuals published on the website when regulations change. |
| Activities | | | |
| Ensure that all volunteers have job description requisites skills, have undergone police checks, and appropriate training in "Policies and Procedures". | 100 % of volunteers with all HR requirements done | View relevant HR records (e.g., job descriptions, training, police checks etc) | Work constraints could delay a volunteer from completing the required tasks. |
| Execute a project to fund, design, and construct one VILLAGE AQUA water reticulation (or latrines), in collaboration with VFH-PNG. | Kudu water project (100% complete). | Inspect designs & construction records. | As reserves are used, external funding is required. |
| Execute a project to fund, design, and construct one DANCER community health building, educational building, or housing per year in collaboration with SRCA. | Kenembo school project (100 % complete) Kwip Dau school project (80 % complete) | Inspect designs & construction records. | As reserves are used, external funding is required. |
| Include privacy screens & lockable latrine doors in the current project | Privacy screens & lockable latrine doors designed for the current project | Inspect designs & construction records. | As reserves are used, external funding is required. |
| Include an access ramp in the current project | Will be retrofitted when requested by WHPHA or school administrations. | Inspect designs & construction records. | As reserves are used, external funding is required. |
| Include tree planting in the current project | A PNG tree planting program has started, and will be continued. | Inspect designs & construction records. | As reserves are used, external funding is required. |
| Conduct training programs in Solomon Islands, PNG and Australia. | Two PNG personnel have each been provided with 2 weeks intensive consultation and training in Australia. Solomon Island personnel received formal training in 2022 and ad hoc training. | Inspect HR records. | Probono input by volunteer trainers is required. |
| Revise the current Design Actions, DANCER, VILLAGE AQUA and other manuals and post on the website. | Design Actions, DANCER and VILLAGE AQUA manuals were revised. | Inspect website. | Probono input by volunteers is required. |

Positive and Negative Impacts

Positive impacts

The positive impacts are reported in detail in this Annual Report in the section on “Evaluation of Partner Housing Australasia and its Programs”. The following is a summary:

The estimated number of lives improved during the design life, due to each year of construction activity (averaged over the last two years) are approximately-

| | | |
|----------------------|-------|--|
| Village water supply | 1,400 | people affected by each year of construction |
| Village buildings | 2,900 | people affected by each year of construction |
| All programs | 4,300 | people affected by each year of construction |

Partner Housing Australasia has deployed over \$ 1.4 million to improve the lives of village dwellers in the Asia-Pacific region over a period of 15 years. The total number of people whose lives will be improved by this expenditure is estimated to be approximately 43,000 people. ¹¹

This is consistent with the Vision, Mission and Values of Partner Housing.

Negative impacts

Partner Housing Australasia seeks feedback from both the volunteers who travel to the projects on behalf of the organisations (for supervision and auditing) and from the partner organisations.

No negative impacts have been reported from either of these sources. ¹²

¹¹ The metric, “people affected by each year of construction”, is calculated as follows.

- For each program (water reticulation or sanitation, and building and engineering), the PHA donation is determined from historical records. It is compared to a “Benchmark Cost” is determined from publicly available the cost data, modified by a decade of historical data and tempered by engineering judgement.
- The value of “People whose lives are improved by one year of expenditure x number of years of use” measured in “people.years”
 - The numbers of “people whose lives are improved” are estimates based on the number of facilities built and the populations of the regions in which the villages are located.
 - The numbers of people using each facility are estimates based on the typical population of a village and number of facilities built therein.
 - The design lives of the facilities are conservative (low) estimates, based generally on experience and observation of the cycle of replacement or major repairs. One example of a typical calculation is shown below. Other calculations are available,

| Estimated number of lives improved during design life | People.years/AUD \$ | Design Life years | People per year | Donation \$ / building |
|---|---------------------|-------------------|-----------------|------------------------|
| Village water supply | 0.03000 | 12 | 500 | \$200,000 |
| Village sanitation | 0.03000 | 5 | 6 | \$1,000 |
| Village buildings | 0.03000 | 50 | 720 | \$1,200,000 |

- The “Lives improved during the design life, as a result of each year of construction” is determined by multiplying the “Donation / building” by the benchmark “Lives improved pa. design life / donation”.

¹² The most likely negative impact would be an over-reliance by village communities on external finance and expertise, rather than building self-reliance. There is no evidence of such negative impacts, but Partner Housing Australasia continues to be vigilant in watching for this.

Source and Sustainability of Funding

The current funding situation is described in the following extract from the Annual Accounts.

| NOTE 4 – CHARITABLE FUNDRAISING ACT REQUIREMENTS | | | | | |
|---|----------|-----------------------|-----------------------------------|--|----------------|
| (a) Statement showing how funds received were applied to charitable purposes | | | | | |
| <u>Donations Received</u> | | | | 2024 | 2023 |
| Donations Received - Corporations | | \$ | | 2,349 | \$ 674 |
| Donations Received - Other | | \$ | | - | \$ 100 |
| Total Proceeds from Fundraising Activities | | \$ | | 2,349 | \$ 774 |
| less | | | | | |
| Overseas Project Costs Including Donations to Partner Organisations | | | | | |
| Project | Location | Country | Partner | 2024 | 2023 |
| <u>Water</u> | | | | | |
| Water reticulation, tra | Ranongga | Solomon Islands | SRCA | \$ 84,420 | \$ 10,204 |
| <u>Building and Engineering</u> | | | | | |
| DANCER buildings | | Papua New Guinea | VFH | \$ 139,182 | \$ 50,000 |
| Training & support programs | | Papua New Guinea | VFH | \$ 5,968 | \$ - |
| Total building and engineering overseas costs & donations | | | | \$ 145,150 | \$ 50,000 |
| Total Overseas Project Costs Including Donations to Partner Organisations | | | | \$ 229,570 | \$ 60,204 |
| Program Administration Costs | | | | | |
| Project | Location | Country | Partner | 2024 | 2023 |
| <u>Water</u> | | | | | |
| Water reticulation, tra | Ranongga | Solomon Islands | SRCA | \$ - | \$ 207 |
| <u>Building and Engineering</u> | | | | | |
| Building program administration | | Papua New Guinea | VFH | \$ 1,495 | \$ 207 |
| Total Program Administration Costs | | | | \$ 1,495 | \$ 604 |
| Total Operating Expenses | | | | \$ 231,065 | \$ 59,600 |
| Net Surplus from fundraising activities | | | | \$ 228,716 | \$ 58,826 |
| Program administration costs (such as travel, accommodation, insurance, visas and the like) associated with supervision, mentoring and training are drawn from the Operational Cash Reserves, and not from the Overseas tax-deductible account. | | | | | |
| Non-monetary donations received | | | | | |
| Volunteers and organisations provide probono services to Partner Housing Australasia for the design, procurement, project management and supervision of overseas construction projects. These probono services are classified as "non-monetary donations", and are evaluated based on commercial rates for similar services provided on a commercial basis. | | | | | |
| An alternative calculation is provided in accordance with the Australian Government <i>Australian NGO Cooperation Program (ANCP) Recognised Development Expenditure (RDE) Explanatory Notes</i> , which does not include allowance for - | | | | | |
| <ul style="list-style-type: none"> • Administration; • Preparation and participation in board meetings and other meetings; • Training of volunteers; • Applying for government grants ; • General research; • Fundraising. | | | | | |
| | | | | 2024 | 2023 |
| Commercial value of donation | | Probono hours donated | Average commercial rate \$ / hour | Commercial value of non-monetary donations | |
| CEO, Senior Managers | \$ | 1,276 | \$ 300 | \$ 382,800 | \$ 361,600 |
| Project Managers & Other Professionals | \$ | 97 | \$ 200 | \$ 19,400 | \$ 15,450 |
| Non-monetary donations received | \$ | 1,373 | \$ 293 | \$ 402,200 | \$ 377,050 |
| Donation based on DFAT RDE calculation | | Probono hours donated | DFAT Rate \$ / hour | DFAT value of non-monetary donations | |
| CEO, Senior Managers | \$ | 375 | \$ 74 | \$ 27,796 | |
| Project Managers & Other Professionals | \$ | 11 | \$ 61 | \$ 675 | |
| Non-monetary donations received | \$ | 386 | | \$ 28,470 | |
| (b) Comparisons by monetary figures and percentages | | | | | |
| Partner Housing accepts unsolicited donations and donations made in response to probono representations. There is no expenditure on fund raising by the Organisation. | | | | | |
| Total cost of fundraising | \$ | - | | | % 0.0% |
| Gross income from fundraising | \$ | 2,349 | | | |
| Net surplus from fundraising | -\$ | 228,716 | | | Not Applicable |
| Gross income from fundraising | \$ | 2,349 | | | |
| Total cost of services | \$ | 1,495 | | | 0.2% |
| Total Expenditure | \$ | 642,225 | | | |
| Total cost of services | \$ | 1,495 | | | 0.4% |
| Total Income Received | \$ | 416,097 | | | |

| No | Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|----|--|---|---|------------------------------|---------------|-------------|
| | | | | Likelihood | Consequence | Risk Rating |
| 1 | Financial loss through fraud committed by PHA Volunteers | Financial Reputation Legal | Loss of funds available for programs | 1 | 2 | 2 |
| | | | | Rare | Minor | Low |
| 2 | Financial loss through fraud committed by VFH personnel | Financial Reputation Legal | Loss of funds committed to program | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 3 | Financial loss through fraud committed by SRCA personnel | Financial Reputation Legal | Loss of funds committed to program | 2 | 3 | 6 |
| | | | | Unlikely | Moderate | Moderate |
| 4 | Financial loss through funding that does not eventuate | Long-term viability of the organisation | Programs do not commence, or are terminated | 3 | 2 | 6 |
| | | | | Possible | Minor | Moderate |
| 5 | Loss of Reputation | Reputation | Difficulty to obtain funding partners | 1 | 1 | 1 |
| | | | | Rare | Insignificant | Low |
| 6 | Litigation targeting the organisations | Financial | It would be necessary to make an insurance claim. | 1 | 2 | 2 |
| | | | | Rare | Minor | Low |
| 7 | Litigation targeting the Directors | Financial Recruitment | Affected Directors could resign, and could be difficult to replace. | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 8 | Litigation related to design | Financial | It would be necessary to make a PI insurance claim. | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |

| No | Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|----|---|-------------------|--|------------------------------|---------------|-------------|
| | | | | Likelihood | Consequence | Risk Rating |
| 9 | Failure to complete project within the committed time frame | Reputation | Possible future loss of program funding | 2 | 1 | 2 |
| | | | | Unlikely | Insignificant | Low |
| 10 | Failure to meet the technical brief for the structures | Reputation | Possible future loss of program funding | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 11 | Failure to carry out the works within the agreed budget | Financial | PHA may be required to fund the shortfall from reserves | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 12 | Failure to provide volunteers with safety and security | Medical Financial | It could be necessary to arrange emergency medical action, and an insurance claim. | 1 | 4 | 4 |
| | | | | Rare | Major | Moderate |
| 13 | Failure to undertake safeguarding | Financial | Possible future loss of program funding | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 14 | Failure to manage unexpected incidents | Financial | Possible future loss of program funding | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 15 | Failure of volunteer (or staff) integrity | Financial | Possible future loss of program funding | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 16 | Execution of high-risk programs | Financial | Possible future loss of program funding | 1 | 3 | 3 |
| | | | | Rare | Moderate | Low |
| 17 | Failure to comply with Policies & Procedures | Financial | Possible future loss of program funding | 2 | 3 | 6 |
| | | | | Unlikely | Moderate | Moderate |

¹³ “Likelihood” is a means of ranking the probabilities of occurrence, but is not an indication of the actual probability of failure. For example, 2 out of 5 is not a 40% probability of occurrence. Rather, it is simply a statement the 2 out of 4 is twice as likely than 1 out of 5. The higher values of “Risk Rating” indicate that priority is given.

| Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|--|------------------|--|------------------------------|--------------|-------------|
| | | | Likelihood | Consequence | Risk Rating |
| Child Protection in the Overall PNG Program | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Child Protection in Stage 3 (Kenembo School Classrooms) of the PNG Program | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Child Protection in Stage 4a (Kwip Dau School Housing) of the PNG Program | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Child Protection in Stage 4b (Kenembo School Housing) of the PNG Program | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Child Protection in the Overall Solomon Islands Program | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Child Protection in Stage 3 UNICEF Sanitation Training Project Solomon Islands | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Child Protection in Stage 4a (Kudu Village Water Reticulation) Solomon Islands | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Child Protection in Stage 4b (Ngaidavala Village Water Supply) Solomon Islands | Child Protection | Abuse, damage and/or neglect of children | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |

| Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|---|--|--|------------------------------|-------------|-------------|
| | | | Likelihood | Consequence | Risk Rating |
| Child Rights in the Overall PNG Program | Child Protection | Abuse, damage and/or neglect of children | 1 | 4 | 4 |
| | | | Rare | Major | Moderate |
| Child Rights in the Overall Solomon Islands Program | Child Rights | Children are denied equitable access to facilities | 1 | 4 | 4 |
| | | | Rare | Major | Moderate |
| Racial, Ethnic, Religious or Caste Discrimination through PNG Programs | Racial, Ethnic, Religious, or Caste Discrimination | People are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Racial Ethnic, Religious or Caste Discrimination through Solomon Islands Programs | Racial, Ethnic, Religious, or Caste Discrimination | People are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Gender, Gender Identity, Sexuality, or Sexual Orientation through PNG Programs | Gender or Sexual Discrimination | People are denied equitable access to facilities | 1 | 4 | 4 |
| | | | Rare | Major | Moderate |
| Gender, Gender Identity, Sexuality, Sexual Orientation through Solomon Islands Programs | Gender or Sexual Discrimination | People are denied equitable access to facilities | 1 | 4 | 4 |
| | | | Rare | Major | Moderate |
| Poverty, Class or Socio-economic Status Discrimination through PNG Programs | Poverty, Class or Socio-economic Discrimination | People are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Poverty, Class or Socio-economic Status Discrimination through Solomon Islands Programs | Poverty, Class or Socio-economic Discrimination | People are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |

| Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|--|---|--|------------------------------|--------------|-------------|
| | | | Likelihood | Consequence | Risk Rating |
| Terrorism Financing through PNG Programs | Terrorism Financing | Terrorism is facilitated in the region | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Terrorism Financing Terrorism Solomon Islands Programs | Terrorism Financing | Terrorism is facilitated in the region | 1 | 5 | 5 |
| | | | Rare | Catastrophic | Moderate |
| Discrimination Against Women through PNG Programs | Discrimination against women | Women are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Discrimination Against Women through Solomon Islands Programs | Discrimination against women | Women are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Discrimination Against People with Disabilities through PNG Programs | Discrimination Against People with Disabilities | People with disabilities are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Discrimination Against People with Disabilities through Solomon Islands Programs | Discrimination Against People with Disabilities | People with disabilities are denied equitable access to facilities | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Worker Health and Safety through PNG Programs | Worker Health and Safety | Workers are exposed to hazard | 2 | 3 | 6 |
| | | | Unlikely | Moderate | Moderate |
| Worker Health and Safety through Solomon Islands Programs | Worker Health and Safety | Workers are exposed to hazard | 2 | 3 | 6 |
| | | | Unlikely | Moderate | Moderate |

| Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|--|--------------------|--|------------------------------|-------------|-------------|
| | | | Likelihood | Consequence | Risk Rating |
| Privacy through PNG Programs | Privacy | Violation of privacy of beneficiaries, workers or public | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Privacy through Solomon Islands Programs | Privacy | Violation of privacy of beneficiaries, workers or public | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Ineffective Complaints Handling through PNG Programs | Complaint Handling | Complaints by beneficiaries, public or workers are not dealt with fairly . | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Ineffective Complaints Handling through Solomon Islands Programs | Complaint Handling | Complaints by beneficiaries, public or workers are not dealt with fairly . | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Ineffective Whistleblowing through PNG Programs | Whistle Blowing | People are reluctant to expose corruption, mal-administration etc. | 0 | 3 | 0 |
| | | | Negligible | Moderate | Negligible |
| Whistleblowing through Solomon Islands Programs | Whistle Blowing | People are reluctant to expose corruption, mal-administration etc. | 0 | 3 | 0 |
| | | | Negligible | Moderate | Negligible |

| Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|---|----------------------------|---|------------------------------|---------------|-------------|
| | | | Likelihood | Consequence | Risk Rating |
| Non-development Activity through PNG Programs | Non-development Activity | Development funding is diverted to religious, political or welfare activity | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Non-development Activity through Solomon Islands Programs | Non-development Activity | Development funding is diverted to religious, political or welfare activity | 1 | 1 | 1 |
| | | | Rare | Insignificant | Low |
| Genocide through PNG Programs | Genocide | Genocide is facilitated | 0 | 5 | 0 |
| | | | Negligible | Catastrophic | Negligible |
| Genocide through Solomon Islands Programs | Genocide | Genocide is facilitated | 0 | 5 | 0 |
| | | | Negligible | Catastrophic | Negligible |
| Torture and Cruelty through PNG Programs | Torture and Cruelty | Torture and Cruelty are facilitated | 0 | 5 | 0 |
| | | | Negligible | Catastrophic | Negligible |
| Torture and Cruelty through Solomon Islands Programs | Torture and Cruelty | Torture and Cruelty are facilitated | 0 | 5 | 0 |
| | | | Negligible | Catastrophic | Negligible |
| Statelessness and Refugees through PNG Programs | Statelessness and Refugees | Statelessness and Refugees are facilitated | 0 | 4 | 0 |
| | | | Negligible | Major | Negligible |
| Statelessness and Refugees through Solomon Islands Programs | Statelessness and Refugees | Statelessness and Refugees are facilitated | 0 | 4 | 0 |
| | | | Negligible | Major | Negligible |

| Description of risk | Types of impact | Consequence | Risk Assessment at 01-Jan-24 | | |
|---|-----------------|--|------------------------------|--------------|-------------|
| | | | Likelihood | Consequence | Risk Rating |
| Slavery through PNG Programs | Slavery | Slavery is facilitated | 0 | 5 | 0 |
| | | | Negligible | Catastrophic | Negligible |
| Slavery through Solomon Islands Programs | Slavery | Slavery is facilitated | 0 | 5 | 0 |
| | | | Negligible | Catastrophic | Negligible |
| Environmental Risk (including greenhouse emissions) through PNG Programs | Environmental | Unacceptable temperature rise, biodiversity loss, erosion, or terrestrial loss. | 1 | 3 | 3 |
| | | | Rare | Moderate | Low |
| Environmental Risk (including greenhouse emissions) through Solomons Programs | Environmental | Unacceptable temperature rise, biodiversity loss, erosion, terrestrial or marine loss. | 0 | 3 | 0 |
| | | | Negligible | Moderate | Negligible |

Environmental Sustainability

Consistent with the vision, Partner Housing Australasia and its Partner Organisations are committed to programs that minimise any environmental impact during construction or operation of the infrastructure.

We place particular emphasis on minimising greenhouse gas liberation, maximising carbon capture by replanting trees, minimising soil erosion and minimising land and sea pollution.



Set out below are extracts from our environmental sustainability policy. The source document can be accessed on <https://www.partnerhousing.org/governance>.

Partner Housing Australasia recognises and adheres to the following principles –

Principle 1: Partner Housing Australasia shall do no harm (to the environment) through the following –

- a) Protect and maintain the health, diversity and productivity of natural habitats.
- b) Protect the health, welfare, and livelihoods of people including women and vulnerable groups, including
- c) children and people with a disability.
- d) Apply pollution prevention and control technologies and practices consistent with international good
- e) practice and standards. Avoid the use of hazardous materials subject to international bans and phase
- f) outs.
- g) Provide safe and healthy working conditions that prevent accidents, injuries and disease to workers and
- h) local communities.
- i) Protect and conserve natural and cultural heritage.

Principle 2: Partner Housing Australasia shall assess and manage environmental risk and impact of the construction programs through the following –

- a) Conduct an assessment of each proposed activity to identify potential direct and indirect impacts on the environment and the potential significance of any identified impacts. Undertake due diligence reviews of associated facilities where appropriate.
- b) Ensure environmental risks are identified early and presented in relevant risk and decision-making processes and documents.

- c) Avoid, or where avoidance is not possible, minimise, mitigate, or as a last resort, offset negative environmental impacts.
- d) Monitor and report on environmental management during design and implementation.
- e) Conduct strategic environmental assessment of the policies, programs, and plans when appropriate.
- f) Seek advice from environmental experts on any activities which are assessed as having, or likely to have a significant environmental impact.

Principle 3: Partner Housing Australasia shall disclose information transparently through the following –

- a) Use transparent accessible form and language to report environmental information based on internationally recognised methods (e.g., life-cycle analysis and/or ISO standards).

Principle 4: Partner Housing Australasia shall consult with stakeholders through the following –

- a) Conduct meaningful consultation with affected parties, including women and vulnerable groups. The consultations shall be free from external manipulation, interference, coercion or intimidation and provide information that is relevant, understandable and accessible to the affected people in a timely manner.
- b) Establish a grievance redress mechanism to receive affected parties' concerns and grievances on environmental performance and facilitate resolution.

Principle 5: Partner Housing Australasia shall work with partners through the following –

- a) Comply with environmental laws, standards and/or policies of the governments in the countries where the programs are based (e.g., Papua New Guinea and Solomon Islands).
- b) Build the capacity of Partner Organisations to develop and implement environmental governance frameworks as appropriate.
- c) Harmonise with international development partner environmental safeguard policy principles.

Principle 6: Partner Housing Australasia shall promote improved environmental outcomes through the following–

- a) Integrate environmental considerations into programs to reduce pollution and improve the sustainable use of resources including energy, forestry and water resources. (See details below)
- b) Promote the principles of ecologically sustainable development as outlined in the EPBC Act by ensuring aid activities address these principles.

In more detail –

Partner Housing Australasia shall ensure that all undertakings are environmentally sustainable, employing materials and practices that minimize environmental impact. Following is a list of the principal sustainability elements addressed in the Partner Housing Australasia programs.

- a) Greenhouse gas capture and storage, through consideration of –
 - greenhouse gas emission during building product manufacture (see further comments on use of timber); and
 - operational greenhouse gas emissions, through the minimization of heating and cooling energy.

Depending on the climate, these will be commonly achieved through roof insulation and roof ventilation (respectively). Considerations can include the use of naturally occurring local materials as insulation.

- b) Soil erosion, as affected by both logging and replanting practices.
- c) Water quality, as affected by –
 - both logging and replanting practices;
 - siting latrines and septic tanks, particularly in respect of potable water sources;
 - effluent disposal (where applicable).

